

St. Lucie West Services District
Workshop Meeting Minutes
July 10, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Diane Haseltine- Supervisor – in-person
Viorel Mocuta - Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Office Manager, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person
Laura Archer, Recording Secretary, SDS – via phone

Also present were Kevin Matyjaszek of the City of Port St. Lucie and Donna Rhoden, also of the City of Port St. Lucie.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

The Workshop Meeting was called to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. June 5, 2023, Workshop**
- 2. June 6, 2023, Regular Board Meeting**

Supervisor Haseltine requested regarding the language in the Workshop minutes under Resolution No. 2023-03 be revised to reflect that the “language is “similar to” rather than “mimics.”

Within the Regular Board Meeting minutes, Secretary Ney advised that his wife’s last name was spelled “Renaus.”

Those revisions were acknowledged by staff.

E. Public Comment

There was no public comment.

F. District Attorney

DA 1 – Status Report/Updates

Mr. Hayden was not aware of any updates from General Counsel.

G. District Engineer

DE 1 – Status Report/Updates

Mr. Hayden advised that the engineer would go over his report at tomorrow’s meeting, but that it was also provided in the meeting materials.

DE 2 – Annual Engineering Certification of the Utility Systems

Mr. Miller presented the certification and noted that it was a standard document used every year and that all was in order with no issues reported.

DE 3 – Existing Water Treatment Plant Capacity Review and Future Needs

Mr. Miller presented the technical memo for expansion, noting that the Board has requested that the Board had previously approved an Infrastructure Solutions Services’ Work Authorization # SLWSD/SLW30 to provide engineering services related to the existing water treatment plant and the need to provide adequate capacity for the future growth of the SLW service area. The Board approved the work authorization, dividing it into two parts:

1. Assess the existing water treatment plant capacity and the need to meet future capacity prior to determining a cost estimate; and
2. Provide a conceptual design and cost estimate based off the assessment of the existing water treatment plant and the path of the future needs being determined.

Mr. Miller indicated they were looking at what pressure was needed for an injection well and asked Ryan Smith to project costs. Mr. Miller advised that they were looking for redundancy, especially since the well is about 20 years old.

Discussion ensued reading the details of installing a back-up injection well, such as the cost, how long it would take and how deep it would have to be.

Ryan Smith of Ryper Water Analytics who made a presentation. He noted that he estimates the cost for a water plant expansion to be about \$15.13 Million, making the bond for \$13.13 Million and the balance coming from The Reserve CDD.

A lengthy discussion ensued regarding the current agreement with The Reserve and stipulations they would need to agree to in order for the District to take on this project.

H. District Manager Actions Items

DM 1 – District Manager and Staff Goals and Objectives for Fiscal Year 2024

Mr. Hayden presented the item and went over some of the key elements.

DM 2 – Other Items

Mr. Hayden advised of the receipt of the Grau & Associates audit for fiscal year ended 2022, which came up with no findings and would be presented tomorrow for acceptance by the Board.

Chairman Doughney called for a short recess from 10:00 a.m. until 10:12 a.m.

Upon reconvening the Workshop, a lengthy discussion ensued regarding The Reserve and how to go about incorporating their needs with the needs of those residents within the District.

Supervisor Haseltine left the meeting at 10:50 a.m.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for May, 2023

CA 6 – Consider Approval to Transfer Funds for the R&R Account & WMB Account Requisitions

There was no discussion regarding Consent Agenda items CA-1 through CA-6.

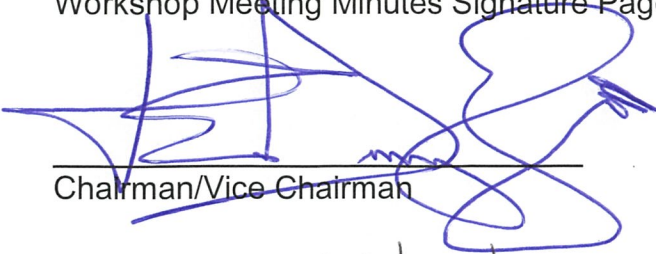
J. Supervisor Requests

There were no requests from the Supervisors.

K. Adjournment

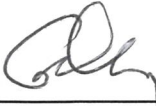
There being no further items to be addressed, the Workshop Meeting was adjourned at 11:01 a.m. There were no objections.

Workshop Meeting Minutes Signature Page



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Chairman/Vice Chairman



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Secretary/Assistant Secretary

Date Approved 08/08/23