

St. Lucie West Services District
Workshop Meeting Minutes
December 4, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Viorel Mocuta – Supervisor – in-person
Diane Haseltine- Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District ("SLWSD") – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Office Manager, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – in-person
Laura Archer, Recording Secretary, SDS – via phone

Also present was Ty Scheurenbrand of Special District Services, Inc.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

The Workshop Meeting was called to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

1. November 6, 2023, Workshop

2. November 7, 2023, Public Hearing & Regular Board Meeting

There were no revisions to either set of minutes.

E. Public Comment

There was no public comment.

F. District Attorney

DA 1 – Status Report/Updates

Mr. Hayden was not aware of any updates from the attorney.

G. District Engineer

DE 1 – Status Report/Updates

Mr. Zanganeh's monthly report was provided in the meeting book.

H. District Manager

Actions Items

DM 1 – Consider Request to Advertise for a Public Hearing to Consider Additional Employee Job Descriptions

Mr. Hayden presented the item indicating that the District was seeking to have two additional Vac truck operators – one for Public Works and the other for Utilities. This is a request to advertise the Public Hearing for the January 9, 2024, meeting date.

Mr. Miller clarified that Utilities are priority and they are taking more time away from the Public Works' Department. The plan is to purchase a new Vac truck, which will be brought to the Board at the January meeting.

There was a brief discussion regarding promoting from within the District and the cost of a new Vac truck.

DM 2 – Consider Request to Advertise for a Public Hearing to Consider Amendments to the District Employee Pay Grade Schedule

Mr. Hayden presented the item and noted that they were having issues with the bottom pay grades and these amendments would include minimum and maximum hourly and salary pay grades. He further indicated that they had sought input from the City of Port St. Lucie to get comparable rates and that this was a request to advertise for a Public Hearing on January 9, 2024.

A brief discussion ensued regarding the retention of employees.

DM 3 – Other Items

Mr. Hayden advised that they were still waiting to hear from the City regarding Kings Isle.

Mr. Miller reminded the Board about a proposed multi-family subdivision near the tennis courts at St. Lucie Trails. Messrs. Hayden and Miller attended the meeting regarding an amendment to the use of the property on November 15, 2023, and indicated that no one there was in favor of it. They will keep the Board posted on any updates on this matter.

That concluded Mr. Hayden's updates.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for October, 2023

CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions

There was no discussion regarding Consent Agenda items CA-1 through CA-6.

J. Supervisor Requests

Secretary Ney advised he was not receiving @slw.org e-mails. Chairman Doughney noted that all Board Members should be using both their personal and government e-mails.

Mr. Hayden reminded everyone of the All-Hands Meeting on Thursday, December 14, 2023.

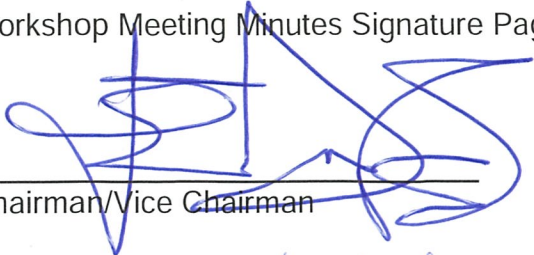
Supervisor Haseltine thanked everyone for their guidance and noted that she worked with a wonderful group of people.

Vice Chairman Graci requested a reminder of the expiring terms of office.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:20 a.m. There were no objections.

Workshop Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved

01/09/24