

**ST. LUCIE WEST  
SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
MARCH 4, 2025  
9:00 A.M.**

**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS'**  
**REGULAR BOARD MEETING**  
**March 3, 2025 & March 4, 2025**  
**9:00 a.m.**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**

**CALL IN 1-800-743-4099    PARTICIPANT CODE 400494**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. February 3, 2025, Workshop
2. February 4, 2025, Regular Board Meeting

**E. Public Comment**

**F. District Attorney**

**DA 1 –** Status Report/Updates

**G. District Engineer**

**DE 1 –** Status Report/Updates

**H. District Manager**

**Action Items**

**DM 1 –** Consider Approval of a Selection Committee, Ranking Criteria, and Advertising for Selection of District Legal Counsel

**DM 2 –** Consider Approval of Provision of Services Agreement with Reserve CDD

**DM 3 –** Consider Approval of Budget Amendment 2025-01 for the Utility Fund Carry Over Projects

**DM 4 –** Other Items

**I. Consent Agenda**

**CA 1 –** Monthly Report on Public Works

**CA 2 –** Monthly Report on Utilities Operations

**CA 3 –** Monthly Report on Capital Improvement Projects

**CA 4 –** Monthly Report on Billing and Customer Service

**CA 5 –** Public Information Officer Monthly Report

**CA 6 –** Financial Statements for January, 2025

**CA 7 –** Consider Approval to Transfer Funds for the R&R & WCF Account

**J. Supervisors' Requests**

**K. Adjournment**

**St. Lucie West Services District**  
**Workshop Meeting**  
February 3, 2025, at 9:00 a.m.

**(Please note: These minutes are not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Present**

Dominick Graci – Chairman – in-person  
Diane Haseltine – Secretary – in-person  
Rose Carvelli – Supervisor – in-person  
Kevin Dolan – Supervisor – in-person

**Staff Present**

Josh Miller, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Maddie Maldonado, Director of Office Administration – in-person  
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person  
Searg Davidian, Assistant Public Works Director, SLWSD – in-person  
Anderson “Andy” Bomjardim, Public Information Officer, SLWSD – in-person  
Jason Pierman, Special District Services, Inc. (“SDS”) -- via phone  
Laura Archer, Recording Secretary, SDS – in-person  
Stephanie Brown, SDS – in-person

Also present were District residents Deane Piekara, Jack Doughney and Donna Rhoden of the City of Port St. Lucie.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

The Workshop Meeting was called to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that Gregg Ney was the only absent Supervisor.

**D. Approval of Minutes**

- 1. January 6, 2025, Workshop**
- 2. January 7, 2025, Regular Board Meeting**

Chairman Graci noted that the titles of the Supervisors were wrong. Ms. Archer apologized and indicated she would make the necessary revisions.

## **E. Public Comment**

Mr. Piekara noted that he had a cousin in PGA who has dealt with water in front of his home for a while. He indicated that it took someone putting in a cable to figure out that there was a leak at the main line. He suggested that staff might want to take a deeper look at the groundwork since there may be other infrastructure issues.

Chairman Graci thanked Ms. Rhoden for attending today's Workshop.

## **F. District Attorney DA 1 – Status Report/Updates**

Mr. Miller noted that it was Ms. Holmes' standard report and indicated that she would go over the details at tomorrow's meeting.

## **G. District Engineer DE 1 – Status Report/Updates**

Mr. Miller noted that Mr. Zanganeh's report was provided in the meeting materials and indicated that there was one new project, Item 8h – the Stormwater Control Structures Evaluation. He also noted that a lot of the projects were coming to a close and would be removed from the monthly report.

## **H. District Manager Actions Items**

### **DM 1 – Consider Partial Assignment of Dedication and Bill of Sale for the Storm Water Infrastructure on NW Bethany Drive**

Mr. Miller presented the item indicating that the St. Lucie West Commercial Association (SLWCA) was turning over NW Bethany to the City and the District would be taking over the stormwater pipes. Discussion ensued regarding necessary repairs. It was noted that any damaged/broken/separated pipes were repaired by SLWCA. Mr. Rouse assured the Board that staff had inspected the stormwater line and it had met the required standards.

### **DM 2 – Consider Acoustic Inspection Proposal from InfoSense, Inc.**

Mr. Miller noted that there was only one company that offered this type of inspection for sanitary sewer systems, which was now a requirement of the Florida Department of Environmental Protection (FDEP). Mr. Miller further noted that FDEP also required systems to "track" expenditures for such inspections and improvements, for which a new budget expense code had been created and would be reflected in the next Budget Workshop: 5-32008 Collections Systems Maintenance.

