

RESOLUTION 2024-15

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST LUCIE WEST SERVICES DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the ST LUCIE WEST SERVICES DISTRICT (the “District”) is a local unit of special-purpose government organized and existing under and pursuant to Chapters 189 and 190, Florida Statutes, as amended; and

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating Section 189.0694, Florida Statutes; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

WHEREAS, the District Manager has prepared the attached goals, objectives, and performance measures and standards and presented them to the Board of the District; and

WHEREAS, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ST LUCIE WEST SERVICES DISTRICT:

SECTION 1. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The District Board of Supervisors hereby adopts the goals, objectives and performance measures and standards as provided in **Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District’s success or failure in achieving the adopted goals and objectives for consideration by the Board of the District.

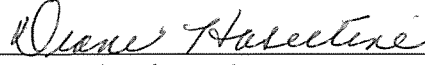
SECTION 3. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 27th day of August, 2024.

ATTEST:

ST LUCIE WEST SERVICES DISTRICT


Secretary/Assistant Secretary

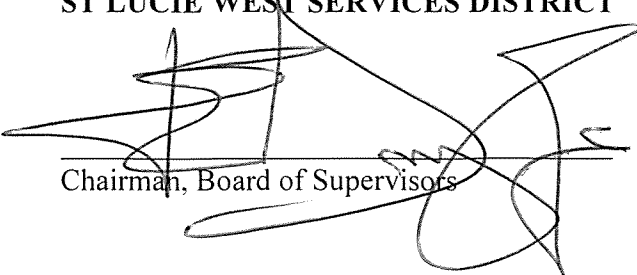

Chairman, Board of Supervisors

Exhibit A: Performance Measures/Standards and Annual Reporting

Exhibit A
Performance Measures/Standards and Annual Reporting

Beginning October 1, 2024, or by the end of the first full fiscal year after its creation, whichever is later, each special district must establish goals and objectives for each program and activity undertaken by the district, as well as performance measures and standards to determine if the district's goals and objectives are being achieved. By December 1 of each year after that, each special district must publish an annual report on the district's website. This report must describe the goals and objectives achieved by the district, the performance measures and standards used to make this determination and any goals or objectives the district failed to achieve, section 189.0694, F.S.

Below is an annual outline defining the programs and activities to measure for the District pursuant to section 189.0694, F.S.

Program/Activity: District Administration

Goal: Remain Compliant with Florida Law for All District Meetings

Objectives:

- Public Notice all District Regular, Special, and Public Hearing Meetings & Workshops
- Conduct All Post-Meeting Activities
- Retain All District Records in Compliance with Florida Public Records and Sunshine Laws

Performance Measures:

- All Meetings Publicly Noticed as Required (yes/no)
- Meeting Minutes and Post-Meeting Action Completed (yes/no)
- District Public Records Retained as Required by Law (yes/no)

Program/Activity: District Finance

Goal: Remain Compliant with Florida Law for All District Financing Activities

Objectives:

- District Adopted Fiscal Year Budget
- District Amended Budget at End of Fiscal Year
- Process all District Finance Accounts Receivable and Payable
- Provide Annual Utility Rate Sufficiency Analysis
- Support District Annual Financial Audit Activities

Performance Measures:

- District adopted fiscal year budget (yes/no)
- District amended budget at end of fiscal year (yes/no)
- District accounts receivable/payable processed for the year (yes/no)
- Provide Annual Utility Rate Sufficiency Analysis (yes/no)
- "No findings" for annual financial audit (yes/no)
 - If "yes" explain

Program/Activity: District Operations

Goal: Insure, Operate and Maintain District Owned Infrastructure & Assets

Objectives:

- Annual Renewal of District Insurance Policy(s)
- Required Contracted Services for District Operations in Effect.
- Compliance with all Required Operational Permits
- Provide Annual Utility Engineering Certification
- Maintain an Accurate Capital Asset Database
- Proper Staffing to Perform Services of the District

Performance Measures:

- District Insurance Renewed and Active (yes/no)
- Required Contracted Services are Active For District Operations (yes/no)
- Required Operational Permits in Compliance (yes/no)
- Provide Annual Utility Engineering Certification (yes/no)
- Proper Staffing to Perform Services of the District (yes/no)

Program/Activity: District Customer Service

Goal: Provide Timely Customer Service & Records Transparency

Objectives:

- Provide 24 hr. Emergency Services for Utilities & Stormwater Customers
- Provide Timely Public Records Requests
- Provide Available Administration & Customer Service Staff
- Provide Annual Newsletters
- Maintain an Active District Website
- Provide Clear and Concise Utility Bills
- Provide a Public Building for Public Meetings

Performance Measures:

- Provide 24 hr. Emergency Services for Utilities & Stormwater Customers (yes/no)
- Provide Timely Public Records Requests (yes/no)
- Provide Available Administration & Customer Service Staff (yes/no)
- Provide Annual Newsletters (yes/no)
- Maintain An Active District Website (yes/no)
- Provide Clear And Concise Utility Bills (yes/no)
- Provide a Public Building for Public Meetings (yes/no)