

**St. Lucie West Services District
Public Hearing & Special Board Meeting
September 10, 2024, at 9:00 a.m.**

(Please note: These minutes are not verbatim. A CD recording of the Public Hearing & Special Board Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Diane Haseltine- Supervisor – in-person

Staff Present

Josh Miller, District Manager, St. Lucie West Services District ("SLWSD") – in-person
Maddie Maldonado, Director of Office Administration – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Searg Davidian, Assistant Public Works Director, SLWSD – in-person
Lisa-Marie Beans, Human Resources Specialist, SLWSD – in-person
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – via phone
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – in-person
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Doughney called the Special Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that Chairman Doughney, Vice Chairman Graci and Supervisor Haseltine were present.

D. Public Comment

Vice Chairman Graci asked for a moment of silence to reflect on all the 9/11 losses.

The Special Board Meeting was then recessed and Public Hearing 1 was opened.

E. Public Hearing 1

1. Call to Order

2. Roll Call

3. Receive Public Comment on the Adoption of Resolution No. 2024-14 – A Resolution Adopting New Job Descriptions of the St. Lucie West Services District for the Positions of Public Information Officer and Utilities Field Inspector; and Providing an Effective Date

There was no public comment on the Adoption of Resolution No. 2024-14 – A Resolution Adopting New Job Descriptions of the St. Lucie West Services District for the Positions of Public Information Officer and Utilities Field Inspector; and Providing an Effective Date.

- **PH 1 – Consider Resolution No. 2024-14 – Adoption of Resolution No. 2024-14 – A Resolution Adopting New Job Descriptions of the St. Lucie West Services District for the Positions of Public Information Officer and Utilities Field Inspector; and Providing an Effective Date**

Resolution No. 2024-14 was presented, entitled:

RESOLUTION NO. 2024-14

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING NEW JOB DESCRIPTIONS OF THE ST. LUCIE WEST SERVICES DISTRICT FOR THE POSITIONS OF PUBLIC INFORMATION OFFICER AND UTILITIES FIELD INSPECTOR; AND PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine adopting Resolution No. 2024-14, as presented.

Supervisor Haseltine noted her dislike of the word "reputation" in the Position Summary.

Vice Chairman Graci requested that the "reports to" information be moved to the top of job description. He also asked that the word "primary" under Duties & Responsibilities be changed to "designated."

Discussion ensued regarding pay scales with Mr. Miller indicating that they had done extensive research to determine pay scales.

Vice Chairman Graci's **MOTION** was reiterated, seconded by Supervisor Haseltine and passed unanimously adopting Resolution No. 2024-14, as amended.

Public Hearing 1 was then closed and the Special Board Meeting was reconvened.

**F. District Manager
Action Items**

DM 1 – Consider Ratification of Board Approved Items from the August 27, 2024, Regular Board Meeting

Mr. Miller presented the item indicating that the agenda had not been properly posted on the District's website, as required. The web person indicated he had never received the e-mail to post the agenda. Mr. Miller indicated this was an administrative matter and that the District was erring on the side of caution with this action.

A **MOTION** was made by Supervisor Haseltine, seconded by Vice Chairman Graci and passed unanimously ratifying and approving the agenda items from the August 27, 2024, Regular Board Meeting, as presented.

Mr. Miller advised the Board that the State of Florida Department of Environmental Protection Notice of Draft Permit for a Class I Injection Well Construct and Operationally Test Permit was published in today's St. Lucie News Tribune as well as on the District's website.

Ms. Holmes advised that all had gone well with yesterday's bond hearing and we were now in the 30-day appeal period, then on to the closing in approximately November.

Mr. Miller indicated that the proposed rate increases had also been posted on the District's website.

Mr. Miller indicated Mr. Nason was still awaiting documentation from the City regarding the Peacock Boulevard Road Widening Project.

Discussion ensued regarding accepting the agenda at the beginning of the meeting. Chairman Doughney suggested waiting until we had a full Board present to make such a decision.

The Board was also advised that today's Special Board Meeting was an extra meeting for this year and could affect Supervisor payments at the end of the year.

G. Supervisor Requests

There were no further comments from the Supervisors.

H. Adjournment

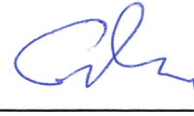
There being no further items to be addressed, the Special Board Meeting was adjourned at 9:24 a.m. by Chairman Doughney. There were no objections.

Special Board Meeting Minutes Signature Page



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Chairman/Vice Chairman



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Secretary/Assistant Secretary

Date Approved 10/08/24