The Available Project Budget is \$150,000.00; this Project Cost is \$85,585.00; leaving an Available Balance of \$64,415.00.

## **DM 3 – Other Items**

- **Injection Well #2 Update**

Mr. Miller indicated that the Invitation to Bid for this project had been posted on the District's website on February 3, 2025, and would appear in the *St. Lucie News Tribune* on February 4, 2025. He anticipates receiving approximately 3 bids with the intention of presenting a proposal for Board consideration at the April meeting.

- **Lake Harvey Update**

It was noted that the lights were installed and there were a couple that were not working. Mr. Rouse was working on getting a vendor to repair those lights, getting them ready to shine red for Valentine's Day.

- **SLC Ordinance Update**

It was noted that the County had removed the fluoridation requirement.

Mr. Miller advised that the RFQ for Legal Services was out and that he had received 7 requests for packages thus far. It is his hope to have a recommendation for the Board in a month or so.

That concluded Mr. Miller's updates.

### **I. Consent Agenda**

#### **CA 1 – Monthly Report on Public Works**

#### **CA 2 – Monthly Report on Utilities Operations**

#### **CA 3 – Monthly Report on Capital Improvement Projects**

#### **CA 4 – Monthly Report on Billing and Customer Service**

#### **CA 5 – Public Information Officer Monthly Report**

#### **CA 6 – Financial Statements for December 2024**

#### **CA 7 – Consider Approval to Transfer Funds for the R&R Account Requisition for Fiscal Year 2024**

Mr. Miller presented Consent Agenda Items CA 1 through CA 6 and asked if there were any questions.

Supervisor Dolan referred to Pages 62 and 63 of the meeting booklet, asking about all the negative numbers. Mr. Miller explained that these were due to needed end of year carryovers of open purchase orders.

Chairman Graci referred to Consent Agenda Item CA 5, Public Information Officer Monthly Report, suggesting holding a public meeting regarding water meters and how the District detected leaks.

There were no further questions regarding Consent Agenda Items CA 1 through CA 7.

**J. Supervisor Requests**

Supervisor Carvelli was pleased with the newsletter provided with the most recent bill. She also noted that recently there had been a water leak that was corrected by staff within 24 hours. She applauded staff for the quick response.

Supervisor Dolan echoed Supervisor Carvelli's sentiments, noting that the District was transparent and accessible.

Secretary Haseltine agreed with Supervisor Dolan's comments, as did Chairman Graci who also noted that it was important to educate the public why the District has to implement a 9% increase.

Mr. Miller responded, noting that the 9% increase press release was announced and was featured on the local CBS and NBC affiliates.

There were no further Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:27 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

**St. Lucie West Services District**  
**Regular Board Meeting**  
**February 4, 2025, at 9:00 a.m.**

**(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)**

**Board Members Present**

Dominick Graci – Chairman – in-person  
Gregg Ney – Vice Chairman – via phone until arriving in-person at 9:09 a.m.  
Diane Haseltine- Secretary – in-person  
Rose Carvelli – Supervisor – in-person  
Kevin Dolan – Supervisor – in-person

**Staff Present**

Josh Miller, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Maddie Maldonado, Director of Office Administration – in-person  
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person  
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person  
Lisa-Marie Beans, Human Resources Specialist, SLWSD – in-person  
Anderson “Andy” Bomjardim, Public Information Officer, SLWSD – in-person  
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person  
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone  
Laura Archer, Recording Secretary, SDS – in-person  
Stephanie Brown, SDS – in-person

Also present were District residents Deane Piekara and Jack Doughney.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman Graci called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. January 6, 2025, Workshop**
- 2. January 7, 2025, Regular Board Meeting**



The minutes of the January 6, 2025, Workshop and the January 7, 2025, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Haseltine, seconded by Supervisor Dolan approving the minutes of the January 6, 2025, Workshop, as amended and the minutes of the January 7, 2025, Regular Board Meeting, as amended. Upon being put to a vote, the **MOTION** carried unanimously.

**E. Public Comment**

There was no public comment at this time.

**F. District Attorney  
DA 1 – Status Report/Updates**

Ms. Holmes went over her report provided in the meeting materials, noting that she had worked on the editing of various District contracts regarding the E-Verify verbiage and human trafficking affidavit.

