

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
July 11, 2023, at 9:00 a.m.

**(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)**

**Board Members Present**

John Doughney – Chairman – in-person  
Dominick Graci – Vice Chairman – in-person  
Gregg Ney – Secretary – in-person  
Diane Haseltine- Supervisor – in-person  
Viorel Mocuta - Supervisor – in-person

**Staff Present**

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration – in-person  
Lisa -Marie Beans, Human Resources Specialist – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person  
Ruth Holmes of Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person  
Nathan E. Nason of Nason, Yeager, Gerson, Harris & Fumero, P.A- via phone  
Brian Stahl, District Engineer, Infrastructure Solution Services. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone  
Laura Archer, Recording Secretary, SDS – in-person

Also present were Donna Rhoden of the City of Port St. Lucie and Ms. Renais.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. June 5, 2023, Workshop**
- 2. June 6, 2023, Public Hearings & Regular Board Meeting**

The minutes of the June 5, 2023, Workshop and the June 6, 2023, Public Hearings & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Ney, seconded by Supervisor Haseltine and unanimously passed approving the minutes of the June 5, 2023, Workshop, as amended, and the June 6, 2023, Public Hearings & Regular Board Meeting, as amended.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Ms. Holmes had no updates at this time.

**G. District Engineer  
DE 1 – Monthly Projects Update**

The Board was advised that the post office ditch project had been completed and they were awaiting the final inspection sometime this week.

**DE 2 – Annual Engineering Certification of the Utility Systems**

Mr. Stahl presented the certification and advised that everything looked good.

**DE 3 – Existing Water Treatment Plant Capacity Review and Future Needs**

Mr. Stahl presented the Memo, giving the background of the request by highlighting the purpose of the memo was to evaluate the anticipated increases in water demands within the District area through the year 2045, by looking at historical annual average daily flows, historical max day peaking factors, existing water supply and treatment capacity, projected finished water use, projected residential water use, projected commercial water use, projected reserve water use, additional projected water use, surplus/deficit finished water projects, treatment plant capacity projections, water treatment facility capacity planning requirements and observations and recommendations.

Mr. Stahl's opinion on deep well injection redundancy would be best. He recommended putting in a primary well and use the existing well as back-up. Mr. Stahl went on to explain the different types of wells.

**H. District Manager  
Action Items**

**DM 1 – District Manager and Staff Goals and Objectives for Fiscal Year 2024**

Mr. Hayden presented the information.

The Board requested that Mr. Hayden add employee training and succession planning regarding his anticipated retirement.

Mr. Hayden advised that they would be sending 1 or 2 people to District Manager Certification classes put on by the FASD (Florida Association of Special Districts).

Vice Chairman Graci requested that the Kings Isle/Bethany Drive issue be added to list for resolution.

**DM 2 – Other Items**

Mr. Pierman advised that the Grau & Associates audit for fiscal year ended 2022 came back clean with no findings. The Board was requested to accept the audit, as presented.

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney and passed unanimously accepting the Grau & Associates' audit of fiscal year ended 2022, as presented.

Mr. Hayden advised that next month's meeting agenda would include health insurance renewal figures.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for May, 2023**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account & WMB Account Requisitions**

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

Discussion then ensued regarding the tomorrow's Workshop structure.

Vice Chairman Graci suggested bullet points as follows:

- 1.) Purpose of the meeting;
- 2.) Pursue a new agreement or terminate current agreement in 2028;
- 3.) Critical dates

Secretary Ney also recommended that all communications be presented in electronic format. There was also a suggestion to select a sub-committee to expedite matters.

#### **J. Supervisor Requests**


Vice Chairman Graci advised of the next Presidents' Council meeting on August 23, 2023, at 9 a.m. at the offices of the District, where Sampson Tree Service will make a 15-minute presentation on palm tree disease.

That concluded Supervisor Requests.

#### **M. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:43 a.m. by Chairman Doughney. There were no objections.

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Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 08/08/23