

**ST. LUCIE WEST
SERVICES DISTRICT**



**BOARD OF SUPERVISORS'
REGULAR BOARD MEETING
FEBRUARY 4, 2025
9:00 A.M.**

AGENDA
ST. LUCIE WEST SERVICES DISTRICT
BOARD OF SUPERVISORS'
REGULAR BOARD MEETING
February 3, 2025 & February 4, 2025
9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

CALL IN 1-800-743-4099 PARTICIPANT CODE 400494

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Approval of Minutes

1. January 6, 2025, Workshop
2. January 7, 2025, Regular Board Meeting

E. Public Comment

F. District Attorney

DA 1 – Status Report/Updates

G. District Engineer

DE 1 – Status Report/Updates

H. District Manager

Action Items

DM 1 – Consider Approval of the Partial Assignment of Dedication and Bill of Sale for the Storm Water Infrastructure on NW Bethany Drive

DM 2 – Consider Approval of Acoustic Inspection Proposal from InfoSense, Inc.

DM 3 – Other Items

I. Consent Agenda

CA 1 – Monthly Report on Public Works

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Public Information Officer Monthly Report

CA 6 – Financial Statements for December, 2024

CA 7 – Consider Approval to Transfer Funds for the R&R Account

J. Supervisors' Requests

K. Adjournment

**St. Lucie West Services District
Workshop Meeting
January 6, 2025, at 9:00 a.m.**

(Please note: These minutes are not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Dominick Graci – Vice Chairman – in-person
Diane Haseltine – Supervisor – in-person
Rose Carvelli – Supervisor – in-person
Kevin Dolan – Supervisor – in-person

Staff Present

Josh Miller, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Maddie Maldonado, Director of Office Administration – in-person
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person
TJ Bayer, Assistant Utilities Director, SLWSD – in-person
Searg Davidian, Assistant Public Works Director, SLWSD – in-person
Anderson “Andy” Bomjardim, Public Information Officer, SLWSD – in-person
Jason Pierman, Special District Services, Inc. (“SDS”) – in-person
Laura Archer, Recording Secretary, SDS – in-person
Stephanie Brown, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

The Workshop Meeting was called to order at 9:00 a.m.

Chairman Graci wished everyone a Happy New Year.

B. Pledge of Allegiance

C. Roll Call

It was noted that Gregg Ney was the only absent Supervisor.

D. Approval of Minutes

- 1. December 2, 2024, Workshop**
- 2. December 3, 2024, Regular Board Meeting**

There were no revisions to either set of minutes.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Miller noted that Ms. Holmes' report was provided in the meeting materials, and he was sure she had a few other items to report on.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Miller noted that Mr. Zanganeh's report was provided in the meeting materials and indicated that it was self-explanatory. He noted that there were no outstanding projects and that their focus was the Reserve CDD.

**H. District Manager
Actions Items**

DM 1 – Consider Piggyback Agreement with Shamrock Restoration Services, Inc.

Mr. Miller presented the item indicating that Shamrock Restoration Services, Inc. provides industrial coating services and repairs, and they recently completed the exterior coatings for the District's potable storage tanks, water treatment plant and the Clearwell Building on time and to the District's satisfaction.

Staff were requesting that Shamrock provide a piggyback agreement for the District to use for future projects. Shamrock provided the City of Naples RFP#19-051 contract to which the City of Port St. Lucie and other community development districts had also piggybacked this contract as well. Mr. Miller noted that this contract would expire in March 2025, at which time it would be revised.

The Board asked several questions to which Mr. Miller responded.

DM 2 – Consider Piggyback Agreement with Cintas Corporation

Mr. Miller presented the item indicating that Cintas was a uniform services' company. Mr. Miller noted that Unifirst was the current company they were using but had been unsatisfied with their quality control. Staff have been working with Unifirst over the past several months to improve their service with minimal results.

Mr. Miller indicated that the piggyback contract was between Cintas and the University of Nebraska, and that certain divisions of the City of Port St. Lucie and other Florida municipalities had also piggybacked this contract as well.

A brief discussion took place regarding the issues with Unifirst's quality and service.

DM 3 – Consider Advertisement for District Legal Services

Mr. Miller presented the item indicating that the District currently uses Torcivia, Donlon, Goddeau & Rubin, P.A. for the District's legal services, and they have represented the District since 2023.

During that time, it was discovered that the firm also represents other government agencies that the District interacts with (Reserve CDD, City of Port St. Lucie and Tradition). Special counsel was needed to represent the District in cases of dispute with at least two of these agencies, costing the District additional monies that would not have been needed if these working relationships did not exist.

Staff recommend advertising for new legal counsel to represent the District to avoid future conflicts when dealing with these particular government agencies.

Discussion ensued regarding the legal budget versus the budget for special counsel.

DM 4 - Other Items

Mr. Miller advised that the Reserve CDD negotiating teams had met and had a second meeting scheduled for February 3, 2025.

Discussions that took place involved how to pay for the things the District wants, and an aggressive schedule had been generated. Mr. Miller's hope is that everything is completed by the end of the calendar year.

Mr. Miller's first course of action is to have an agreement in place between both parties by the March meeting. His feeling is that we can start spending money after the terms are in place. One of Mr. Miller's reasons for moving so aggressively is to avoid the 9% rate increase or at least minimize it.

Discussion ensued regarding what the District wanted from the Reserve CDD plant to which Mr. Miller indicated he was most interested in the land that their plant sits on.

A brief discussion ensued.

Mr. Miller then advised that new District logos had been created and would be trademarked.

Mr. Miller indicated that the lighting project at Lake Harvey was moving along as planned.

I. Consent Agenda

CA 1 – Monthly Report on Public Works

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Public Information Officer Monthly Report

CA 6 – Financial Statements for November 2024

CA 7 – Consider Approval to Transfer Funds for the R&R Account

CA 8 - Surplus Items

Mr. Miller advised that CA 5 had been added to the Consent Agenda and was the Public Information Officer Monthly Report.

Mr. Bomjardim reported that he had prepared a press release entitled, “St. Lucie West Services District Ceases Chemical Fluoride Feed Systems Following Court Ruling.” Mr. Bomjardim noted that there had been some miscommunication between the District and the *St. Lucie News Tribune* regarding the press release because two different reporters were involved. After sending the press release, the newspaper indicated in print that SLW was not available for comment regarding the recent ruling to immediately discontinue its use of chemical fluoride feed systems. After speaking with the newspaper, they apologized for the oversight and corrected the information online, but not in print.

Discussion ensued.

Mr. Bomjardim then advised that the St. Lucie West Services District social media page had been created in LinkedIn, X, Facebook and the Nextdoor App.

Mr. Bomjardim also noted that an informational digital screen would be up and running shortly in the Administration building front lobby, displaying notices/information to visitors and guests.

Mr. Bomjardim then indicated that he was working on the following items:

- Meter Analytics and Water Leak Notification Portal Feature
- A District promo video of the overall Plant Operations
- New website platform
- A new App; and
- A communications plan

The Board thanked Mr. Bomjardim for the thorough update.

There were no further questions regarding Consent Agenda Items CA 1 through CA 8.

J. Supervisor Requests

Supervisor Dolan asked if there had been any pushback from the community regarding the fluoride situation to which Mr. Miller indicated, "Not a peep."

There was a brief discussion regarding this matter.

There were no further Supervisor Requests.

J. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:34 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

Chairman/Vice Chairman

Secretary/Assistant Secretary

Date Approved _____

St. Lucie West Services District
Regular Board Meeting
January 7, 2025, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Diane Haseltine- Supervisor – in-person
Rose Carvelli – Supervisor – in-person
Kevin Dolan – Supervisor – in-person

Staff Present

Josh Miller, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Maddie Maldonado, Director of Office Administration – in-person
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Lisa-Marie Beans, Human Resources Specialist, SLWSD – in-person
Anderson “Andy” Bomjardim, Public Information Officer, SLWSD – in-person
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person
Brian Stahl, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via telephone
Laura Archer, Recording Secretary, SDS – in-person
Stephanie Brown, SDS – in-person

Also present were District residents Deane Piekara and Ms. Renais and Donna Rhoden of the City of Port St. Lucie.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Vice Chairman Graci called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

1. December 2, 2024, Workshop

2. December 3, 2024, Regular Board Meeting

The minutes of the December 2, 2024, Workshop and the December 3, 2024, Public Hearing & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Haseltine, seconded by Vice Chairman Ney approving the minutes of the December 2, 2024, Workshop, as presented and the minutes of the December 3, 2024, Regular Board Meeting, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

Mr. Piekara referenced Agenda Item DM 1 – Consider Piggyback Agreement with Shamrock Restoration Services, Inc. and indicated he had had experience with Munyun Painting, Roofing and Restoration and recommended considering them as a possible vendor.

That concluded the public comment portion of the meeting.

Chairman Graci thanked Ms. Rhoden for attending today's meeting.

F. District Attorney DA 1 – Status Report/Updates

Ms. Holmes went over her report provided in the meeting materials. There were no questions from the Board Members.

G. District Engineer DE 1 – Status Report/Updates

Mr. Stahl presented the report provided in the meeting materials indicating that he believed that they were done with the preliminary engineering information regarding the Reserve CDD. Chairman Graci noted that the report was clear and concise and that the Reserve CDD had taken it well.

H. District Manager Action Items

DM 1 – Consider Piggyback Agreement with Shamrock Restoration Services, Inc.

Mr. Miller presented the item indicating that this piggyback agreement would speed things up because it had already been approved. He also noted that the District could seek other vendors that perform the same services and that it was not an exclusive contract.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Haseltine and passed unanimously approving the piggyback the City of Naples' contract with Shamrock Restoration Services, Inc., as presented.

DM 2 – Consider Piggyback Agreement with Cintas Corporation

Mr. Miller presented the item indicating that Cintas Corporation would replace the current vendor, Unifirst.

Vice Chairman Ney asked if the pricing was any different from Unifirst. Mr. Miller indicated it was a little higher, but within budget.

A **MOTION** was made by Secretary Haseltine, seconded by Vice Chairman Ney and passed unanimously approving the University of Nebraska piggyback agreement with Cintas Corporation, as presented.

DM 3 – Consider Advertisement for District Legal Services

Mr. Miller presented the item recommending approval.

Vice Chairman Ney indicated he was in favor of going out to bid for legal services. He further noted that he was not dissatisfied with the services but would like to see what else was available.

Chairman Graci agreed with Vice Chairman Ney's comments. He furthered that it was the conflicts that were the problem where the District had to hire special counsel.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Haseltine and passed unanimously approving the advertisement for District legal services, as presented.

DM 4 – Other Items

Mr. Miller gave an update on the negotiations with the Reserve CDD by stating that the District had provided them with a list of guidelines pursuant to the evaluation, the costs for the improvements and how to fund the improvements. Mr. Miller's goal is to come up with an agreement for both parties at the March meeting and then move forward. He reiterated that it was an aggressive timeline but could be met.

Discussion ensued regarding a service incorporation agreement/interlocal agreement for service, land sales and the legal documents required.

Mr. Miller indicated that the new District logos had already been implemented and were being integrated into the District's administrative items.

The Board was advised that a new website would be implemented in the next 9 to 12 months and would have a fresh look.

Messrs. Miller and Bomjardim again explained the misinformation with TC Palm and the ceasing of chemical fluoride feed system.

Discussion ensued regarding the lack of media presence at District meetings regarding community matters.

I. Consent Agenda

CA 1 – Monthly Report on Public Works

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Public Information Officer Monthly Report

CA 6 – Financial Statements for November 2024

CA 7 – Consider Approval to Transfer Funds for the R&R Account

CA 8 - Surplus Items

Mr. Miller presented the Consent Agenda items and recommended approval.

<p>A MOTION was made by Secretary Haseltine, seconded by Vice Chairman Ney approving Consent Agenda items CA 1 through CA 8, as presented. Upon being put to a vote, the MOTION carried unanimously.</p>
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J. Supervisor Requests

Supervisor Carvelli had nothing at this time.

Vice Chairman Ney apologized for his absence from yesterday's Workshop.

Supervisor Dolan noted that issuing a press release was an effective way to inform the public at no cost.

Chairman Graci expressed his wishes for Jack Doughney to feel better soon.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:25 a.m. by Chairman Graci. There were no objections.

Regular Board Meeting Minutes Signature Page

Chairman/Vice Chairman

Secretary/Assistant Secretary

Date Approved _____

St. Lucie West Services District

Board Agenda Item
Tuesday, February 4, 2025

Item

DA 1 Status Report/Updates

Summary

This report is provided for your review and information.

Recommendation

Budget Impact

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

Board Action

Moved by:

Seconded by:

Action Taken:

**TORCIVIA, DONLON,
GODDEAU & RUBIN, P.A.**

701 Northpoint Parkway, Suite 209
West Palm Beach, Florida 33407-1950
561-686-8700 Telephone / 561-686-8764 Facsimile
www.torcivialaw.com

Glen J. Torcivia
Lara Donlon
Christy L. Goddeau*
Leonard G. Rubin*

Jennifer H.R. Hunecke
Susan M. Garrett
Elizabeth V. Lenihan*
Ruth A. Holmes
Ben Saver
Tanya M. Earley
Amelia Jadoo
Daniel Harrell, Of Counsel

*FLORIDA BAR BOARD CERTIFIED
CITY COUNTY AND LOCAL GOVERNMENT ATTORNEY

January 24, 2025

St. Lucie West Services District District
Attorney's Report
Time Period: December 18, 2024-January 20, 2025

As SLWSD Counsel for the time period identified above, this firm worked with staff or provided representation on the following matters:

1. Attended regular monthly Board Meeting;
2. Edited human trafficking affidavit and sub-contractor E-Verify affidavit;
3. Researched and provided advice on SLW's obligations to require E-Verify and other contractual language for purchases of goods and services;
4. Drafted "piggyback" contracts for out of state Cintas contract;
5. Edited AqueoUS lease and provided standard addendum specific to AqueoUS;
6. Drafted bill of sale and edited documents for conveyance of Commercial Association's stormwater facilities to St. Lucie West;
7. Edited Granicus contract; and
8. Continued correspondence with the City of Port St. Lucie regarding conveyance of Bayshore Dr. signage.

Sincerely,

Ruth A. Holmes
Ruth A. Holmes, Esq.

St. Lucie West Services District

Board Agenda Item
Tuesday, February 4, 2025

Item

DE 1 Status Report/Updates

Summary

This report is provided for your review and information.

Recommendation

Budget Impact

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

Board Action

Moved by:

Seconded by:

Action Taken:

Client: St. Lucie West Services District
Topic: Monthly Project Status Report – February 04, 2025
Date of Status: 1/22/2025

- 1) General
 - i) SLWSD and ISS have regular telecons and meeting discussions that are incorporated in the project statuses below.
 - ii) SLWSD to communicate with ISS to provide direction and updates on IRSC and Reserve CDD projects.

- 2) SLW 018 Stormwater Review
 - i) Status:
No new action and/or resubmittal of pending work authorization applications.

- 3) SLW031 System Engineer's Bond Report
 - i) Status: ISS completed the System Engineer's Bond Report which was approved by the Board of Supervisors in July 2024 and provided to the Bond Issuance Team.