**G. District Engineer  
DE 1 – Status Report/Updates**

Mr. Zanganeh presented his report provided in the meeting materials indicating that the information was up to date and he had nothing further to report.

**H. District Manager  
Action Items**

**DM 1 – Consider Partial Assignment of Dedication and Bill of Sale for the Storm Water Infrastructure on NW Bethany Drive**

Mr. Miller presented the item indicating that the St. Lucie West Commercial Association (SLWCA) was in the process of turning over NW Bethany Drive to the City of Port St. Lucie. He furthered that since the stormwater infrastructure on the road was already part of the SLW Master Drainage System, the District has agreed to purchase and maintain the infrastructure for a not to exceed price of \$10.00.

As agreed by both parties, prior to the transfer of assets, all stormwater structures were inspected and any damaged/broken/separated pipes were repaired by SLWCA and brought to the District's standards.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Haseltine and passed unanimously accepting the Partial Assignment of Dedication and Bill of Sale for the Stormwater Infrastructure on NW Bethany Drive for the not to exceed price of \$10.00, as presented.

## **DM 2 – Consider Acoustic Inspection Proposal from InfoSense, Inc.**

Mr. Miller presented the item indicating that this was a new requirement of the Florida Department of Environmental Protection and he recommended approval.

Discussion ensued regarding the project timeline and it was noted that the proposed cost may be subject to change due to unforeseen field conditions.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Haseltine and passed unanimously approving the InfoSense, Inc. proposal in the not to exceed amount of \$85,585. The Available Project Budget being \$150,000; This Project cost being \$85,585; leaving an Available Balance of \$64,415, as presented.

## **DM 3 – Other Items**

Mr. Miller advised that the Construction and Testing of a Class I Injection Well had gone out for bid and he had received 4 responses thus far.

The Lake Harvey lights had been installed and there were a few that were still out. Staff was working on getting those repaired.

### **I. Consent Agenda**

#### **CA 1 – Monthly Report on Public Works**

#### **CA 2 – Monthly Report on Utilities Operations**

#### **CA 3 – Monthly Report on Capital Improvement Projects**

#### **CA 4 – Monthly Report on Billing and Customer Service**

#### **CA 5 – Public Information Officer Monthly Report**

#### **CA 6 – Financial Statements for December 2024**

#### **CA 7 – Consider Approval to Transfer Funds for the R&R Account Requisition for Fiscal Year 2024**

Mr. Miller presented the Consent Agenda items and recommended approval.

A **MOTION** was made by Supervisor Dolan, seconded by Secretary Haseltine approving Consent Agenda items CA 1 through CA 7, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

Vice Chairman Ney suggested pulling CA 5 – Public Information Officer Monthly Report from the Consent Agenda items and giving it its own section. Chairman Graci

agreed indicating that it was important enough to have its own section on the meeting agenda.

#### **J. Supervisor Requests**

Supervisor Carvelli had nothing further.

Supervisor Dolan had nothing further.

Vice Chairman Ney indicated that SLW was not immune to wildfires and asked what could be done or is being done to avoid a similar situation as in Los Angeles.

Mr. Rouse responded that staff was constantly maintaining preserves (vines/exotics) and keeping them at least 30-feet away from structures.

Secretary Haseltine asked if there were any fire drills for potential events to which She was advised that the SLC ISO programs perform fire hydrant flow testing.

Discussion ensued regarding the water supply and how to supplement it with area pools and lakes.

Chairman Graci noted that the District was currently in negotiations with the Reserve CDD and that Messrs. Doughney and Miller were earning their keep. It is Chairman Graci's hope that they will have more information to share with the Board at the March meeting. He further noted that members of the Reserve CDD Board had been invited to attend the March Workshop.

#### **K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:29 a.m. by Chairman Graci. There were no objections.

Regular Board Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

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DA 1 Status Report/Updates

### Summary

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This report is provided for your review and information.

