

**St. Lucie West Services District**  
**Regular Board Meeting**  
February 6, 2024, at 9:00 a.m.

**(Please note: These minutes are not verbatim. A CD recording of the Public Hearings & Regular Board Meeting is available on file.)**

**Board Members Present**

John Doughney – Chairman – in-person  
Dominick Graci – Vice Chairman – in-person  
Gregg Ney – Secretary – in-person  
Viorel Mocuta – Supervisor – in-person  
Diane Haseltine- Supervisor – in-person

**Staff Present**

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person  
Searg Davidian, Stormwater Manager, SLWSD – in-person  
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person  
Fairborz Zanganehl, District Engineer, Infrastructure Solution Services. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person  
Laura Archer, Recording Secretary, SDS – in-person  
Stephanie Brown, SDS – in-person

Also present was Ms. Renais.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. January 8, 2024, Workshop**
- 2. January 9, 2024, Public Hearings & Regular Board Meeting**

The minutes of the January 8, 2024, Workshop and the January 9, 2024, Public Hearings & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and unanimously passed approving the minutes of the January 8, 2024, Workshop, as presented, and the minutes of the January 9, 2024, Public Hearings & Regular Board Meeting, as presented.

**E. Public Comment**

There was no public comment at this time.

**F. District Attorney  
DA 1 – Status Report/Updates**

Ms. Holmes went over the report she provided in the meeting materials, which included putting together information requested in a public records request and researching the possible expansion of the District's boundaries.

Donna Rhoden of the City of Port St Lucie arrived at approximately 9:08 a.m.

Ms. Holmes advised, for Chapter 190 districts, expanding the boundaries of the district would require submitting an application/petition to the State which would concur with the County and/or City on the reason for the boundary expansion. A service territory is a little different, wherein you're looking to expand to areas in which there are no providers at this time.

Mr. Pierman advised of term limits not applying to Chapter 190. He also advised that the Board would be required to do a type of "self-evaluation" grading the Board; and by October 1, 2024, the Board would prepare goals and objectives, which should be made available on the District's website, annually.

Chairman Doughney asked Ms. Holmes if her firm could provide the 4 hours of ethics training to which Ms. Holmes indicated she would investigate it.

That concluded Ms. Holmes' report.

**G. District Engineer  
DE 1 – Monthly Projects Update**

Mr. Zanganeh noted that all the information provided in the meeting materials was correct and there were no changes to the status.

**H. District Manager  
Action Items**

**DM 1 – Water Treatment Plant Expansion Utility Rate Scenario Presented by Ryper Water Analytics**

Discussion ensued regarding notifying the Reserve CDD of the District's intent to sever ties at the end of the current contract term.

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney directing Attorney Nason to draft correspondence notifying the Reserve CDD of the District's decision to sever ties at the end of the current contract term with the District reserving the right to consider any new proposals regarding additional funding options.

Discussion ensued regarding the timing of the correspondence.

Vice Chairman Graci's **MOTION** was reiterated, seconded by Secretary Ney directing Attorney Nason to draft correspondence for the March meeting notifying the Reserve CDD of the District's decision to sever ties at the end of the current contract term with the District reserving the right to consider any new proposals regarding additional funding options. Upon being put to a vote, the **MOTION** carried unanimously.

**DM 2 – Consider Budget Amendment 2024-04 for the Utility Fund Transfer for the Purchase of a New Vacuum/Jet Truck**

Mr. Hayden presented the item and recommended approval.

A **MOTION** was made by Secretary Ney, seconded by Vice Chairman Graci and passed unanimously approving Budget Amendment 2024-04 for the Utility Fund Transfer for the Purchase of a New Vacuum/Jet Truck, as presented. The Available Project Budget being \$95,000; Transfer Amount of \$521,353.40; leaving an Available Balance of \$616,353.40.

**DM 3 – Consider the Purchase of a New Vacuum/Jet Truck**

Mr. Hayden presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving the purchase of a new Vactor 2100i Vacuum/Jet Truck from Environmental Products Group for the not to exceed amount of \$521,535.40, as presented.

**DM 4 – Consider the Purchase of a Crane Truck**

Mr. Hayden presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving the purchase of a 2024 Ford F350 SD 4WD Crane Truck from Mullinax Ford of Vero Beach for the not to exceed amount of

\$83,586, as presented. The Available Project Budget being \$95,000; This Project Costs being \$83,586; leaving an Available Balance of \$11,414.

**DM 5 – Consider Request to Advertise for a Public Hearing to Consider Amendments to Chapter A-1 of the St. Lucie West Services District General and Procedural Rules**

Mr. Hayden presented the item and recommended approval. He reminded the Board that this was a request to advertise, nothing else.

A brief discussion ensued regarding publication requirements and raising the threshold amount even higher than the proposed \$5,000.

A **MOTION** was then made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving the advertisement for a Public Hearing to Consider Amendments to Chapter A-1 of the St. Lucie West Services District General and Procedural Rules to be held on April 2, 2024.

After further discussion, it was the consensus of the Board to raise the threshold from the original \$2,500 to \$10,000, which will be presented at the Public Hearing on April 2, 2024.

**DM 6 – Request for Waiver According to the Rules Set Forth in Chapter A-1**

Mr. Hayden presented the item and noted that a revised abstract had been prepared with the new threshold amount of \$10,000.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving to waive the minimum competitive bid requirements within Chapter A-1 of \$2,500 and to allow the practicing of a minimum of \$10,000 until a Public Hearing vote has occurred, which is schedule for April 2, 2024.

**DM 7 – Other Items**

Mr. Miller presented information regarding proposed improvements of the intersection of Peacock and St. Lucie West Boulevards, proposed by the City of Port St. Lucie and as estimated by CAPTEC Engineering, Inc.

Discussion ensued and Mr. Miller advised that he could get better pricing for probably less than half the cost outlined in the information provided by the City.

Discussion further ensued regarding other intersections that might also be considered for improvement by the City.

Mr. Miller advised that they would like to award the work in August 2024.

More information regarding this matter will be provided at future meetings.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for December, 2023**

**CA 6 – Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions**

**CA 7 – Surplus Items**

<p>A <b>MOTION</b> was made by Secretary Ney, seconded by Vice Chairman Graci approving Consent Agenda items CA 1 through CA 7, as presented. Upon being put to a vote, the <b>MOTION</b> carried unanimously.</p>
--

**J. Supervisor Requests**

There was a brief discussion regarding surplus items.

**K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:54 a.m. by Chairman Doughney. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved

03/05/24