 - ii) Actions:
None

- 4) SLW034 Reserve CDD Engineering Evaluation
 - i) Status:
 - a. SLWSD Board approved the Task Order at their meeting on July 8, 2024.
 - b. ISS submitted a Preliminary Evaluation Report on Oct 11, 2024.
 - c. ISS submitted a draft Final Evaluation Report on Nov 19, 2024.
 - d. ISS attended the SLWSD Board meeting on Dec 3, 2024 and presented the Report.
 - ii) Actions:
 - a. SLWSD and Reserve CDD Boards initiating negotiations for SLWSD to combine the Reserve system into the SLWSD system.
 - b. ISS is on standby for question responses or additional Final Report comments from those negotiations. SLWSD staff to review and provide any comments on the draft report prior to ISS producing the final document.

- 5) SLWXXX DIW Civil/Site and Piping Improvements for DIW Project
 - i) Status:
 - a. ISS attended a meeting on August 30 with SLWSD staff and Hydro Designs engineers to discuss the Deep Injection Well civil/site design needs.
 - ii) Actions:
 - a. ISS preparing a Task Order to perform the engineering design needed

- 6) SLWXXX Reserves CDD Water Main and Forcemain Interconnect
 - i) Status:
 - a. ISS was requested by SLWSD staff to prepared and submitted a draft Task Order to provide design, permitting, bidding, and limited engineering services during construction for a proposed second water main and force main interconnection with the Reserves CDD system as identified in the *St. Lucie West Services District Reserve Community Development District Utilities Engineering Evaluation* report.
 - ii) Actions:
 - a. SLWSD and CDD are reviewing and considering the draft task order.

- 7) SLWXXX – Water Treatment Plant Expansion Design Build Criteria Professional Services
 - i) Status:
 - a. ISS was requested by SLWSD staff to prepare a draft Task Order to serve as the Design Build Criteria professional for the expansion of the Water Treatment Plant as described in Chapter 287.055 Florida Statues.
 - ii) Actions:
 - a. ISS is preparing draft Task Order per SLWSD staff request.

- 8) Other
 - i) ISS was requested to provide engineering services as a subconsultant to Hydro Designs to review the engineering aspects and be the Engineer of Record for the upcoming Deep Injection Well project. ISS is preparing two subconsultant agreements with Hydro Designs per their request.

At SLWSD's request, ISS is in the process of preparing the following District System Future Task Orders:

- a) SLWSD Water System Design Criteria Package
- b) Ion Exchange Pilot Testing
- c) Update Utility Standards - Future
- d) Concept Design & Cost Estimate for the WWTF Third Train - Future
- e) WTP Onsite Potable Storage Assessment - Future
- f) WWTF Grease Collection System - Future
- g) SLWSD System Wide Irrigation Modeling (10 HOAs \pm) – Future
- h) Stormwater Control Structures Evaluation



St. Lucie West Services District

Board Agenda Item
Tuesday, February 4, 2025

Item

DM 1 Consider Approval of the Partial Assignment of Dedication and Bill of Sale for the Storm Water Infrastructure on NW Bethany Drive

Summary

Provided for your review and approval: Partial Assignment of Dedication and Bill of Sale between St. Lucie West Services District (SLWSD) and St. Lucie West Commercial Association (SLWCA) for the Storm Water Infrastructure on NW Bethany Drive.

St Lucie West Commercial Association is currently in the process of turning over NW Bethany Drive to the City of PSL. Since the storm water infrastructure on this road is already part of the SLW Master Drainage System, SLWSD has agreed to purchase and maintain the said infrastructure for a not to exceed price of \$10.00.

As agreed by both parties, prior to the transfer of assets, all storm water structures were inspected, and any damaged/broken/separated pipes were repaired by SLWCA and brought to SLWSD standards.

Recommendation

Staff recommend moving forward with the acceptance of the Partial Assignment of Dedication and Bill of Sale for the Storm Water Infrastructure on NW Bethany Drive for the not to exceed price of \$10.00.

District Manager: Joshua Miller
Public Works Director: Gerard Rouse

Budget Impact

Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

Board Action

Moved by:	Seconded by:	Action Taken:
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This instrument prepared by (and return to):
Daniel B. Harrell, Esq.
Torcivia, Donlon, Goddeau & Rubin, P.A.
701 Northpoint Pkwy. Ste 209
West Palm Beach, FL 33401
(561) 686-8700
(561) 686-8764 (Facsimile)

PARTIAL ASSIGNMENT OF DEDICATION

THIS INDENTURE is entered into as of the ___ day of _____, 2025, by and between the ST. LUCIE WEST COMMERCIAL ASSOCIATION, INC., a Florida nonprofit corporation formerly known as St. Lucie West Prima Vista Association, Inc. (“Assignor”), and the ST. LUCIE WEST SERVICES DISTRICT, a community development district established pursuant to Chapter 190, Florida Statutes (“District”).

WHEREAS, as provided in Section 190.012(1)(a) of the Act, the District is authorized to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, and maintain various systems, facilities, and basic infrastructure serving lands within the boundaries of the District, including systems for drainage and stormwater management and control; and

WHEREAS, consistent with the authority granted by Section 190.012(1)(a) of the Act, the District operates and maintains a comprehensive water management and control plan for a system of facilities (“District Stormwater System”) to benefit the lands within the District; and

WHEREAS, by its Resolution No. 2012-01, adopted July 3, 2012, the Board of Supervisors for the District has agreed to integrate into the District Stormwater System, and to assume operation and maintenance responsibility for, certain underground drainage pipes and facilities, including grade-level inlets and below grade pipes and outfalls (“Drainage Facilities”), that connect streets or multi-parcel tracts to stormwater management ponds; and

WHEREAS, the Drainage Facilities located within the dedication specified and set forth in the attached Exhibit I (“Partially Assigned Dedication”) constitute Qualifying Additional Facilities; and

WHEREAS, in order for the District to integrate the Drainage Facilities located within the Partially Assigned Dedication into the District Stormwater System, Resolution No. 2012-01 requires the Assignor, as a “Grantee Association,” to provide such assignments of plat dedications as necessary to operate and maintain such Drainage Facilities.

WITNESSETH

The Assignor, in consideration of \$10.00 and other good and valuable consideration to it paid by the District, the receipt and sufficiency of which are hereby acknowledged, does hereby grant, convey, assign, transfer, and set over unto the District, its legal representatives, successors, and assigns, for the purpose of providing stormwater drainage and surface water management as a part of the District Stormwater System, the Partially Assigned Dedication described in the attached Exhibit I, to the extent such dedications relate to or concern the Drainage Facilities located within the segments of roadways, rights-of-way, and easements specified and set forth therein.

TO HAVE AND TO HOLD such Partially Assigned Dedication unto the District, its legal representatives, successors, and assigns, to and for its or their uses forever with the right of substitution and subrogation of the District in and to all covenants and warranties heretofore given or made in respect to such Partially Assigned Dedication or any part thereof, to the extent such covenants and warranties are assignable or can be enforced, at the District's expense, for the District's benefit.

The Assignor does for itself and its legal representatives, successors, and assigns, warrant that it will defend the assignment of the Partially Assigned Dedication unto the District, its legal representatives, successors, and assigns, against the lawful claims and demands of all persons claiming by, through, or under the Assignor, but none other.

[Signatures on following pages]

IN WITNESS WHEREOF, the Assignor has caused this instrument to be executed by its duly authorized officials this ___ day of _____, 2025.

ATTEST:

ST. LUCIE WEST COMMERCIAL ASSOCIATION, INC.

Print Name : _____
Secretary/Assistant Secretary

By: _____
Print Name: _____
Title: _____

**STATE OF FLORIDA
COUNTY OF ST. LUCIE**

The foregoing instrument was acknowledged before me this __ day of _____, 2025, by _____, as _____ of the St. Lucie West Commercial Association, Inc. He/she __ is personally known to me, or __ has produced _____ as identification and __ did __ did not take an oath.

[Notary Seal]

Notary Public-State of Florida
Print Name: _____
My commission expires: _____

ACCEPTANCE OF PARTIAL ASSIGNMENT

THE ABOVE PARTIAL ASSIGNMENT is hereby accepted this ___ day of _____, 2025.

ATTEST:

ST. LUCIE WEST SERVICES DISTRICT

Diane Haseltine, Secretary

By: _____
Dominick R. Graci, Chairman
Board of Supervisors

**STATE OF FLORIDA
COUNTY OF ST. LUCIE**

The foregoing instrument was acknowledged before me this ___ day of _____, 2025, by Dominick R. Graci, as Chairman of the Board of Supervisors of the St. Lucie West Services District. He is personally known to me___, or ___has produced _____ as identification and ___ did ___ did not take an oath.

[Notary Seal]

Notary Public-State of Florida
Print Name: _____
My commission expires: _____

EXHIBIT I

PARTIALLY ASSIGNED DEDICATION

The segment of roadway, right-of-way, drainage easement, and/or private drainage easement specified and set forth below containing underground stormwater drainage pipes and facilities, including grade-level inlets and below grade pipes and outfalls that connect streets or multi-parcel tracts to stormwater management ponds:

(i) The right-of-way of N.W. Bethany Drive as shown on St. Lucie West Plat No. 17, St. Lucie Weston, according to the plat thereof recorded in Plat Book 29, Pages 4 and 4A through 4C, of the Public Records of St. Lucie County, Florida; and

(ii) Tract R-2, being the right-of-way of N.W. Bethany Drive, as depicted on The Cascades at St. Lucie West—Phase One, St. Lucie West Plat No. 110, according to the plat thereof recorded in Plat Book 38, Pages 28 and 28A through 28O, of the Public Records of St. Lucie County, Florida

Acoustic Inspection Service Proposal



Prepared for: St. Lucie West Services District, FL

SERVICE OVERVIEW

Our goal is to enhance the efficiency, affordability, and speed of gravity sewer maintenance. The acoustic inspection service was designed to be a comprehensive turnkey solution for utilities. Our team can swiftly inspect over 10,000 feet of gravity sewer lines and 30+ manholes per day. The result is high-quality condition data that can help you to prioritize cleaning assets and optimize maintenance resource deployment.

SUMMARY OF DELIVERABLES

The following services and deliverables are included as part of this estimate.

- Field work
 - Acoustic inspection using the SL-RAT (~229,000 feet)
 - Manhole inspections (~1128 manholes)
- Deliverables
 - Interactive cloud-based GIS dashboard
 - Post-project data analysis
- Data Management
 - Live tracking during data collection
 - Optional SL-DOG portal access to view and export acoustic scores
 - Images of every inspected manhole

ESTIMATED TIMELINE

- Phase 1: Project Planning (1 week)
Phase 2: Data Collection (5 weeks)
Phase 3: Final Deliverables (1 week)

COMMON ISSUES DISCOVERED

Sewer Lines	FOG Build Up Roots Debris Sags and Collapsed Lines	Manholes	Deteriorating Walls Surcharging Debris/roots Inflow and Infiltration
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ESTIMATED SAVINGS

On average, we find that less than 20% of assets require near-term maintenance. Based on the scale of this project, we estimate you would save upwards of **\$180,000** compared to a traditional time-based or rotational cleaning program.

Typical Savings Breakdown of 229,000 ft Inspection Project

Cleaning Cost Without Acoustic Inspection*	\$229 – 458k
Cleaning Cost after Acoustic Inspection*	\$46 – 92k
Total Cost After Cleaning & Acoustic Inspection	\$124 – 170k
Minimum Savings on Cleaning	~ \$180k

PROPOSED COST

The estimate for this service is \$85,285, including the SL-RAT inspections, manhole assessments, and deliverable creation. Prices are subject to change with field conditions. Please see your service estimate for the full breakdown of costs.

PAST EXAMPLES AND REFERENCES

Village of Lombard, IL

Brian Jack – Utilities Superintendent
Phone: 630-620-5740
Email: jackb@villageoflombard.org

City of Bend, OR

Justin Young
Phone: 541-419-8735
Email: jyoung@bendoregon.gov

Sample Our Dashboard

<https://infosenseinc.maps.arcgis.com/apps/dashboards/080b2297d0dd4807b9a998e66c3532de>

* Assumes \$1.00 – \$2.00 per foot for cleaning



Acoustic Inspection Service Estimate

Date: 12/04/24

Quote #: 2024-1204S1-WW

Billing and Payment Address: 8116 South Tryon St, Suite B3-203, Charlotte, NC 28273

Prepared for: St. Lucie West Services District, FL	Contact: TJ Bayer	Phone #: (772) 486-4843	Fax #: (772) 486-4843	Email: tbayer@slwsd.org
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Price List: US Price List

InfoSense Contacts: Walt Woodard	Job Title: Global Sales Director	Phone #: (803) 230-9134	Fax #: (704) 930-0145	Email: wwoodard@infosense.com
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Terms and Conditions

Credit Terms: Net 30
Effective From: 12/04/24
Valid Through: 02/02/25

References and other details may be provided upon request. Inspections are performed according to ASTM F 3220-17. An electronic copy of this quote may be provided for your convenience. InfoSense retains an original copy of all quotes and will consider the original to be the governing document.

Line#	Part Number	Description	Qty.	Unit of Measure	Base Price	Net Price	Extended Price
1		Acoustic assessment of sewer line pipes utilizing transmissive acoustic inspection with the Sewer Line Rapid Assessment Technology (SL-RAT)*	229,241	feet	\$0.265	\$ 0.265	\$ 60,749
2		Basic Manhole Inspection**	1,128	manholes	\$12.00	\$ 12.00	\$ 13,536
3		Crew Mobilization (2 team members)	5	weeks	\$2,200	\$ 2,200	\$ 11,000

*Service includes acoustic assessment of designated pipes and delivery of assessment data in csv, SHP, and/or kml file formats; footage estimated based on initial customer input

**Number of manholes to inspect is an estimation

Bolt-down manhole lids will be charged at \$10/each - if customer does not desire to remove bolts and reinstall bolts prior to and after work is performed.

Billing footage will be based off your GIS data primarily and - where needed - from the GPS data collected while using the SL-RAT secondarily.

Owner shall provide GIS files (or similar documentation) that identify pipe segments and/or geographic areas to be inspected by the contractor. Owner and contractor shall meet prior to any testing and review area that is being inspected. Owner must let contractor know of any restricted areas or special requirements prior to inspection.

In high traffic areas, traffic control to be provided by customer.

Any additional permitting charges or other expenses required for traffic control will be billed back to the customer at cost.

If customer requests to meet local prevailing wage requirements - this may result in additional charges.

If the average length of a segment is under 200 feet, the cost per foot increases to \$.275/foot.

Difficult to access manholes will be noted and charged at a rate of \$20/manhole

There will be a \$125/hr/crew member waiting charge if crew has to wait for manholes to be located or for providing other field services requested outside the scope of this quote.

Comments:

Visit our website: www.infosense.com	PAST WINNER WEF INNOVATIVE TECHNOLOGY AWARD	Grand Total <u>\$85,285</u>
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Form Revision Date 01.04.24

62-600.705 Collection/Transmission Systems.

(1) An applicant for a wastewater treatment facility permit shall provide a power outage contingency plan with the submittal of the facility's application for a new permit, permit renewal, or substantial permit revision. The power outage contingency plan shall describe the general program and protocols to mitigate the impacts of power outages on the facility's collection/transmission system and pump stations, including any applicable mutual aid agreements. A copy of the power outage contingency plan, including any updates or revisions, shall be submitted with subsequent facility applications for permit renewal or substantial permit revision.

