

**St. Lucie West Services District  
Public Hearing & Regular Board Meeting  
April 2, 2024, at 9:00 a.m.**

(Please note: These minutes are not verbatim. A CD recording of the Public Hearing & Regular Board Meeting is available on file.)

**Board Members Present**

John Doughney – Chairman – in-person  
Dominick Graci – Vice Chairman – in-person  
Gregg Ney – Secretary – in-person  
Viorel Mocuta – Supervisor – in-person  
Diane Haseltine- Supervisor – in-person

**Staff Present**

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person  
Searg Davidian, Stormwater Manager, SLWSD – in-person  
Lorrie Bush, Aquatic Maintenance Manager, SLWSD – in-person  
Randy Garren, Underground Utilities Superintendent, SLWSD – in-person  
Lisa-Marie Beans, Human Resources Specialist, SLWSD – in-person  
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person  
Fairborz Zanganehl, District Engineer, Infrastructure Solution Services. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person  
Laura Archer, Recording Secretary, SDS – in-person  
Stephanie Brown, SDS – in-person

Also present was Donna Rhoden of the City of Port St. Lucie.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

- D. Approval of Minutes**
- 1. March 4, 2024, Workshop**
  - 2. March 5, 2024, Regular Board Meeting**

The minutes of the March 4, 2024, Workshop and the March 5, 2024, Regular Board Meeting were presented for consideration.

The Board was reminded of Secretary Ney's correction to Page 4 of the Workshop minutes wherein there was a typo under DM 5, #2.) "The tee box on hol4 #14" should read "The tee box on hole #14..."

A **MOTION** was made by Supervisor Haseltine, seconded by Vice Chairman Graci and unanimously passed approving the minutes of the March 5, 2024, Workshop, as amended, and the minutes of the March 5, 2024, Regular Board Meeting, as presented.

Chairman Doughney then recessed the Regular Board Meeting and opened the Public Hearing on Resolution No. 2024-04 – Amending Chapter A-1, St. Lucie West Services District General and Procedural Rules, Revising Certain Sections.

- E. Public Hearing**
- 1. Call to Order**
  - 2. Roll Call**

It was noted that all 5 Supervisors were present.

**3. Receive Public Comment on Resolution No. 2024-04 – Amending Chapter A-1, St. Lucie West Services District General and Procedural Rules; Revising Certain Sections**

There was no comment regarding Resolution No. 2024-04 - Amending Chapter A-1, St. Lucie West Services District General and Procedural Rules, Revising Certain Sections.

- Consider Resolution No. 2024-04 - Amending Chapter A-1, St. Lucie West Services District General and Procedural Rules, Revising Certain Sections**

Resolution No. 2024-04 was presented, entitled:

**RESOLUTION NO. 2024-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AMENDING CHAPTER A-1, ST. LUCIE WEST SERVICES DISTRICT GENERAL AND**

**PROCEDURAL RULES; REVISING CERTAIN SECTIONS; AND PROVIDING AN EFFECTIVE DATE.**

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney and passed unanimously adopting Resolution No. 2024-04 - Amending Chapter A-1, St. Lucie West Services District General and Procedural Rules, Revising Certain Sections, as presented.

Chairman Doughney then closed the Public Hearing and reconvened the Regular Board Meeting.

**F. Public Comment**

There was no public comment at this time.

**G. District Attorney  
DA 1 – Status Report/Updates**

Ms. Holmes disclosed that her firm does work for the City of Port St. Lucie and they were looking into whether there could be a conflict regarding the Peacock Boulevard improvement project. She does not believe there is one. She will advise as soon as an opinion has been determined.

She also indicated that she was working on the ethics training program for the Supervisors.

Ms. Holmes also advised of the lawsuit between the City and WastePro. She noted that the District was requested to provide discovery items and that the District might be called upon for a deposition. She is staying on top of this litigation and will advise accordingly.

That concluded Ms. Holmes' updates.

**H. District Engineer  
DE 1 – Status Report/Updates**

Mr. Zanganeh presented his report provided in the meeting materials and noted that there were no changes. The Board had no questions.

It was noted that the Board had agreed to, once again, take the District Manager items out of order.

**I. District Manager  
Action Items**

**DM 2 – Consider Resolution No. 2024-05 – Authorizing Electronic Approvals and Check Signers**

Mr. Pierman presented Resolution No. 2024-05, entitled:

**RESOLUTION NO. 2024-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Pierman noted that this update will allow SDS to use Bill.com or another electronic processing service. Not 100% of the checks will be processed through this system, as the District's banking will not allow that, as discussed at yesterday's Workshop meeting.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously adopting Resolution No. 2024-05 – Authorizing Electronic Approvals and Check Signers, as presented.

**DM 2 – Consider Acceptance of Water Supply Treatment Technical Memo by Infrastructure Solution Services (ISS); Consider Approval to Design the Water Treatment Plant Upgrades**

Mr. Miller presented the item and indicated that this was a new scope of design without the Reserve CDD. He requested holding the vote on this item until Agenda Item DM 3 has been voted upon.

**DM 3 – Other Items**

Mr. Miller advised that Bob Fromm of the Reserve CDD had contacted him and requested to meet with him and Mr. Hayden, keeping the attorneys out of it, before they respond to the letter from the District. Mr. Miller anticipates a meeting with Mr. Fromm next week.

There was a consensus of the Board agreeing to allow Mr. Fromm to meet with Messrs. Miller and Hayden regarding the Reserve CDD situation.

Secretary Ney asked that they emphasize that the letter is pro-forma, not set in stone and that the District was open to negotiations.

Mr. Hayden reminded the Board that the budget process for the Fiscal Year Ending 2025 would begin in May.

**DM 1 – Internal Interviews for District Manager Vacancy**

Mr. Hayden excused Messrs. Miller and Rouse from the conference room.

A lengthy discussion ensued regarding both candidates. All the Supervisors agreed that this was a tough decision, as both men have years of experience and both are well respected by staff.

After much debate, the Board decided that they wanted a “package deal” with Mr. Miller as District Manager and Mr. Rouse as Assistant Public Works Director **AND** Assistant District Manager.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving of offering the position of District Manager to Josh Miller.

Discussion then ensued regarding the timing of the changeover. If accepted, Mr. Miller would be designated as Chief Assistant District Manager/Utilities Director until July 1, 2024, and afterward would be designated as District Manager.

Mr. Hayden was asked if he would consider a consultant contract after his tenure with the District to which he replied that he would.

It was noted that the District now needs to advertise for a Public Works Director.

Both candidates returned to the conference room.

Chairman Doughney announced that the Board had chosen Mr. Miller for the position of District Manager.

Mr. Miller thanked the Members of the Board.

**J. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for February, 2024**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisition**

**CA 7 – Surplus Items**

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine approving Consent Agenda items CA 1 through CA 7, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

**K. Supervisor Requests**

Secretary Ney noted that he was looking forward to working with the new District Manager.

Chairman Doughney congratulated Mr. Miller on his new position.

**L. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:29 a.m. by Chairman Doughney. There were no objections.

Public Hearing & Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman

Date Approved 05/07/24



Secretary/Assistant Secretary