### Recommendation

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### Budget Impact

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Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

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Moved by:

Seconded by:

Action Taken:

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**TORCIVIA, DONLON,  
GODDEAU & RUBIN, P.A.**

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Elizabeth V. Lenihan\*  
Ruth A. Holmes  
Ben Saver  
Tanya M. Earley  
Amelia Jadoo  
Daniel Harrell, Of Counsel

\*FLORIDA BAR BOARD CERTIFIED  
CITY COUNTY AND LOCAL GOVERNMENT ATTORNEY

February 21, 2025

St. Lucie West Services District  
District Attorney's Report  
Time Period: January 21, 2025-February 18, 2025

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As SLWSD Counsel for the time period identified above, this firm worked with staff or provided representation on the following matters:

1. Attended regular monthly Board Meeting;
2. Underground Injection Well Solicitation;
3. Researched and provided advice on SLW's purchase order terms and conditions; and
4. Reviewed, edited and negotiated a final Granicus cloud services contract.

Sincerely,

*Ruth A. Holmes*  
Ruth A. Holmes, Esq.

# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

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**DE 1**    **Status Report/Updates**

### Summary

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This report is provided for your review and information.

### Recommendation

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### Budget Impact

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Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

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Moved by:

Seconded by:

Action Taken:

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**Client:** St. Lucie West Services District  
**Topic:** Monthly Project Status Report – March 04, 2025  
**Date of Status:** 2/18/2025

- 1) General
  - i) SLWSD and ISS have regular telecons and meeting discussions that are incorporated in the project statuses below.
  - ii) SLWSD to communicate with ISS to provide direction and updates on IRSC and Reserve CDD projects.
  
- 2) SLW 018 Stormwater Review
  - i) Status:  
No new action and/or resubmittal of pending work authorization applications.
  
- 3) SLW031 System Engineer's Bond Report
  - i) Status: ISS completed the System Engineer's Bond Report which was approved by the Board of Supervisors in July 2024 and provided to the Bond Issuance Team.
  
  - ii) Actions:  
None
  
- 4) SLW034 Reserve CDD Engineering Evaluation
  - i) Status:
    - a. SLWSD Board approved the Task Order at their meeting on July 8, 2024.
    - b. ISS submitted a Preliminary Evaluation Report on Oct 11, 2024.
    - c. ISS submitted a draft Final Evaluation Report on Nov 19, 2024.
    - d. ISS attended the SLWSD Board meeting on Dec 3, 2024 and presented the Report.
  - ii) Actions:
    - a. SLWSD and Reserve CDD Boards initiating negotiations for SLWSD to combine the Reserve system into the SLWSD system.
    - b. ISS is on standby for question responses or additional Final Report comments from those negotiations. SLWSD staff to review and provide any comments on the draft report prior to ISS producing the final document.
  
- 5) SLWXXX DIW Civil/Site and Piping Improvements for DIW Project
  - i) Status:
    - a. ISS attended a meeting on August 30 with SLWSD staff and Hydro Designs engineers to discuss the Deep Injection Well civil/site design needs.
  - ii) Actions:
    - a. ISS preparing a Task Order to perform the engineering design needed



6) SLWXXX Reserves CDD Water Main and Forcemain Interconnect

i) Status:

- a. ISS was requested by SLWSD staff to prepared and submitted a draft Task Order to provide design, permitting, bidding, and limited engineering services during construction for a proposed second water main and force main interconnection with the Reserves CDD system as identified in the *St. Lucie West Services District Reserve Community Development District Utilities Engineering Evaluation* report.

ii) Actions:

- a. SLWSD and CDD are reviewing and considering the draft task order.

7) SLWXXX – Water Treatment Plant Expansion Design Build Criteria Professional Services

i) Status:

- a. ISS was requested by SLWSD staff to prepare a draft Task Order to serve as the Design-Build Criteria professional for the expansion of the Water Treatment Plant as described in Chapter 287.055 Florida Statues.

ii) Actions:

- a. ISS has prepared a draft Task Order and is finalizing the labor effort .

8) Other

i) Deep Injection Well Engineer of Record Support (subconsultant to Hydro Designs)

- a. ISS reviewed and provided comments on the Deep Injection Well contract documents.
- b. ISS participated in the Pre-Bid meeting on February 11.
- c. ISS reviewed and provided comments on Addendum No. 2

At SLWSD's request, ISS is in the process of preparing the following District System Future Task Orders:

- a) Ion Exchange Pilot Testing - Future
- b) Update Utility Standards - Future
- c) Concept Design & Cost Estimate for the WWTF Third Train - Future
- d) WTP Onsite Potable Storage Assessment - Future
- e) WWTF Grease Collection System - Future
- f) SLWSD System Wide Irrigation Modeling (10 HOAs±) – Future
- g) Stormwater Control Structures Evaluation



# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

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**DM 1 Consider Approval of a Selection Committee, Ranking Criteria, and Advertising for Selection of District Legal Counsel**

### Summary

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Staff advertised on 1/10/2025 a Request for Qualifications for New District Legal Counsel. Five Respondents submitted proposals: Kutak Rock, Davis & Associates, Nason Yeager, Lewis Longman Walker, and Weiss Serota. These proposals are required to be ranked in a public setting by a board approved selection committee.