(2) Domestic wastewater facilities shall act to prevent sanitary sewer overflows and underground pipe leaks for all collection/transmission systems under control of the facility and shall meet the requirements in this section for those systems.

(a) The facility permittee for a wastewater treatment facility permit shall develop a pipe assessment, repair, and replacement action plan, referred to hereafter in this sections as the "collection system action plan" or "plan," with at least a 5-year planning horizon for all collection/transmission systems under the utility's control to mitigate sanitary sewer overflows and underground pipe leaks to the extent technically and economically feasible. The detail of the plan shall be consistent with the complexity of the system based on the best professional judgement of the individual signing the plan. Any portion of the plan requiring "engineering," as defined by Chapter 471, F.S., shall be certified by a professional engineer registered in the State of Florida. An electronic summary of the collection system action plan shall be submitted to the Department with the facility permit application for any new permit, permit renewal, or substantial permit revision. A copy of the plan or portions of the plan shall be provided within 7 days of request by the Department. The collection system action plan shall meet the following requirements:

1. The plan shall provide a deliberate, proactive approach to evaluating or surveying the pipes, manholes, pump stations, tanks, and other equipment for the collection/transmission systems under the facility's control during the 5-year planning horizon period. This shall be accomplished in an economically feasible manner. The collection system action plan shall set goals for evaluating percentages of the collection/transmission system annually through the use of one or more investigative techniques such as camera inspections, smoke testing, data analytics, flow isolation, focused electrode leak location, direct observation, and sonar imaging, water chemistry, and solids analysis, or through use of flow monitoring determine the amounts of infiltration, inflow, and leakages. The plan shall set a minimum goal of performing basic evaluations for at least 25 percent of the collection/transmission system during the plan's five-year planning horizon, unless the permittee demonstrates based on economic feasibility, the age or performance of the collection/transmission system or repairs, replacements, maintenance activities, and other upgrades conducted therein that a lower percentage will achieve the requirements of subsection 62-600.410(6), F.A.C., and the goals for infiltration, inflow, and leakages shall be below the amounts considered excessive under Rule 62-604.500, F.A.C.

2. The plan shall be based on inflow and infiltration studies and leakage surveys conducted by the facility permittee or designee. When the initial inflow and infiltration studies and leakage surveys indicate that inflow, infiltration, or leakage is excessive, then the plan shall also be based on any follow-up sanitary sewer evaluation surveys. The facility permittee may propose an alternative metric to these requirements which the Department shall accept upon a demonstration by the facility permittee that the alternative metric is at least as effective in characterizing the collection/transmission system and determining the actions needed to prevent sanitary sewer overflows.

3. The plan shall provide contact information for the facility and utility of those responsible for implementing the collection system action plan.

4. The plan shall include a map and inventory of the collection/transmission system. The plan for facilities with a permitted capacity of 1 million gallons per day (mgd) or greater shall incorporate the use of a computerized geographic information systems (GIS) map and an electronic maintenance management system or other electronic inventory of the collection/transmission systems under control of the facility, which shall include the following information to the extent technically and economically practicable:

a. For each section of pipe, manholes, and pump stations, a component identification tracking number, the location, length of portion, size and diameter, type of pipe or construction, age, inspection information, and maintenance information.

b. Any climatic and geologic data determined necessary by the facility permittee to help identify appropriate maintenance and repair actions, such as geologic and topographic information; hydrologic information including seasonal high water table information prepared by the facility permittee, United States Geological Survey or other governmental entity; regional rainfall data collected by the facility permittee or other governmental entity; and groundwater quality monitoring associated with the collection/transmission system, if conducted.

c. Information regarding any collection/transmission system flows, overflows, bypasses, verified odor complaints, corrosion data, past inflow and infiltration analysis results, past leakage surveys, population served, and industries served.

5. The plan shall include adaptive maintenance and repair plans including general facility program and protocols regarding routine maintenance, cleaning activities, and protocol for emergency repairs.

6. The plan shall address record keeping for all items in the collection system action plan.

7. The plan shall describe measures taken, if any, for limiting the presence of fats, oils, grease, wet wipes, sand, and grit to the collection/transmission system, as well as a root control program.

8. The plan shall describe measures taken, if any, such as any sewer ordinances or any programs established by the applicable county or municipality in accordance with sections 125.569 and 166.0481, F.S., to minimize inflow and infiltration from individual service connections or sanitary sewer laterals, including for single-family residences, to the extent addressing such inflow and infiltration is determined necessary to prevent sanitary sewer overflows and redressable within the authority of the facility permittee.

9. The plan shall identify, by no later than the first new permit, permit renewal, or substantial permit revision application after December 21, 2025, all satellite collection systems connected to the facility collection system including the name of each satellite collection system, the ownership type of each identified satellite collection system, a unique identifier number for each satellite collection system, whether the satellite collection system is under the control of the facility, and population served by the satellite collection system. The plan shall describe the measures taken, if any, to require or encourage owners/operators of satellite collection systems to minimize inflow and infiltration from their satellite collection systems that cause or contribute to sanitary sewer overflows in the facility's collection system.

10. The plan shall describe the resiliency of the collection/transmission systems that considers sea-level rise and the planned or completed flood mitigation and stormwater control actions, if any, by the facility permittee or governmental entities that the facility permittee identified as reducing the potential for inflow and infiltration into the facility permittee's collection/transmission system.

(b) The facility permittee shall submit an annual report summarizing the collection system action plan implementation to the Department no later than June 30 of the year following the close of the fiscal year covered by the report. The report shall be submitted electronically to the applicable district office or delegated local program. The annual report shall address or include the following, at a minimum:

1. A summary of the collection/transmission system-related assessments (e.g. evaluations, investigations, studies, and surveys) conducted including the percentage of the collection/transmission system assessed during the year and the cumulative percentage investigated to date during the 5-year planning horizon of the collection system action plan; the methods used for the assessments; the results of the assessments; and any estimates of inflow, infiltration, and leakages.

2. Any repairs, replacements, maintenance activities, expansions and other upgrades, which the facility permittee identifies as significant, conducted during the year and planned for the upcoming year based on the performance and identified needs of the collection/transmission system.

3. After December 21, 2025, the identification of any new satellite collection systems added to the system including the name of each satellite collection system, the ownership-type of each satellite collection system, a unique identifier number for each satellite collection system, whether the satellite system is under the control of the facility, and the estimated population served by each satellite collection system..

4. Information regarding the annual expenditures dedicated to the inflow and infiltration studies and the collection system action plan; expenditures dedicated to pipe assessment, repair, and replacement; and expenditures designed to limit the presence of fats, oils, grease, roots, wet wipes, sand, and grit in the facility's collection/transmission system.,

5. Details of facility revenues and expenditures including any substantial increase or decrease of annual expenditures from identified cost projections to address system needs related to inflow and infiltration studies; model plans for pipe assessment, repair, and replacement; and pipe assessment, repair, and replacement required or identified by the collection system action plan.

6. Additional activities and information that the facility permittee identifies as relevant to the prevention of sanitary sewer overflows and underground pipe leakages, such as public education campaigns regarding the proper disposal of wet wipes, flood mitigation measures, stormwater control projects, and other relevant actions identified by the facility permittee.

(3) An applicant may use an alternative to a requirement in subsection 62-600.705(2), F.A.C., if the applicant:

(a) Demonstrates to the Department that the proposed alternative assures at least the same level of protection to the environment and public health; and,

(b) The alternative is submitted and approved with an application for a new facility permit, permit renewal, or substantial permit

St. Lucie West Services District

Board Agenda Item
Tuesday, February 4, 2025

Item

DM 3 Other Items

Summary

Discussion/Update items:

- Injection Well #2 Update
- Lake Harvey Update
- SLC Ordinance Update

Recommendation

Budget Impact

Project Number:
ORG Number:

Available Project Budget: \$0.00
This Project: \$0.00
Available Balance: \$0.00

Board Action

Moved by: Seconded by: Action Taken:

St. Lucie West Services District

Board Agenda Item
Tuesday, February 4, 2025

Item

CA 1 Public Works Monthly Reports

Summary

This report is provided for your review and information as an update to the operations of the Public Works Department

Recommendation

Budget Impact

Project Number:
ORG Number:

Available Project Budget: \$0.00
This Project: \$0.00
Available Balance: \$0.00

Board Action

Moved by: Seconded by: Action Taken:



St. Lucie West Services District
Public Works Department
DEC 2024

Division	Service Orders*	Work Orders**
Aquatics	26	1
Exotic Plant Removal	21	5
Storm Water	13	41
Vac Truck	1	0
Dredge Barge	0	0
Video Ray	3	0
Shop	122	0
Grand Total	186	47

Aquatics Division:

Operations & Maintenance:

Type	Service Orders	Work Orders
Algae	0	0
Injection Treatments	0	0
Hydrilla Treatments	1	0
Midge Fly Treatments	0	0
Harvester Removal	0	0
Surface Plant Treatments	2	0
Wetland & Upland Treatments	6	0
Debris Removal	12	0
Miscellaneous	5	1

Scheduled Maintenance

- Lake Cleaning Schedule - Available Upon Request

Exotic Plant Removal Division:

Operations & Maintenance:

Type	Service Orders	Work Orders
Encroaching Preserves	5	5
Lygodium Treatments	0	0
Exotic Vegetation Treatments	4	n/a
Tree Removals	0	0
Preserves Maintenance	3	n/a
Vine Management	2	0
Miscellaneous	7	n/a

Scheduled Maintenance

- None

Storm Water Division:

Operations & Maintenance:

Type	Service Orders	Work Orders
Locates	n/a	40
Street Flooding	1	1
Grate Cleaning	5	0
Improved Landscaping & Mowing	2	n/a
Miscellaneous	5	0

Storm Water Division Cont'd:

Scheduled Maintenance

- Right of Way Mowing done the first 2 weeks of each month.

Storm Water Division / Vac Truck:

Operations & Maintenance:

Type	Service Orders	Work Orders
Cleaning Out Pipes	0	n/a
Cleaning Out Structures	0	n/a
Miscellaneous	1	n/a

Scheduled Maintenance

- None

Other Information

- 0 Estimated Footage Cleaned
- 0
- none

Storm Water Division / Dredge Barge:

Operations & Maintenance:

Type	Service Orders	Work Orders
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

Scheduled Maintenance

- None

Other Information

- 0 Estimated Yardage Cleaned
- None
- None

Storm Water Division / Video Ray:

Operations & Maintenance:

Type	Service Orders	Work Orders
Viewing Pipes	2	n/a
Miscellaneous	1	n/a

Scheduled Maintenance

- None

Shop Division :

Operations & Maintenance:

Type	Service Orders	Work Orders
Vehicle Repair	32	n/a
Equipment Repair	22	n/a
Other Repair	68	n/a
Total Repairs	122	n/a

Scheduled Maintenance

- None

* Service Orders are internally logged on an as needed basis by each department. No document is created.

** Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

St. Lucie West Services District

**Board Agenda Item
Tuesday, February 4, 2025**

Item

CA 2 Monthly Report on Utilities Operations

Summary

This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

St. Lucie West Services District Monthly Utilities Operations Report

Summary		ERC Water/Wastewater Update			
WATER					
Commercial Accounts			525		
Residential Accounts			6,283		
Total Plant Capacity Based on 3.6 MGD			14,400.00	ERC's (Factor 250 gpd)	
Water ERC's sold as of October 1st			12,346.00		
Current ERC(use) including the Reserve CDD			9,285.00	ERC's (MAX over 12 Months)	
The Reserve Commitment for 2023			0.00	ERC's	
Unsold Water ERC's as of October 1st			2,054.00		
Sold in FY 2024 (see water table below)			1.20	ERC's	
Total Unsold Capacity for Water			2,052.80		
Total Unused Capacity for Water			5,113.80		
WATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WATER FEES COLLECTED
ERC's sold in	Oct-24	0.0	1.2	0 \$	3,342.00
ERC's sold in	Nov-24	0.0	0.0	0 \$	-
ERC's sold in	Dec-24	0.0	0.0	0 \$	-
ERC's sold in	Jan-25	0.0	0.0	0 \$	-
ERC's sold in	Feb-25	0.0	0.0	0 \$	-
ERC's sold in	Mar-25	0.0	0.0	0 \$	-
ERC's sold in	Apr-25	0.0	0.0	0 \$	-
ERC's sold in	May-25	0.0	0.0	0 \$	-
ERC's sold in	Jun-25	0.0	0.0	0 \$	-
ERC's sold in	Jul-25	0.0	0.0	0 \$	-
ERC's sold in	Aug-25	0.0	0.0	0 \$	-
ERC's sold in	Sep-25	0.0	0.0	0 \$	-
Total Water ERC's sold for FY 2024		0.0	1.2	0 \$	3,342.00
WASTEWATER					
Commercial Accounts			472		
Residential Accounts			6,283		
Total Plant Capacity Based on 2.60 MG/TMADF			10,400.00	ERC's (Factor 250 gpd) TMADF	
Wastewater ERC's sold as of October 1st			9,876.80		
Current ERC(use) including the Reserve CDD			6,447.00	ERC's (MAX over 12 Months)	
The Reserve Commitment for 2023			0.00	ERC's	
Unsold Wastewater ERC as of October 1st			523.20		
Sold in FY 2024 (see W.Water table below)			1.20	ERC's	
Total Unsold Capacity for Wastewater			522.00		
Total Unused Capacity for Wastewater			3,951.80		
WASTEWATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WASTEWATER FEES COLLECTED
ERC's sold in	Oct-24	0.0	1.2	0 \$	2,700.00
ERC's sold in	Nov-24	0.0	0.0	0 \$	-
ERC's sold in	Dec-24	0.0	0.0	0 \$	-
ERC's sold in	Jan-25	0.0	0.0	0 \$	-
ERC's sold in	Feb-25	0.0	0.0	0 \$	-
ERC's sold in	Mar-25	0.0	0.0	0 \$	-
ERC's sold in	Apr-25	0.0	0.0	0 \$	-
ERC's sold in	May-25	0.0	0.0	0 \$	-
ERC's sold in	Jun-25	0.0	0.0	0 \$	-
ERC's sold in	Jul-25	0.0	0.0	0 \$	-
ERC's sold in	Aug-25	0.0	0.0	0 \$	-
ERC's sold in	Sep-25	0.0	0.0	0 \$	-
Total Wastewater ERC's sold for FY 2024		0.0	1.2	0 \$	2,700.00
New Connections in November:		-	ERC's		

St. Lucie West Services District Monthly Utilities Operations Report

December-24

Water Treatment Facility

· Total Finished Water Produced for December was	60.99	MG
· The Finished Water Produced for the Previous Twelve Months was	737.64	MG
· The Average Daily Flow of Finished Water for December was	1.97	MG
· The Annual Average Daily Flow of Finished Water for December was	1.99	MG
· The Three Month Average Daily Flow of Finished Water for December was	1.94	MG
· The Water Treatment Plant Capacity is Operating at	54.6%	
· The Water Plant Annual Withdrawal Capacity per SFWMD WUP is at	81.1%	

