

St. Lucie West Services District
Regular Board Meeting Minutes
November 7, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Public Hearing & Regular Board Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Viorel Mocuta – Supervisor – in-person
Diane Haseltine- Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District ("SLWSD") – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person
Fairborz Zanganehl, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. October 2, 2023, Workshop**
- 2. October 3, 2023, Regular Board Meeting**

The minutes of the October 2, 2023, Workshop and the October 3, 2023, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Ney, seconded by Vice Chairman Graci and unanimously passed approving the minutes of the October 3, 2023, Workshop, as presented, and the minutes of the October 3, 2023, Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Ms. Holmes indicated she was asked to look into the interlocal agreement with FDOT, which is from 1999 and needs updating. She indicated she has submitted a public records request to FDOT to see if there are any similar agreements. She noted that this was in the initial stages, and she would update the Board accordingly.

Ms. Holmes advised that an employee had received a subpoena regarding a traffic infraction. The employee was being asked to testify. Chairman Doughney asked if the employee was on duty at the time of the accident to which Ms. Holmes indicated he was.

A brief discussion ensued regarding the District maintaining the I-95 interchange.

That concluded the attorney's updates.

**G. District Engineer
DE 1 – Monthly Projects Update**

Mr. Zanganeh indicated that all his updates were included in the report presented in the meeting booklet.

Chairman Doughney asked about the post office project. Mr. Zanganeh indicated that it had been completed and appeared to be working properly.

That concluded the District Engineer's updates.

**H. District Manager
Action Items**

DM 1 – Consider Resolution No. 2023-10 – Adopting a Fiscal Year 2023 Amended Budget

Resolution No. 2023-10 was presented, entitled:

RESOLUTION NO. 2023-10

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2023 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

A **MOTION** was made by Secretary Ney, seconded by Vice Chairman Graci and passed unanimously adopting Resolution No. 2023-10, as presented.

DM 2 – Consider Repair Proposal from Process Water Technologies for the Wastewater Treatment Plant Biosolids Screw Press System

Mr. Miller presented the item and noted that it was expected to last 10,000 hours and we got more than 20,000 hours out of it.

It was noted that this project would be funded from the Utility Renewal & Replacement Fund.

Ms. Holmes noted that she had reviewed the PW Tech contract and directed the Board's attention to Item 24 – INDEMNIFICATION. She indicated that state and local governments do not indemnify anyone and recommended removing that item from the contract.

Chairman Doughney thanked Ms. Holmes for pointing that out.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving the repair proposal from Process Water Technologies in the amount of \$115,500, subject to removal of Item #24 from the contract. The Available Project Budget being \$324,400; This project costing \$115,500; leaving an Available Balance of \$208,900.

DM 3 – Consider Request for Advertise for a Public Hearing to Consider Adoption of Proposed Amendments to the District's Rules Establishing Water, Wastewater Connection Fees and Charges and Establish an Effective Date

Mr. Hayden presented the item and noted that they were looking at a January 9, 2024, Public Hearing date.

Secretary Ney asked if we could amend the documents to allow us to change fees without a public hearing. Ms. Holmes indicated we could not because of public comment.

A **MOTION** was made by Supervisor Haseltine, seconded by Vice Chairman Graci and passed unanimously to advertise the setting of a Public Hearing to consider adoption of proposed amendments to the District's Rules Establishing Water, Wastewater Connection Fees and Charges and Establish an Effective Date for January 9, 2024, as presented.

DM 4 – Discuss the Reserve CDD ERC Report and Consider Continuing to Provide Water and Wastewater Services to the Reserve CDD

Mr. Hayden presented the item, indicating that we were tabling this item until receipt of the Engineer's Report from the Reserve CDD.

Chairman Doughney asked Ms. Holmes if we could make the Reserve CDD ERC Report a part of the minutes to which Ms. Holmes indicated we could.

A **MOTION** was then made by Secretary Ney, seconded by Vice Chairman Graci and passed unanimously tabling this item until January 9, 2024.

DM 5 – Other Items

Mr. Hayden advised regarding Kings Isle that we were waiting on the City of Port St. Lucie.

Mr. Hayden reiterated that they were easing up on the lining of the pipes to take care of the structure maintenance.

Secretary Ney asked about the Fairway Isles pipe. Mr. Rouse noted that staff inspects the pipes every year and they noted separation. If left as is, it could cause a sinkhole, so they lined it. Secretary Ney thanked Mr. Rouse.

Mr. Miller advised of receiving a letter from EDC Engineering regarding St. Lucie Trails PUD, a proposed multi-family subdivision near the tennis courts. Messrs. Hayden and Miller will attend a meeting regarding an amendment to the use of the property on November 15, 2023, at 5:30 p.m. at the old clubhouse.

That concluded Mr. Hayden's updates.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for September 2023

CA 6 – Consider Approval to Transfer Funds for the R&R, WCF & WMB Account Requisitions

CA 7 – Surplus Items

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney approving Consent Agenda items CA 1 through CA 7, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

J. Supervisor Requests

Supervisor Mocuta had no requests.

Supervisor Haseltine had no requests.

Vice Chairman Graci told everyone to keep up the good work out there and to stay safe.

Secretary Ney noted that things were going smoothly.

Chairman Doughney echoed Vice Chairman Graci's sentiments.

K. Adjournment

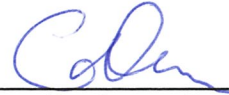
There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:22 a.m. by Chairman Doughney. There were no objections.

Regular Board Meeting Minutes Signature Page



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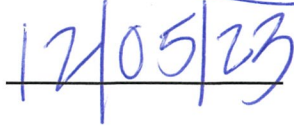
Chairman/Vice Chairman



A handwritten signature in blue ink, appearing to be the name 'Colin' written in a cursive style.

Secretary/Assistant Secretary

Date Approved



The date '12/05/23' handwritten in blue ink, with vertical lines separating the month, day, and year.