

St. Lucie West Services District
Regular Board Meeting Minutes
December 5, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of Regular Board Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Viorel Mocuta – Supervisor – in-person
Diane Haseltine- Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District ("SLWSD") – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration – in-person
Lisa Beans, Human Resources Specialist, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Searg Davidian, Stormwater Manager, SLWSD – in-person
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person
Fairborz Zanganehl, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. November 6, 2023, Workshop**
- 2. November 7, 2023, Regular Board Meeting**

The minutes of the November 6, 2023, Workshop and the November 7, 2023, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Ney, seconded by Supervisor Haseltine and unanimously passed approving the minutes of the November 6, 2023, Workshop, as presented, and the minutes of the November 7, 2023, Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Ms. Holmes indicated she had collaborated with staff drafting the Public Notices and resolutions for January 9, 2024. She noted she was currently working on the rates amendment notice, which, if approved, would be effective April 1, 2024.

That concluded the attorney's updates.

**G. District Engineer
DE 1 – Monthly Projects Update**

Mr. Zanganeh indicated that all his updates were included in the report presented in the meeting booklet.

Chairman Doughney brought up the St. Lucie Trails Golf property and how they were notified about the potential use of property change. Mr. Miller indicated they were approached by EDC Engineering about a year ago regarding the property.

A brief discussion ensued regarding the potential change.

That concluded the District Engineer's updates.

**H. District Manager
Action Items**

DM 1 – Consider Request to Advertise for a Public Hearing to Consider Additional Employee Job Descriptions

Mr. Hayden presented the item and recommended approval.

Secretary Ney asked if the District still rented out the Vac truck to the City. Mr. Hayden indicated they did not since the City had purchased four of the trucks.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving the advertisement of a Public Hearing on January 9, 2024, to Consider Additional Employee Job Descriptions, as presented.

DM 2 – Consider Request to Advertise for a Public Hearing to Consider Amendments to the District Employee Pay Grade Schedule

Mr. Hayden presented the item and recommended approval.

Diane Rhoden of the City of Port St. Lucie arrived at approximately 9:10 a.m.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Mocuta and passed unanimously approving the advertisement of a Public Hearing on January 9, 2024, to Consider Amendments to the District Employee Pay Grade Schedule, as presented.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for October, 2023

CA 6 – Consider Approval to Transfer Funds for the R&R, WCF & WMB Account Requisitions

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

J. Supervisor Requests

Supervisor Haseltine had no requests.

Vice Chairman Graci reminded everyone of the All-Hands Meeting on Thursday, December 14, 2023, at 11:30 a.m.

Secretary Ney had no requests.

Supervisor Mocuta had no requests.

Chairman Doughney had no requests.

Mr. Hayden brought up Vice Chairman Graci's request for a reminder of the expiring terms of office and handed out the information.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:17 a.m. by Chairman Doughney. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 01/09/24