Water Treatment Plant Projects for December:

- New Injection Well FDEP Construction Permit Received
- Reserve CDD Service Area Incorporation Negotiations Began
-

Wastewater Treatment Facility

· Total Influent Wastewater flow for December was	47.84	MG
· Total Effluent Wastewater flow for December was	48.07	MG
· The Average Daily Flow of Influent Wastewater for December was	1.54	MG
· The Average Daily Flow of Effluent Wastewater for December was	1.55	MG
· The Annual Average Daily Flow of Influent Treated for December was	1.48	MG
· The Three Month Average Daily Flow of Influent Treated for December was	1.56	MG
· The Wastewater Plant Capacity is Operating at	60.0%	

Wastewater Treatment Plant Projects for December:

-
-



**Underground Utilities Division
Work Task and Service Order Monthly Report**

Month/Year: December-2024

Count	Description
48	New Service/Connect/Disconnect/occupant change
1	Install Permanent Meter
0	Remove Permanent Meter
0	Install Temporary Meter
0	Remove Temporary Meter
0	Lock off/Close Account
2	Lock off Return payment
1	Lock Off Temporary
45	Lock Off Non-Payment
18	Reconnection "No Fee"
6	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
18	Check for Leak "No Leak Found"
35	Check for Leak "Customers Responsibility"
26	Check for Leak "Districts Responsibility"
0	Meter Reading Exception
21	Meter Maintenance
1	Read Meter pull Data Office Request
7	Meter Box
0	Meter Test "Passed"
0	Complaints "UGU Irrigation"
20	AMI Lock off Leak
1	Meter Change Out
0	Fire Hydrant
7	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
8	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
1	Read Meter Office Request
44	Locates "Water Quality, Pressure, etc..."
5	Complaints "Water Quality, Pressure, etc..."
13	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
0	Read Meter pull Data Customer Request
30	AMI Code Leak
0	Meter Test 1st Customer Request
1	Lockoff Non Payment Office
0	Follow Up Meter Swap
17	Service Action
4	AMI Leak Alarm
10	Vactor Lift Stations 36,53,1,35,7,12,11 plus (3 Reserve liftstations)
UGU CONSTRUCTION CREW PROJECTS:	
<ul style="list-style-type: none"> • (4) ASPHALT REPAIRS- Kings Isle(1),Lake Forest(1), Magnolia Lakes(1), West Brook Isles(1) • (2) CONCRETE REPAIRS - Lake Charles(1), Magnolia Lakes(1) • (1) VALVE REPAIR(6") - Magnolia Lakes • (1) SEWER LINE REPAIR (6") - Lake Charles • (1) FIRE HYDRANT REPLACEMENT - Fairway Isles 	

IRRIGATION MONTHLY REPORT-DECEMBER 2024

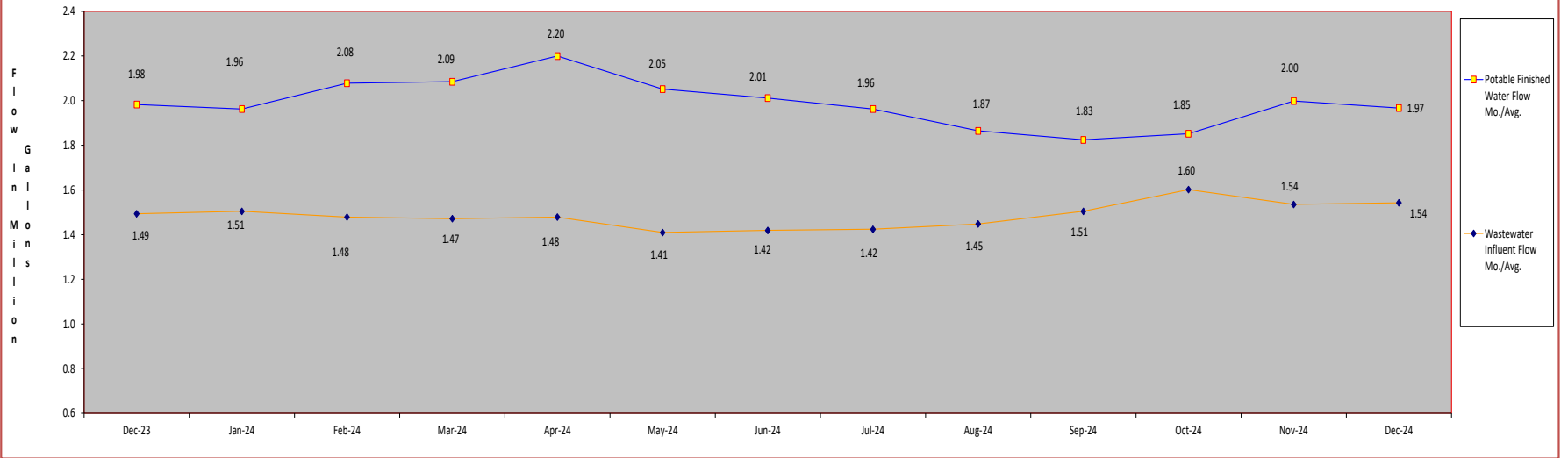
SERVICE ORDERS	
S/O DESCRIPTION	TOTAL
* CHECK FOR LEAK & OPERATE VALVES	32
IQ FOLLOW UP (ANGEL)	6
ACREAGE MEASUREMENT	0
COMPLAINTS	4
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST	0
NEW PLANTINGS	0
* Also reported un UGU MOR	

IRRIGATION FLOWS			
SOURCE	TOTAL (MG)	ADF (MG)	MAX DAY (MG)
LK CHARLES	0.000	0.000	0.000
LK ERNIE	22.360	0.721	1.957
MAIN PUMP STATION	61.376	1.980	4.219
STORM WATER TRANSFER	10.647	0.343	2.040
SURFICIAL WELLS	0.147	0.005	0.147
BRACKISH WELLS	0.542	0.017	0.048
GOLF COURSE	3.833	0.124	0.385

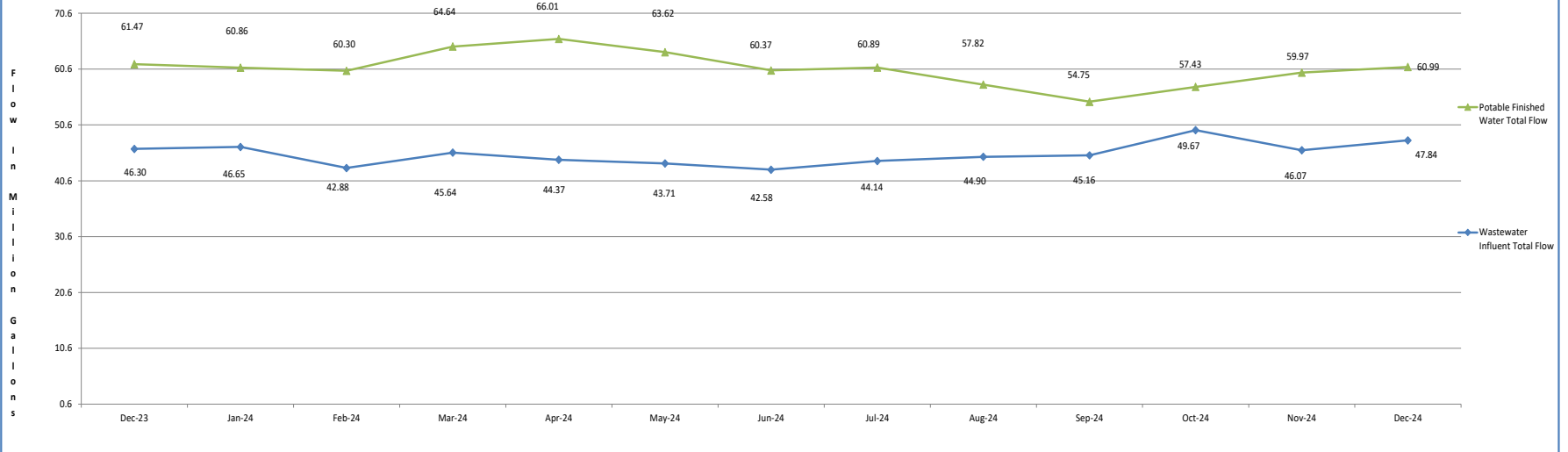
FLOWS (CATEGORIZED)			
	TOTAL (MG)	%	MAX DAY (MG)
REUSE	48.067	59.29%	2.271
STORMWATER	33.007	40.71%	
WELLS (ALL)	0.689	0.85%	
TOTAL	81.074	100.85%	

PROJECTS

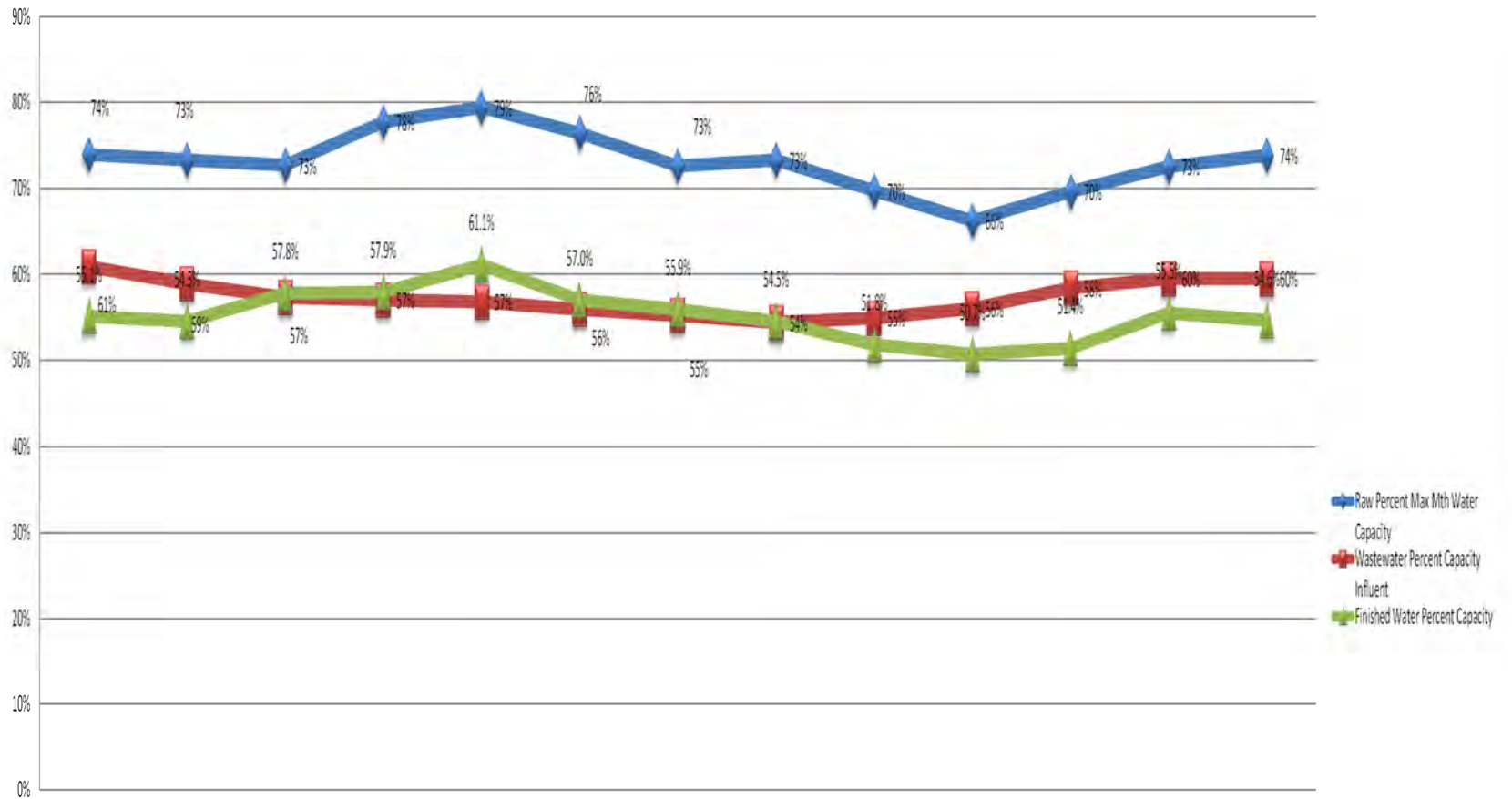
St. Lucie West Services District Water & Wastewater Average Daily Flows



St. Lucie West Services District Water & Wastewater Monthly Total Flows

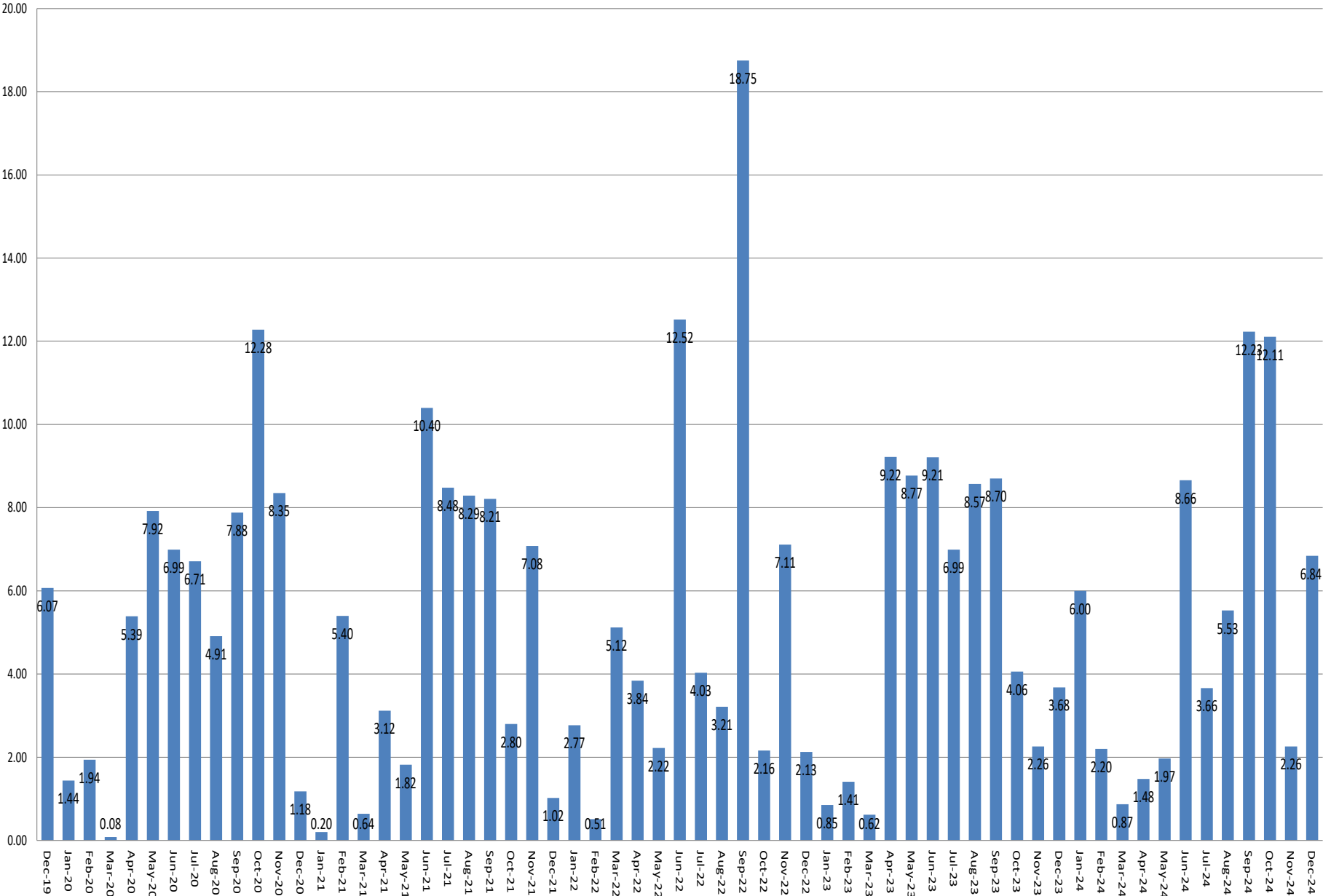


St. Lucie West Services District Water and Wastewater Percent Capacity



	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Raw Percent Max Mth Water Capacity	74%	73%	73%	78%	79%	76%	73%	73%	70%	66%	70%	73%	74%
Wastewater Percent Capacity Influent	61%	59%	57%	57%	57%	56%	55%	54%	55%	56%	58%	60%	60%
Finished Water Percent Capacity	55.1%	54.5%	57.8%	57.9%	61.1%	57.0%	55.9%	54.5%	51.8%	50.7%	51.4%	55.5%	54.6%

St. Lucie West Services District Monthly Rainfall



St. Lucie West Services District

Board Agenda Item
Tuesday, February 4, 2025

Item

CA 3 Monthly Report on Capital Improvement Projects

Summary

This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

- WM001 4C Gate Automation Project Completed (FY24)
- SW078 WTP Painting & Sealing of Tanks Completed
- SW098 WTP Expansion Injection Well #2 in Bidding Phase
- SW098 WTP Expansion in Design Phase

PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2024 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025	
WM001		GR		267,460	-	267,460		0%	Stormwater Emergency Repairs													4C Gate Project Completed
SW001		JM/TB		215,833	150,672	65,161		70%	Lift Station Renewal & Replacement													
SW037		JM/TB		250,000	95,000	155,000		38%	Emergency Renewal and Replacement Projects													
SW047		JM/TB		33,660	3,100	30,560		9%	Structural Repairs Manholes													
SW048		JM/TB		10,000	-	10,000		0%	Security Camera Upgrades													
SW049		JM/TB		29,700	-	29,700		0%	Protective Coating Manholes													
SW066		JM/TB		100,000	-	100,000		0%	WWTF Painting & Sealing of Tanks													
SW078		JM/TB	SHAMROCK	150,000	130,000	150,000	100%	87%	WTP Painting & Sealing of Tanks													Completed
SW084		JM/TB		5,000	-	5,000		0%	UGU Potable Water Flushing Devices													
SW085		JM/TB		15,750		15,750		0%	Emergency (Assoc. Irr.) R&R Projects													
SW087		JM/TB		70,000	-	70,000		0%	Irrigation SCADA Conversion													
SW091		JM/TB		5,000	-	5,000		0%	IRR Water Flushing Devices													
SW098	ISS	JM/TB		34,746,777	86,000	34,660,777		0%	WTP Expansion													INJ WELL #2 Bidding Phase Began
			Total	\$ 35,899,180	464,772	35,564,408																


Available Budget Amounts Listed in RED are Over Budget
Available Budget Amounts Listed in Blue are At or Under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLETE	13	13	13	13																		
PROJECTS IN DESIGN PHASE	5	4	4	3																		
PROJECTS IN BID PHASE	0	0	0	1																		
PROJECTS IN CONSTRUCTION PHASE	0	0	0	0																		
PROJECTS COMPLETED	0	1	1	1																		
ONGOING CAPITAL R&R PROJECTS	8	8	8	8																		

Major Project(s) Update

The schedules below are provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be updated and provided once a month.

SW098	WTP EXPANSION-INJ WELL #2	PROJECT TOTAL DURATION= ONGOING																																			
COMPANY	TASK	START DATE	END DATE	DURATION	STATUS	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025	01/2026	02/2026	03/2026
SLWSD	DESIGN AWARD/PURCHASE ORDER ISSUANCE	8/30/2023	9/1/2023	2	Completed	█																															
HYDRODESIGNS	DESIGN ENGINEERING/FDEP PERMIT APP SUBMITTAL	9/1/2023	3/24/2024	205	Completed	█	█	█	█	█																											
FDEP	INJ WELL PERMIT ISSUANCE PROCEDURE	3/24/2024	10/15/2024	205	Completed						█	█	█	█	█																						
SLWSD	ACQUIRE FUNDING/BOND ISSUANCE	3/27/2024	11/7/2024	225	Completed							█	█	█	█	█																					
SLWSD	PROJECT BIDDING	11/7/2024	3/12/2025	125	Pending																	█	█	█	█	█											
SLWSD	PROJECT AWARD/PURCHASE ORDER ISSUANCE	3/12/2025	4/8/2025	27	Pending																																
ISS	DESIGN INJ WELL #2 SYSTEM CONNECTION	4/8/2025	6/7/2025	60	Pending																																
CONTRACTOR/TBD	NEW WELL INSTALLATION	6/1/2025	1/27/2026	240	Pending																																
HYDRODESIGNS	WELL TESTING/PERMIT CLOSEOUT	1/27/2026	2/26/2026	30	Pending																																
ISS/TBD	WELL #2 CONNECTION	1/27/2026	3/28/2026	60	Pending																																

 CRITICAL PATH : Must Encumber 5.0% of Project Funds Within 6 months(Bond Requirement).

St. Lucie West Services District

Board Agenda Item

Tuesday February 4, 2025

Item

CA 4 Monthly Reports on Billing and Customer Service

Summary

This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	42,915,260	Gallons
Sewer	42,207,850	Gallons
Sewer BOD	0.00	Gallons
Sewer TSS	0.00	Gallons

2. Amount Billed

Total Water	\$314,471.13
Total Sewer	\$364,753.63
Total Irrigation	\$167,094.11

3. Billing

Total Water	6,804
Total Sewer	6,751
Total Irrigation	6,434



Month/Year Dec - 2024

Monthly Deposited Daily Form

Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily	Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily
Mon 12/2/2024	\$ 83,119.69	\$ -	Mon 12/23/2024	\$ 32,946.07	\$ -
Tues 12/3/2024	\$ 133,998.43	\$ 53.16	Tues 12/24/2024 Holiday	\$ 6,404.05	\$ -
Wed 12/4/2024	\$ 36,838.68	\$ -	Wed 12/25/2024 Holiday	\$ -	\$ -
Thur 12/5/2024	\$ 328,046.11	\$ 42.00	Thur 12/26/2024	\$ 160,040.85	\$ -
Fri 12/6/2024	\$ 20,843.11	\$ -	Fri 12/27/2024	\$ 17,498.22	\$ -
Total - Week	\$ 602,846.02	\$ 95.16	Total - Week	\$ 216,889.19	\$ -
Mon 12/9/2024	\$ 36,490.93	\$ -	Mon 12/30/2024	\$ 41,532.19	\$ -
Tues 12/10/2024	\$ 3,724.58	\$ -	Tues 12/31/2024 Holiday	\$ 37,208.05	\$ -
Wed 12/11/2024	\$ 4,221.09	\$ -	Wed	\$ -	\$ -
Thur 12/12/2024	\$ 3,940.37	\$ -	Thur	\$ -	\$ -
Fri 12/13/2024	\$ -	\$ -	Fri	\$ -	\$ -
Total - Week	\$ 48,376.97	\$ -	Total - Week	\$ 78,740.24	\$ -
Mon 12/16/2024	\$ 7,262.71	\$ -			
Tues 12/17/2024	\$ 16,917.27	\$ -			
Wed 12/18/2024	\$ 6,046.38	\$ -			
Thur 12/19/2024	\$ 22,168.00	\$ -			
Fri 12/20/2024	\$ 13,116.84	\$ -			
Total - Week	\$ 65,511.20	\$ -			
			Total Month Receivables	WSI	MISC
				\$ 1,012,363.62	\$ 95.16

**ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

REPORT # 1 ACTIVE COMPANY

MONTH END SUMMARY 12/1/2024 - 12/31/2024

BEGINNING BALANCE AS OF		12/1/2024
TOTAL BEGINNING BAL.	\$	567,652.43

GENERAL LEDGER

<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL</u>	<u>BILLED AMOUNT</u>		
		<u>COUNT</u>			
	BASE CHARGES				
5-04109	IRRIGATION BASE	6438	\$ 166,817.95		
5-04107	SEWER BASE	6755	\$ 186,885.47		\$ 734,470.38
5-04106	WATER BASE	6808	\$ 149,986.24		\$ 921,355.85
	DISPENSED/TANKER TRUCK				\$ 1,071,342.09
5-04046	WATER BASE	16	\$ 1,123.15		
5-04014	WHOLESALE WATER BASE	2	\$ 1,596.66		\$ 1,072,465.24
	TOTAL CHARGE		\$ 506,409.47		\$ 1,074,061.90
	CONSUMPTION CHARGES				
5-04009	IRRIGATION		\$ 843.60	3,515,000	
5-04007	SEWER		\$ 146,706.57	34,808,630	\$ 1,074,905.50
5-04007	SEWER-BOD EXCESS		\$ 9.03	23.77	\$ 1,221,612.07
5-04007	SEWER-TSS EXCESS		\$ 7.20	19.47	\$ 1,221,621.10
5-04006	WATER		\$ 135,840.35	35,414,210	\$ 1,221,628.30
	AVERAGE DAYS			29.90	\$ 1,357,468.65
5-04046	TANKER TRUCK WATER		\$ 18.91	4,950	
5-04014	WHOLESALE WATER		\$ 66,298.78	21,666,268,000	\$ 1,357,487.56
5-04021	WHOLESALE WASTEWATER		\$ 76,948.80	22,632,000,000	\$ 1,423,786.34
	TOTAL CHARGE		\$ 426,673.24		\$ 1,500,735.14
	DEPOSIT CHARGE		\$ -		\$ -
	TOTAL CHARGES				\$ 1,500,735.14
	IRRIGATION CHARGE		\$ 167,661.55		
	SEWER CHARGE		\$ 410,557.07		
	WATER CHARGE		\$ 354,864.09		
	TOTAL CHARGE		\$ 933,082.71		
ADJUSTMENTS	DESCRIPTION			REVENUE	WRITE OFF
	TOTAL REVENUE CHANGES			\$ (2,150.07)	
	TOTAL WRITE OFFS				\$ (8.35)
PENALTY CHARGES	DESCRIPTION		AMOUNT		
5-04010	TOTAL PENALTY		\$ 7,239.14		\$ 1,505,815.86
MISCELLANEOUS CHARGES	DESCRIPTION		AMOUNT		
5-04012	TOTAL MISCELLANEOUS		\$ 225.00		
5-04047	BACK FLOW CHARGES		\$ 7,770.00		\$ 1,513,810.86
5-04047	BACK FLOW OPT OUT CHARGES		\$ -		
METER SET FEES	DESCRIPTION		AMOUNT		
5-04018	METER FEE		\$ -		
5-04012	INITIAL CONNECTION METER FEE		\$ -		
	TOTAL METER FEES		\$ -		\$ 1,513,810.86
IMPACT FEES	DESCRIPTION		AMOUNT		
5-04033	WATER IMPACT (AFPI)		\$ -		\$ 1,513,810.86
5-04035	SEWER IMPACT (AFPI)		\$ -		\$ 1,513,810.86
	TOTAL IMPACT (AFPI)		\$ -		

**ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS RECEIVABLE SUMMARY**

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY

12/1/2024 - 12/31/2024

<u>REFUNDS</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>AMOUNT</u>		
	TOTAL REFUND CHECKS	15	\$ 1,384.69		\$ 500,147.30
<u>TRANSFER BALANCE</u>	<u>DESCRIPTION</u>		<u>NET AMOUNT</u>		
	RECEIVABLES ADJUSTED		\$ (1,297.75)		\$ 498,849.55
	RECEIVABLES RE-APPLIED		\$ 1,297.75		\$ 500,147.30
<u>DEPOSIT ACTIVITY</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
	BEGINNING DEPOSIT BALANCE		\$ 181,650.00		
	BILLED DEPOSITS		\$ -		
5-02030	NEW DEPOSITS		\$ 9,900.00		
	REFUNDS		\$ (4,100.00)		
	REVERSE REFUNDS		\$ -		
	REVERSE DEPOSITS		\$ -		
	TOTAL DEPOSIT ENDING BALANCE		\$ 187,450.00		
<u>MISC. PAYMENTS</u>	<u>DESCRIPTION</u>				
	MISCELLANEOUS PAYMENTS RECEIVED		\$ 95.16		

ENDING BALANCE AS OF
12/31/2024

\$ 500,147.30

unpaid Reserve invoice

\$ -

Total Ending Balance

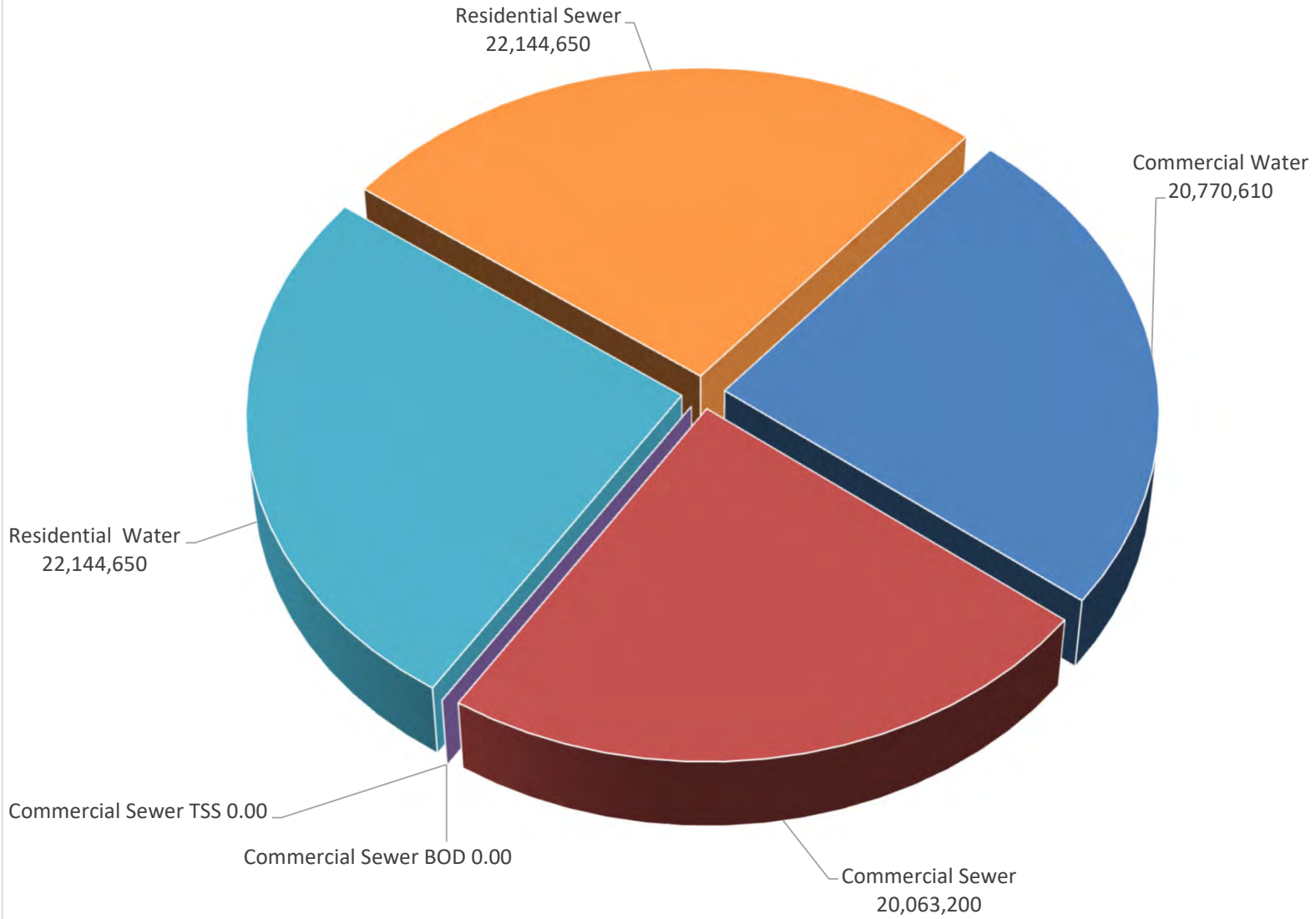
\$ 500,147.30

\$

ST LUCIE WEST SERVICES DISTRICT AGED DEBT SUMMARY

MONTH/YEAR	Current Amount 1-30 DAYS	Amount 31-60 DAYS	Amount 61-90 DAYS	Amount 91-120 DAYS	Amount > 120 DAYS	BALANCE
December 2022	\$ 418,720.96	\$ 3,345.81	\$ 567.03	\$ 493.53	\$ 10,443.12	\$ 433,570.45
January 2023	\$ 450,205.60	\$ 6,198.63	\$ 1,886.54	\$ 719.75	\$ 10,822.36	\$ 469,832.88
February 2023	\$ 530,621.59	\$ 2,146.80	\$ 1,210.20	\$ 1,465.26	\$ 11,348.41	\$ 546,792.26
March 2023	\$ 450,306.57	\$ 4,607.31	\$ 2,719.92	\$ 1,267.16	\$ 12,813.68	\$ 471,714.64
April 2023	\$ 549,658.95	\$ 3,304.54	\$ 842.42	\$ 632.84	\$ 12,801.53	\$ 567,240.28
May 2023	\$ 474,951.08	\$ 5,673.58	\$ 987.18	\$ 712.85	\$ 13,410.96	\$ 495,735.65
June 2023	\$ 446,766.98	\$ 2,420.76	\$ 1,781.79	\$ 840.74	\$ 14,098.81	\$ 465,909.08
July 2023	\$ 460,568.90	\$ 2,635.66	\$ 783.29	\$ 749.43	\$ 8,313.23	\$ 473,050.51
August 2023	\$ 448,932.40	\$ 4,317.86	\$ 861.39	\$ 590.41	\$ 7,071.97	\$ 461,774.03
September 2023	\$ 459,827.82	\$ 2,615.12	\$ 693.88	\$ 402.56	\$ 5,675.49	\$ 469,214.87
October 2023	\$ 528,339.07	\$ 1,074.96	\$ 922.70	\$ 484.63	\$ 5,667.46	\$ 536,488.82
November 2023	\$ 521,901.25	\$ 6,882.22	\$ 758.97	\$ 429.91	\$ 4,488.03	\$ 534,460.38
December 2023	\$ 630,607.26	\$ 9,595.79	\$ 701.04	\$ 455.59	\$ 4,848.81	\$ 646,208.49
January 2024	\$ 477,568.71	\$ 3,294.78	\$ 1,262.04	\$ 457.47	\$ 4,980.63	\$ 487,563.63
February 2024	\$ 522,990.19	\$ 3,882.76	\$ 1,713.38	\$ 626.02	\$ 5,301.05	\$ 534,513.40
March 2024	\$ 547,751.06	\$ 1,843.03	\$ 1,071.99	\$ 525.72	\$ 5,927.07	\$ 557,118.87
April 2024	\$ 543,936.72	\$ 4,635.41	\$ 1,049.81	\$ 549.65	\$ 6,240.63	\$ 556,412.22
May 2024	\$ 481,556.41	\$ 1,419.75	\$ 1,107.76	\$ 640.60	\$ 4,464.92	\$ 489,189.44
June 2024	\$ 584,425.36	\$ 3,451.01	\$ 1,376.29	\$ 452.34	\$ 4,833.27	\$ 594,538.27
July 2024	\$ 585,513.06	\$ 4,613.24	\$ 2,179.21	\$ 823.49	\$ 5,188.18	\$ 598,317.18
August 2024	\$ 547,475.24	\$ 13,266.22	\$ 1,058.46	\$ 627.67	\$ 5,902.91	\$ 568,330.50
September 2024	\$ 515,792.07	\$ 5,200.34	\$ 1,277.70	\$ 568.63	\$ 6,466.13	\$ 529,304.87
October 2024	\$ 493,866.60	\$ 1,990.03	\$ 1,142.61	\$ 568.95	\$ 5,062.50	\$ 502,630.69
November 2024	\$ 548,637.28	\$ 13,005.51	\$ 1,509.20	\$ 594.22	\$ 3,906.22	\$ 567,652.43
December 2024	\$ 483,615.55	\$ 9,645.80	\$ 2,099.91	\$ 484.01	\$ 4,302.03	\$ 500,147.30

Actual Consumption November 2024



CONSUMPTION BY GALLONS	
Commercial:	
Water	20,770,610
Sewer	20,063,200
Sewer- BOD	0.00
Sewer- TSS	0.00
Single:	
Water	19,131,110
Sewer	19,131,110
Multi:	
Water	3,013,540
Sewer	3,013,540
AMOUNT BILLED/TOTAL CHARGES:	
Commercial:	
Water	\$123,392.89
Sewer	\$137,462.88
IQ	\$47,742.40
TOTAL:	\$308,598.17
Single:	
Water	\$160,786.09
Sewer	\$190,995.64
IQ	\$104,915.50
TOTAL:	\$456,697.23
Multi:	
Water	\$30,292.15
Sewer	\$36,295.11
IQ	\$14,436.21
TOTAL:	\$81,023.47
TOTAL BILL COUNT	
Commercial:	
Water	524
Sewer	471
IQ	249
Single:	
Water	5,170
Sewer	5,170
IQ	5,169
Multi:	
Water	1,110
Sewer	1,110
IQ	1,016

CONSUMPTION	
Water	42,915,260
Sewer	42,207,850
Sewer- BOD	0.00
Sewer- TSS	0.00
AMOUNT BILLED	
Water	\$314,471.13
Sewer	\$364,753.63
IQ	\$167,094.11
BILLS	
Water	6,804
Sewer	6,751
IQ	6,434

St. Lucie West Services District

**Board Agenda Item
Tuesday, February 4, 2025**

Item

CA 5 Public Information Officer Monthly Report

Summary

This report is provided for your review and information as an update on the public information of the St. Lucie West Services District and will be provided once a month.

St. Lucie West Services District Monthly Public Information Report

Media Relations:

- Dec. 3 Fluoride Feed Ceasing Press Release:
 - Contacted reporter Keith Burbank at TCPalm to correct his article on the cessation of fluoride from Dec. 18. The story incorrectly stated, “SLWSD could not be reached for comment.” Mr. Burbank later apologized via email, stating: *“I apologize. Thank you for sharing the news release. Mr. Perlis was out yesterday, and I called the district just after 4 p.m. I failed to check your website for the news release. Do you feel we need to run a correction?”*
 - The press release was sent to TCPalm on Dec. 3, and we responded to Mr. Perlis’ inquiry within hours. Mr. Burbank has since updated the article online to include our statements from the press release.
 - Additionally, another TCPalm article, *“Fluoride in Your Water? Here's Where Treasure Coast Cities Stand on Fluoridating Water”* by reporter Gianna Montesan, correctly referenced SLWSD’s press release of Dec. 3.

Internal/External Communications:

- Distributed Dec. 3 Fluoride press release to all HOA and property Managers.
- Developed residents survey to send out in January 2025 Newsletter.
- Initiated purchase of Analytics tool with Tyler Technologies, to provide ability to communicate water leaks to residents.
Bill Pay Portal Water Leak Notification Project completion date: Approx. May 2025.
- Developed new SLWSD logo.
- Updated current website to reflect new logo and branding elements.
- Concluded new website platform quote phase—waiting for new attorney to review agreements for new website contract before purchasing.
New website unveiling date: Approx. Nov. 2025

St. Lucie West Services District

Board Agenda Item Tuesday, February 4, 2025

Item

CA 6 Financial Statements for December 31, 2024

Summary

Attached for your review are the Financial Reports for the period ending December 31, 2024.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
 - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

Recommendation

No Action Required.

Budget Impact

None.

Board Action

Moved by:	Seconded by:	Action Taken:
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St Lucie West Service District (General Fund)
Income Statement Budget vs. Actual
December 2024

	<u>Oct 24-Dec 24</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
1-04000 · GF SLWSD GENERAL FUND REVENUE	1,534,469.36	91,482.04	1,442,987.32	1,677.35%	4,013,039.00
Total Income	<u>1,534,469.36</u>	<u>91,482.04</u>	<u>1,442,987.32</u>	<u>1,677.35%</u>	<u>4,013,039.00</u>
Gross Income	1,534,469.36	91,482.04	1,442,987.32	1,677.35%	4,013,039.00
Expense					
1-05000 · GF BOARD OF DIRECTORS	2,587.92	3,926.25	-1,338.33	65.91%	15,705.00
1-06000 · GF DISTRICT MANAGER	8,060.84	7,841.81	219.03	102.79%	41,829.00
1-07000 · GF FINANCE	159,021.72	203,041.28	-44,019.56	78.32%	248,429.00
1-12000 · GF GRANT MANAGEMENT	0.00	370.50	-370.50	0.0%	1,482.00
1-13000 · GF CLERK TO THE BOARD	1,881.44	3,881.53	-2,000.09	48.47%	15,526.00
1-14000 · GF AQUATICS DIVISION-PERSNL	91,869.48	107,643.78	-15,774.30	85.35%	430,575.12
1-15000 · GF ADMINISTRATION DIV-PERSNL	297,951.11	319,133.00	-21,181.89	93.36%	1,276,532.12
1-16000 · GF STORM WATER MGMT-PERSNL	139,222.05	145,138.53	-5,916.48	95.92%	580,554.12
1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL	86,780.86	88,955.25	-2,174.39	97.56%	355,821.00
1-18000 · GF SHOP OPERATIONS-PERSNL	22,976.75	23,688.75	-712.00	96.99%	94,755.00
1-19000 · GF GENERAL COUNSEL	7,387.50	8,057.72	-670.22	91.68%	32,231.00
1-23000 · GF SPECIAL COUNSEL	4,800.00	984.75	3,815.25	487.43%	3,939.00
1-26000 · GF ENGINEERING	0.00	12,523.50	-12,523.50	0.0%	50,094.00
1-29000 · GF POLLUTION CONTROL	0.00	681.75	-681.75	0.0%	2,727.00
1-31000 · GF AQUATICS DIVISION-OPERATING	37,387.46	62,663.73	-25,276.27	59.66%	178,654.92
1-33000 · GF ADMINISTRATION DIV-OPERATING	87,122.74	89,026.46	-1,903.72	97.86%	296,105.84
1-34000 · GF STORM WATER MGMT-OPERATING	126,944.83	138,233.48	-11,288.65	91.83%	312,933.92
1-35000 · GF EXOTIC PLANT RMVL-OPERATING	7,025.72	16,728.99	-9,703.27	42.0%	66,915.96
1-36000 · GF SHOP OPERATIONS-OPERATING	7,460.85	10,613.74	-3,152.89	70.29%	34,954.96
1-46000 · GF RENEWAL & REPLACEMENT	46,064.72	267,460.00	-221,395.28	17.22%	267,460.00
Total Expense	<u>1,134,545.99</u>	<u>1,510,594.80</u>	<u>-376,048.81</u>	<u>75.11%</u>	<u>4,307,224.96</u>
Net Ordinary Income	<u>399,923.37</u>	<u>-1,419,112.76</u>	<u>1,819,036.13</u>	<u>-28.18%</u>	<u>-294,185.96</u>
Net Income	<u><u>399,923.37</u></u>	<u><u>-1,419,112.76</u></u>	<u><u>1,819,036.13</u></u>	<u><u>-28.18%</u></u>	<u><u>-294,185.96</u></u>

St Lucie West Service District (WMB DS)
Income Statement Budget vs. Actual
December 2024

	<u>Oct 24 - Dec 24</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
2-04000 · WB WTR MGMT BEN SRS 1999A REV	1,821,125.72	111,420.79	1,709,704.93	1,634.46%	2,608,654.96
2-07000 · DS WMB OTHER INCOME	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>1,821,125.72</u>	<u>111,420.79</u>	<u>1,709,704.93</u>	<u>1,634.46%</u>	<u>2,608,654.96</u>
Gross Income	1,821,125.72	111,420.79	1,709,704.93	1,634.46%	2,608,654.96
Expense					
2-05000 · WB WTR MGMT BEN SRS 1999A DS	86,463.99	39,901.49	46,562.50	216.69%	2,429,611.96
Total Expense	<u>86,463.99</u>	<u>39,901.49</u>	<u>46,562.50</u>	<u>216.69%</u>	<u>2,429,611.96</u>
Net Ordinary Income	<u>1,734,661.73</u>	<u>71,519.30</u>	<u>1,663,142.43</u>	<u>2,425.45%</u>	<u>179,043.00</u>
Net Income	<u><u>1,734,661.73</u></u>	<u><u>71,519.30</u></u>	<u><u>1,663,142.43</u></u>	<u><u>2,425.45%</u></u>	<u><u>179,043.00</u></u>

St Lucie West Service District (WMB CAP)
Income Statement Budget vs. Actual
December 2024

	<u>Oct 24 - Dec 24</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
4-04000 · CP WMB CAP PROJECTS REVENUE	2,241.72	1,249.98	991.74	179.34%	5,000.00
4-07000 · CP WMB OTHER INCOME	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>2,241.72</u>	<u>1,249.98</u>	<u>991.74</u>	<u>179.34%</u>	<u>5,000.00</u>
Gross Income	2,241.72	1,249.98	991.74	179.34%	5,000.00
Expense					
4-06000 · CP WMB CAPITAL PROJECT EXPENSES	0.00	73,348.00	-73,348.00	0.0%	73,348.00
Total Expense	<u>0.00</u>	<u>73,348.00</u>	<u>-73,348.00</u>	<u>0.0%</u>	<u>73,348.00</u>
Net Ordinary Income	<u>2,241.72</u>	<u>-72,098.02</u>	<u>74,339.74</u>	<u>-3.11%</u>	<u>-68,348.00</u>
Net Income	<u><u>2,241.72</u></u>	<u><u>-72,098.02</u></u>	<u><u>74,339.74</u></u>	<u><u>-3.11%</u></u>	<u><u>-68,348.00</u></u>

St Lucie West Service District (WMB DS)
Income Statement Budget vs. Actual
December 2024

	<u>Oct 24 - Dec 24</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
2-04000 · WB WTR MGMT BEN SRS 1999A REV	1,821,125.72	111,420.79	1,709,704.93	1,634.46%	2,608,654.96
2-07000 · DS WMB OTHER INCOME	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>1,821,125.72</u>	<u>111,420.79</u>	<u>1,709,704.93</u>	<u>1,634.46%</u>	<u>2,608,654.96</u>
Gross Income	1,821,125.72	111,420.79	1,709,704.93	1,634.46%	2,608,654.96
Expense					
2-05000 · WB WTR MGMT BEN SRS 1999A DS	86,463.99	39,901.49	46,562.50	216.69%	2,429,611.96
Total Expense	<u>86,463.99</u>	<u>39,901.49</u>	<u>46,562.50</u>	<u>216.69%</u>	<u>2,429,611.96</u>
Net Ordinary Income	<u>1,734,661.73</u>	<u>71,519.30</u>	<u>1,663,142.43</u>	<u>2,425.45%</u>	<u>179,043.00</u>
Net Income	<u><u>1,734,661.73</u></u>	<u><u>71,519.30</u></u>	<u><u>1,663,142.43</u></u>	<u><u>2,425.45%</u></u>	<u><u>179,043.00</u></u>

St Lucie West Service District (WMB CAP)
Income Statement Budget vs. Actual
 December 2024

	<u>Oct 24 - Dec 24</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
4-04000 · CP WMB CAP PROJECTS REVENUE	2,241.72	1,249.98	991.74	179.34%	5,000.00
4-07000 · CP WMB OTHER INCOME	0.00	0.00	0.00	0.0%	0.00
Total Income	<u>2,241.72</u>	<u>1,249.98</u>	<u>991.74</u>	<u>179.34%</u>	<u>5,000.00</u>
Gross Income	2,241.72	1,249.98	991.74	179.34%	5,000.00
Expense					
4-06000 · CP WMB CAPITAL PROJECT EXPENSES	0.00	73,348.00	-73,348.00	0.0%	73,348.00
Total Expense	<u>0.00</u>	<u>73,348.00</u>	<u>-73,348.00</u>	<u>0.0%</u>	<u>73,348.00</u>
Net Ordinary Income	<u>2,241.72</u>	<u>-72,098.02</u>	<u>74,339.74</u>	<u>-3.11%</u>	<u>-68,348.00</u>
Net Income	<u><u>2,241.72</u></u>	<u><u>-72,098.02</u></u>	<u><u>74,339.74</u></u>	<u><u>-3.11%</u></u>	<u><u>-68,348.00</u></u>

St Lucie West Service District (Water & Sewer Fund) Income Statement Budget vs. Actual December 2024

	Oct 24-Dec 24	Budget YTD	\$ +/- of Budget YTD	% of Budget YTD	Total Budget
Ordinary Income/Expense					
Income					
5-04000 · WS SLWSD WATER & SEWER REVENUE	1,975,358.32	1,957,587.18	17,771.14	100.91%	11,272,529.04
Total Income	1,975,358.32	1,957,587.18	17,771.14	100.91%	11,272,529.04
Gross Income	1,975,358.32	1,957,587.18	17,771.14	100.91%	11,272,529.04
Expense					
5-05000 · WS BOARD OF DIRECTORS	2,851.10	3,866.49	-1,015.39	73.74%	15,465.96
5-06000 · WS DISTRICT MANAGER	91.25	437.49	-346.24	20.86%	30,676.96
5-07000 · WS FINANCE	351,800.69	381,887.02	-30,086.33	92.12%	480,242.08
5-09000 · WS PROPERTY CONTROL	7,360.23	12,578.22	-5,217.99	58.52%	50,312.88
5-11000 · WS UTILITY RATE CONSULTANT	0.00	10,502.76	-10,502.76	0.0%	42,011.04
5-13000 · WS CLERK TO THE BOARD	5,025.25	5,118.00	-92.75	98.19%	20,472.00
5-14000 · WS ADMIN DVSN-PERSNL	390,236.56	399,798.51	-9,561.95	97.61%	1,599,194.04
5-15000 · WS WATER TRTMT PLANT-PERSNL	126,686.49	130,293.21	-3,606.72	97.23%	521,172.84
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	132,743.11	132,769.02	-25.91	99.98%	531,076.08
5-17000 · WS UNDERGROUND UTIL-PERSNL	259,453.32	277,411.23	-17,957.91	93.53%	1,109,644.92
5-18000 · WS IRRIGATION DIV-PERSNL	17,502.66	18,767.22	-1,264.56	93.26%	75,068.64
5-40000 · WS SHOP DIV - PERSNL	48,994.68	46,906.23	2,088.45	104.45%	187,624.92
5-19000 · WS GENERAL COUNSEL	4,902.50	10,596.24	-5,693.74	46.27%	42,384.96
5-23000 · WS SPECIAL COUNSEL	9,910.00	730.58	9,179.42	1,356.46%	730.58
5-26000 · WS ENGINEERING	53,028.00	25,449.99	27,578.01	208.36%	101,799.96
5-27000 · WATER & SEWER DEBT SERVICE	0.00	0.00	0.00	0.0%	2,565,276.00
5-28000 · WS WATER & SEWER SERVICES	56,772.25	170,316.75	-113,544.50	33.33%	681,267.00
5-29000 · WS ADMIN DIV-OPERATING	197,047.78	260,629.27	-63,581.49	75.61%	787,517.08
5-30000 · WS WATER TRTMT PLANT-OPER	180,854.46	320,899.26	-140,044.80	56.36%	1,112,597.04
5-31000 · WS WASTEWATER TRTMT PL-OPER	286,131.23	360,779.25	-74,648.02	79.31%	993,117.00
5-32000 · WS UNDERGROUND UTIL-OPERATING	102,048.70	191,201.99	-89,153.29	53.37%	614,807.96
5-33000 · WS IRRIGATION DIV-OPERATING	31,859.88	80,028.24	-48,168.36	39.81%	320,112.96
5-41000 · WS SHOP DIV - OPER	17,182.59	55,443.75	-38,261.16	30.99%	82,275.00
Total Expense	2,282,482.73	2,896,410.72	-613,927.99	78.8%	11,964,848.14
Net Ordinary Income	-307,124.41	-938,823.54	631,699.13	32.71%	-692,319.10
Net Income	-307,124.41	-938,823.54	631,699.13	32.71%	-692,319.10

St Lucie West Service District (W&S Capital Outlay)

Income Statement Budget vs. Actual

December 2024

	Oct 24-Dec 24	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Ordinary Income/Expense					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R 4076011209	18,874.27				
5-36002 · INTEREST - WWCF - 4076011236	6,048.80				0.00
5-36003 · INTEREST - BOND CONST	82,215.05				0.00
5-36004 · INTEREST - WCF 4076011227	11,870.32				0.00
5-36005 · WATER IMPACT FEES	2,868.00	957.99	1,910.01	299.38%	3,831.96
5-36006 · WW IMPACT FEES	2,316.00	718.98	1,597.02	322.12%	2,875.92
5-36007 · R&R TRANS FROM W&S OPERATING	56,772.25	170,316.75	-113,544.50	33.33%	681,267.00
Total 5-36000 · WS CAP REVENUES	<u>180,964.69</u>	<u>171,993.72</u>	<u>8,970.97</u>	<u>105.22%</u>	<u>687,974.88</u>
Total Income	<u>180,964.69</u>	<u>171,993.72</u>	<u>8,970.97</u>	<u>105.22%</u>	<u>687,974.88</u>
Gross Income	180,964.69	171,993.72	8,970.97	105.22%	687,974.88
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	0.00	29,700.00	-29,700.00	0.0%	29,700.00
5-37006 · CAPITAL PROJECTS SW064	14,625.00				
5-37007 · CAPITAL PROJECTS SW001	145,272.54	215,833.00	-70,560.46	67.31%	215,833.00
5-37009 · CAPITAL PROJECTS SW037	46,577.22	250,000.00	-203,422.78	18.63%	250,000.00
5-37013 · CAPITAL PROJECTS SW047	0.00	33,660.00	-33,660.00	0.0%	33,660.00
5-37020 · CAPITAL PROJECTS SW066	0.00	100,000.00	-100,000.00	0.0%	100,000.00
5-37028 · CAPITAL PROJECTS SW078	126,120.00	150,000.00	-23,880.00	84.08%	150,000.00
5-37031 · CAPITAL PROJECTS SW084	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	0.00	15,750.00	-15,750.00	0.0%	15,750.00
5-37034 · CAPITAL PROJECTS SW087	0.00	70,000.00	-70,000.00	0.0%	70,000.00
5-37038 · CAPITAL PROJECTS SW091	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37039 · CAPITAL PROJECTS SW092	3,960.87				0.00
5-37045 · CAPITAL PROJECTS SW048	0.00	10,000.00	-10,000.00	0.0%	10,000.00
5-37046 · CAPITAL PROJECTS SW098	0.00	160,000.00	-160,000.00	0.0%	160,000.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP	<u>336,555.63</u>	<u>1,044,943.00</u>	<u>-708,387.37</u>	<u>32.21%</u>	<u>1,044,943.00</u>
5-38000 · WS WATER CONNECT FEE CIP					
5-38015 · CAPITAL PROJECTS SW098	0.00	0.00	0.00	0.0%	0.00
Total 5-38000 · WS WATER CONNECT FEE CIP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>0.00</u>
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39010 · CAPITAL PROJECTS SW067	0.00	0.00	0.00	0.0%	0.00
Total 5-39000 · WS WASTEWATER CONNECT FEE CIP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>0.00</u>
Total Expense	<u>336,555.63</u>	<u>1,044,943.00</u>	<u>-708,387.37</u>	<u>32.21%</u>	<u>1,044,943.00</u>
Net Ordinary Income	<u>-155,590.94</u>	<u>-872,949.28</u>	<u>717,358.34</u>	<u>17.82%</u>	<u>-356,968.12</u>
Net Income	<u><u>-155,590.94</u></u>	<u><u>-872,949.28</u></u>	<u><u>717,358.34</u></u>	<u><u>17.82%</u></u>	<u><u>-356,968.12</u></u>

St Lucie West Service District
Check Register
As of December 31, 2024

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 - TRUIST (GF operating) #1363				
12/05/2024	12812	CITY ELECTRIC SUPPLY CO.	PO#86680	9,279.68
12/05/2024	12813	DWW CONSTRUCTION INC	PO#86679	8,000.00
12/05/2024	12814	FCC ENVIRONMENTAL SERVICES, LLC	PO#86674	435.77
12/05/2024	12815	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 DECE...	99,718.64
12/05/2024	12816	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 11.27.24	11,769.32
12/05/2024	12817	HELENA CHEMICAL CO		5,062.50
12/05/2024	12818	HOME DEPOT CREDIT SERVICES	PO#86704	3,389.61
12/05/2024	12819	MULLINAX OF VERO BEACH	PO#86717	34.73
12/05/2024	12820	PALMDALE OIL COMPANY, INC	PO#86696	1,050.73
12/05/2024	12821	PARKS RENTAL	PO#86678	68.60
12/05/2024	12822	PAXIS TECHNOLOGIES	PO#86676	315.00
12/05/2024	12823	PITNEY BOWES	PO#86695	175.98
12/05/2024	12824	ST LUCIE CO BALING & RECYCLING	PO#86699	1,113.28
12/05/2024	12825	SYSTEM DESIGN WIZARDS, INC.	PO#86702	660.00
12/05/2024	12826	THOMPSON TRACTOR CO.	PO#86677	171.45
12/05/2024	12827	TRI-BROTHERS TREE & LANDSCAPING, INC	PO#86685	1,200.00
12/05/2024	12828	WEX BANK	INV#101219099	8,873.83
12/12/2024	12829	TRUIST CARD SERVICES		16,489.69
12/12/2024	12830	C & C CANVAS & AWNING INC	PO#86710	880.00
12/12/2024	12831	CINTAS CORPORATION	PO#86693	267.00
12/12/2024	12832	FPL	PO#86732	46,861.16
12/12/2024	12833	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 12.11.24	12,071.80
12/12/2024	12834	INTEGRATION SERVICES, INC.	PO#86686	6,554.35
12/12/2024	12835	KYOCERA	PO#86730	18.05
12/12/2024	12836	MIKE'S ORGANIC TOP SOIL	PO#86723	250.00
12/12/2024	12837	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO#86689	3,332.86
12/12/2024	12838	SUNSHINE STATE ONE CALL OF FLORIDA, I...	PO#86711	118.70
12/12/2024	12839	TRI-BROTHERS TREE & LANDSCAPING, INC	PO#86722	300.00
12/12/2024	12840	UNIFIRST		1,172.01
12/12/2024	12841	VERIZON WIRELESS	PO#86715	1,251.57
12/12/2024	12842	VERO CHEMICAL DISTRIBUTORS INC	PO#86733	6,887.30
12/12/2024	12843	WELLS FARGO VENDOR FINANCIAL SERVIC...	PO#86726	490.87
12/19/2024	12844	ARMADILLO DIRT WORKS, LLC		10,855.00
12/19/2024	12845	FCC ENVIRONMENTAL SERVICES, LLC	PO#86749	435.77
12/19/2024	12846	GUARDIAN	GROUP ID 00563384- JAN 2024	4,810.59
12/19/2024	12847	LOWE'S	PO#86734	1,985.08
12/19/2024	12848	MULLINAX OF VERO BEACH	PO#86754	100.73
12/19/2024	12849	PAT'S PUMP & BLOWER, LLC	PO#86756	1,853.00
12/19/2024	12850	SITEONE LANDSCAPE SUPPLY, LLC	PO#86728	559.72
12/19/2024	12851	SPECTRUM PRINTING & ART	PO#86755	3,000.00
12/19/2024	12852	TORCIVIA, DONLON, GODDEAU & RUBIN, P.A.	PO#22984	7,650.00
12/19/2024	12853	US BANK- TRUSTEE	ACCT#242655000 INV#7553672	4,031.25
12/19/2024	12856	SAM'S CLUB MASTERCARD	PO#86752	8,583.96
12/19/2024	12854	VOIDED CHECK		
12/19/2024	12855	VOIDED CHECK		
12/20/2024	12857	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 JANUA...	100,642.09

Date	Num	Name	Memo	Credit
12/20/2024	12858	SUN LIFE	PLAN NUMBER: 960974-0001 JAN 2024	3,817.13
12/24/2024		ASCENSUS	PR 12/24/2024 (12/07/24 - 12/20/2024)	2,563.66
12/30/2024	12859	ADP, LLC	PO#86779	1,582.15
12/30/2024	12860	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 12.24.24	11,574.60
12/30/2024	12861	INTEGRATION SERVICES, INC.	PO#86731	1,480.41
12/30/2024	12862	MARINE WRAPS	PO#86739	536.34
12/30/2024	12863	MIKE'S ORGANIC TOP SOIL	PO#86767	250.00
12/30/2024	12864	MINGACE CUSTOM SOUND, INC	PO#86742	405.00
12/30/2024	12865	PROPERTY APPRAISER ST LUCIE COUNTY	INV-1290	81,868.54
12/30/2024	12866	SUMMIT FIRE & SECURITY, LLC		1,407.79
12/30/2024	12867	UNIFIRST		937.42
Total 1-00001 · TRUIST (GF operating) #1363				499,194.71
1-00002 · TRUIST (GF R&R Fund) # 3968				
Total 1-00002 · TRUIST (GF R&R Fund) # 3968				
5-00002 · TRUIST (WS Operating) #7918				
12/05/2024	14596	ANN AMICONE	CUSTOMER REFUND 379 NW SUNVIEW WAY	27.00
12/05/2024	14597	GLADYS BALDWIN	CUSTOMER REFUND 750 SW MUNJACK CIR	5.60
12/05/2024	14598	HOWARD REED	CUSTOMER REFUND 1668 SW HARBOUR ISLE...	66.14
12/05/2024	14599	JESSICA HOUGHTALING	CUSTOMER REFUND 735 SW ROCKY TER	14.23
12/05/2024	14600	JOHN A ROSE	CUSTOMER REFUND 607 NW WHITFIELD WAY	14.80
12/05/2024	14601	JOHN PEARSON	CUSTOMER REFUND 632 NW SAN CANDIDO W...	71.85
12/05/2024	14602	LORRAINE LANE	CUSTOMER REFUND 970 NW TUSCANY DR	12.77
12/05/2024	14603	OLGA MARIA ROMER	CUSTOMER REFUND 677 SW ANDROS CIR	14.72
12/12/2024	14604	DOUGLAS CRISAFULLI	CUSTOMER REFUND 197 NW WOLLOW GROVE...	36.46
12/12/2024	14605	JOYCE MYERS	CUSTOMER REFUND 312 NW ALANA AVE	5.94
12/12/2024	14606	RICHARD ZAPPOLO	CUSTOMER REFUND 1509 SW MOCKINGBIRD ...	31.55
12/12/2024	14607	ROSE SPRINGSTEEN	CUSTOMER REFUND 203 NW ZANZIBAR PL	16.34
12/19/2024	14608	GRACE HAAS	CUSTOMER REFUND 162 SW HIDDEN COVE W...	73.48
12/19/2024	14609	ROCKY BURKHEAD	CUSTOMER REFUND 4 TEMP METER	977.75
12/19/2024	14610	ZACHARY JAMES OLSON	CUSTOMER REFUND 576 SW ROMORA BAY	16.06
12/30/2024	14611	ANTONINO FONTANA	WATER CONSERVATION REBATE 2024-25 9	94.05
12/30/2024	14612	BERTHA LEE	WATER CONSERVATION REBATE 2024-25 11	99.00
12/30/2024	14613	JEAN PRINCIPE	WATER CONSERVATION REBATE 2024-25 14	100.00
12/30/2024	14614	LARRY V. JOHNSON	WATER CONSERVATION REBATE 2024-25 10	200.00
12/30/2024	14615	LAWRENCE KLIED	CUSTOMER REFUND 307 NW SEACREST CT	25.26
12/30/2024	14616	MATTY LUCARELLI	WATER CONSERVATION REBATE 2024-25 8	100.00
12/30/2024	14617	ROBERT SANDQUIST	WATER CONSERVATION REBATE 2024-25 13	200.00
12/30/2024	14618	Sylvia Cucca	CUSTOMER REFUND 502 SW INDIAN KEY DR	22.87
12/30/2024	14619	SYLVIE KHABBAZ	CUSTOMER REFUND 175 NW SWANN MILL CIR	50.62
12/30/2024	14620	TERRY GARRITY	CUSTOMER REFUND 822 SW MARSH HARBOR ...	58.80
Total 5-00002 · TRUIST (WS Operating) #7918				2,335.29
Total Checking/Savings				501,530.00
Total Current Assets				501,530.00
TOTAL ASSETS				501,530.00

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				<hr/> <hr/>

St Lucie West Service District
Checks Over \$35,000
As of December 31, 2024

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 · TRUIST (GF operating) #1363				
12/05/2024	12815	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 DECEMBER ...	99,718.64
12/12/2024	12832	FPL	PO#86732	46,861.16
12/20/2024	12857	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 JANUARY 20...	100,642.09
12/30/2024	12865	PROPERTY APPRAISER ST LUCIE CO...	INV-1290	81,868.54
Total 1-00001 · TRUIST (GF operating) #1363				329,090.43
5-00002 · TRUIST (WS Operating) #7918				
Total 5-00002 · TRUIST (WS Operating) #7918				329,090.43
Total Checking/Savings				329,090.43
Total Current Assets				329,090.43
TOTAL ASSETS				329,090.43
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District
Balance Sheet
As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
D-ACCNT	-863.60
xxx	0.06
1-00001 · TRUIST (GF operating) #1363	1,513,581.08
1-00002 · TRUIST (GF R&R Fund) # 3968	552,618.50
5-00001 · TRUIST (WS Deposit) #1355	245,588.56
5-00002 · TRUIST (WS Operating) #7918	4,803,674.74
Total Checking/Savings	7,114,599.34
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	209,932.68
2-01000 · WB WTR MGMT BEN 1999A ASSETS	2,871,181.36
4-03000 · CP WMB CAP PROJECTS ASSETS	190,071.95
5-01000 · WS SLWSD WATER & SEWER ASSETS	53,501,776.76
Total Other Current Assets	56,772,962.75
Total Current Assets	63,887,562.09
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
TOTAL ASSETS	63,890,027.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	23,739.70
Total Accounts Payable	23,739.70
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	178,677.97
2-02000 · WB WTR MGMT BEN 1999A LIAB	117,105.38
5-02000 · WS SLWSD WATER & SEWER LIAB	24,309,339.00
Total Other Current Liabilities	24,605,122.35
Total Current Liabilities	24,628,862.05
Total Liabilities	24,628,862.05
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	20,127,825.13
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,233.02
Net Income	1,674,113.47
Total Equity	39,261,165.29
TOTAL LIABILITIES & EQUITY	63,890,027.34

**ST LUCIE WEST SERVICE DISTRICT
ACCOUNT RECONCILIATION SUMMARY
FOR MONTH END DECEMBER 2024**

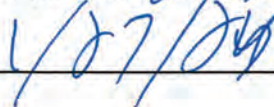
G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
OPERATING								
1-0001	Operating Checking	ST	1000104111363	1,702,189.45	(979,490.24)	722,699.21	722,699.21	* Yes
1-0002	Operating Checking R&R Fund	ST	1000104113968	552,618.50	-	552,618.50	552,618.50	* Yes
1-0002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-0202	Surplus Funds - SBA	SBA	271912	7,444.31	-	7,444.31	7,444.31	Yes
TOTAL OPERATING						\$ 1,282,762.02	\$ 1,282,762.02	
WATER MANAGEMENT BOND FUNDS								
2-0100	Revenue Fund-WMB 2013	US	203823000	2,463,496.20	-	2,463,496.20	2,463,496.20	Yes
2-0101	Interest Account-WMB 2013	US	203823001	-	-	-	-	Yes
2-0102	Sinking Account-WMB 2013	US	203823002	8,044.33	-	8,044.33	8,044.33	Yes
2-0103	Redemption Account-WMB 2013	US	203823003	-	-	-	-	Yes
2-0104	Reserve Fund-WMB 2013	US	203823004	183,079.30	-	183,079.30	183,079.30	Yes
2-0105	COI Fund-WMB 2013	US	203823005	-	-	-	-	Yes
2-0106	Revenue Fund-WMB 2014	US	213449000	16,050.05	-	16,050.05	16,050.05	Yes
2-0107	Interest Account-WMB 2014	US	213449001	-	-	-	-	Yes
2-0108	Sinking Account-WMB 2014	US	213449002	-	-	-	-	Yes
2-0109	Redemption Account-WMB 2014	US	213449003	-	-	-	-	Yes
2-0110	Reserve Fund-WMB 2014	US	213449004	200,000.00	-	200,000.00	200,000.00	Yes
2-0111	Acquisition Fund-WMB 2014	US	213449005	-	-	-	-	Yes
2-0112	COI Fund-WMB 2014	US	213449006	-	-	-	-	Yes
2-0113	Revenue Fund-WMB 2021	US	242655000	511.48	-	511.48	511.48	Yes
2-0114	Interest Account-WMB 2021	US	242655001	-	-	-	-	Yes
2-0115	Sinking Account-WMB 2021	US	242655002	-	-	-	-	Yes
2-0116	Prepayment Account-WMB 2021	US	242655003	-	-	-	-	Yes
2-0117	Cap I Fund-WMB 2021	US	242655005	-	-	-	-	Yes
4-0304	Acq & Con Fund-WMB 2021	US	242655004	190,071.95	-	190,071.95	190,071.95	Yes
4-0305	COI Fund-WMB 2021	US	242655006	-	-	-	-	Yes
WATER MANAGEMENT BOND FUNDS TOTAL						\$ 3,061,253.31	\$ 3,061,253.31	
WATER AND SEWER ACCOUNTS								
5-0001	Water & Sewer Cash Depository	ST	1000104111355	206,498.87	434,391.27	640,890.14	640,890.14	* Yes
5-0002	Water & Sewer Operating Checking	ST	1000104117918	4,830,590.19	(148,325.22)	4,682,264.97	4,682,264.97	* Yes
5-0100	Construction Fund	US	4076011281	-	-	-	-	Yes
5-0101	Operating/Maintenance	US	4076011174	-	-	-	-	Yes
5-0102	Reserve Fund	US	4076011192	-	-	-	-	Yes
5-0103	Senior Interest	US	4076011183	-	-	-	-	Yes
5-0104	Renewal & Replacement	US	4076011209	-	-	-	-	Yes
5-0105	Rate Stabilization	US	4076011218	-	-	-	-	Yes
5-0106	Water Connection	US	4076011227	-	-	-	-	Yes
5-0107	Wastewater Connection	US	4076011236	-	-	-	-	Yes
5-0108	Revenue Fund	US	4076011185	-	-	-	-	Yes
5-0109	Surplus Fund	US	4076011272	-	-	-	-	Yes
5-0110	Principal Account	US	4076036781	-	-	-	-	Yes
5-0111	Escrow	US	7998210	1,597,474.42	-	1,597,474.42	1,597,474.42	Yes
5-0112	Revenue Fund	US	7998197	2,002,948.78	-	2,002,948.78	2,002,948.78	Yes
5-0113	Rate Stabilization	US	7998203	643,711.38	-	643,711.38	643,711.38	Yes
5-0114	Renewal & Replacement	US	7998207	1,472,927.52	-	1,472,927.52	1,472,927.52	Yes
5-0115	Wastewater Connection	US	7998208	539,314.54	-	539,314.54	539,314.54	Yes
5-0116	Operating/Maintenance	US	7998209	0.32	-	0.32	0.32	Yes
5-0117	Interest	US	7998210	1,468,173.44	-	1,468,173.44	1,468,173.44	Yes
5-0118	Principal Account	US	7998213	-	-	-	-	Yes
5-0119	Redemption Account	US	7998214	-	-	-	-	Yes
5-0120	Water Connection	US	7998215	1,044,933.82	-	1,044,933.82	1,044,933.82	Yes
5-0121	Surplus Fund	US	7998216	3,353,827.59	-	3,353,827.59	3,353,827.59	Yes
5-0122	Rebate Fund	US	7998217	-	-	-	-	Yes
5-0123	Construction Fund	US	7998218	34,828,992.49	-	34,828,992.49	34,828,992.49	Yes
5-0124	Transaction Cost Fund	US	7998219	42,582.27	-	42,582.27	42,582.27	Yes
5-0125	Surplus Funds - SBA	SBA	271911	576.84	-	576.84	576.84	Yes
WATER AND SEWER ACCOUNTS TOTAL						\$ 5,323,731.95	\$ 5,323,731.95	
GRAND TOTAL						\$ 9,667,747.28	\$ 9,667,747.28	

* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 1/27/25, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY:


Michael McElligott - Assistant Finance Director

DATE:



St. Lucie West Services District

Board Agenda Item Tuesday, February 4, 2025

Item

CA 7 Consider Approval to Transfer Funds for the R&R Account Requisition for Fiscal Year 2024

Summary

Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2024 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account and WCF Account. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$85,126.62 – Renewal & Replacement Account

All Invoices for this requisition are attached for your review.

Recommendation

Staff recommends Board approval to transfer funds from the R&R Account for FY 2024 \$85,126.62 and to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

Budget Impact

None.

Board Action

Moved by: **Seconded by:** **Action Taken:**

**FORM OF REQUISITION
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Indenture between the District and Truist Bank, Wilson, North Carolina, as trustee (the "Trustee"), dated as of November 1, 2024, as supplemented by the First Supplemental Trust Indenture between the District and Trustee, dated as of November 1, 2024, (collectively, the "Indenture"). All capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number:

2025-3

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account
Truist Account # 1000144367918***

(C) Amount Payable:

\$85,126.62

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Transaction Costs, if applicable):

Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

Renewal/Replacement, Account Number

The undersigned hereby certifies that:

obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Renewal/Replacement Fund and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the cost of extensions,

2025-3

improvements or additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

OR

This requisition is for Transaction Cost payable from the Transaction Cost Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the contractor of the improvements acquired or services rendered (or other equivalent supporting documents) with respect to which disbursement is hereby requested are on file with the District.

ST. LUCIE WEST SERVICES DISTRICT

By:

Authorized District Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-TRANSACTION COSTS REQUESTS ONLY**

If this requisition is for a disbursement from other than Transaction Costs Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (a) the applicable acquisition or construction contract; (b) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (c) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Consulting Engineer
Fariborz Zangeneh, P.E.

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St Lucie West Service District Transaction Detail By Account December 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-37000 · WS RENEWAL & REPLACEMENT CIP							
5-37007 · CAPITAL PROJECTS SW001							
Bill	12/05/2024	3022765	BARNEY'S PUMP	PO#86371A	10,022.00		10,022.00
Bill	12/12/2024	3022849	BARNEY'S PUMP	PO#86701	23,441.10		33,463.10
Bill	12/19/2024	1313648-1	FERGUSON ENTERPRISES	PO#86746	5,074.30		38,537.40
Total 5-37007 · CAPITAL PROJECTS SW001					38,537.40	0.00	38,537.40
5-37009 · CAPITAL PROJECTS SW037							
Bill	12/19/2024	1045146	AQUA-AEROBIC SYSTEMS, INC.	PO#86628	21,836.00		21,836.00
Bill	12/19/2024	18074	TOM EVANS ENVIRONMENTAL, INC.	PO#85951 A	24,741.22		46,577.22
Total 5-37009 · CAPITAL PROJECTS SW037					46,577.22	0.00	46,577.22
5-37039 · CAPITAL PROJECTS SW092							
General Jo...	12/31/2024			M. MONTEROSSO NOV 2024	12.00		12.00
Total 5-37039 · CAPITAL PROJECTS SW092					12.00	0.00	12.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					85,126.62	0.00	85,126.62
TOTAL					85,126.62	0.00	85,126.62



Supervisors' Requests



Adjournment