This selection committee will meet to review the qualifications and rank no fewer than three respondents determined to be the most highly qualified to perform the required legal counsel services for the District. The committee will recommend its ranking of the three most qualified firms to the Board on April 8, 2025, for approval of the ranking and authorization for staff to commence negotiations with the top-ranked firm.

#### Proposed Legal Counsel Selection Committee Members:

- Dominick Graci
- Josh Miller
- Gerard Rouse
- Maddie Maldonado
- Jack Doughney

The members will rank the respondents according to the criteria advertised and follow the requirements of Section 287.055, Florida Statutes, the “Consultants Competitive Negotiation Act”.

### Recommendation

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**Staff recommend approval of the Selection Committee, Ranking Criteria, and the Advertising of a Ranking Meeting.**

**District Manager: Joshua Miller**

### Budget Impact

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Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

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Moved by:	Seconded by:	Action Taken:
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**ST LUCIE WEST SERVICES DISTRICT**

**REQUEST FOR QUALIFICATIONS FOR LEGAL SERVICES**

Sealed proposals for Legal Services will be received in Administrative Office, St Lucie West Services District, 450 SW Utility Drive, Port St. Lucie, FL 34986 on or by: **Monday, February 10, 2025, no later than 2:00 p.m. (EST)**. Proposals will be opened in the Board Room unless otherwise designated.

All sealed proposals that are timely received will be publicly opened. Proposals received after the cut-off date and time will not be considered. The District time stamp shall be conclusive as to the timeliness of filing. The District is not responsible for the U.S. Mail or private couriers in regard to mail being delivered by a specified time so that a proposal can be considered.

**SCOPE OF SERVICES:** The purpose of this Request for Qualifications (“RFQ”) is to solicit qualifications and credentials from interested respondents to engage an attorney/firm to fulfill the requirements of Chapter 190, F.S. pertaining to the engagement of a “General Counsel for the District”. The contract for services may be cancelled by either party giving the other notice in writing (60) days in advance of the date of cancellation. The contract for services may be reviewed by the St Lucie West Services District from time to time.

The Request for Qualification Package is available for pick-up or will be mailed or transmitted electronically to your office upon request.

**Contact:** ST LUCIE WEST SERVICES DISTRICT  
450 SW Utility Drive  
Port St Lucie, FL 34986  
Telephone: (772) 340-0220 Fax: (772) 871-5771  
Attention: Joshua C Miller, District Manager,  
Email: [jmiller@slwsd.org](mailto:jmiller@slwsd.org)

**Office Hours:** MONDAY – FRIDAY, 8:00 A.M. TO 4:00 P.M.

The District reserves the right to reject any or all Proposals, to waive informalities, and to re-advertise.

BY ORDER OF ST LUCIE WEST SERVICES DISTRICT.

Publish: News-Press





Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

**AFFIDAVIT OF PUBLICATION**

Laura Archer  
Slw Services District  
St Lucie West Services District  
2501 Burns RD # A  
Palm Beach Gardens FL 33410-5207

**ST LUCIE WEST SERVICES DISTRICT  
REQUEST FOR QUALIFICATIONS FOR LEGAL SERVICES**

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**SCOPE OF SERVICES:** The purpose of this Request for Qualifications ("RFQ") is to solicit qualifications and credentials from interested respondents to engage an attorney/firm to fulfill the requirements of Chapter 190, F.S. pertaining to the engagement of a "General Counsel for the District". The contract for services may be cancelled by either party giving the other notice in writing (60) days in advance of the date of cancellation. The contract for services may be reviewed by the St Lucie West Services District from time to time.

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Contact: ST LUCIE WEST SERVICES DISTRICT  
450 SW Utility Drive  
Port St Lucie, FL 34986  
Telephone: (772) 340-0220  
Fax: (772) 871-5771  
Attention: Joshua C Miller,  
District Manager  
Email: jmiller@slwsd.org  
Office Hours: MONDAY - FRIDAY, 8:00 A.M. TO 4:00 P.M.  
The District reserves the right to reject any or all Proposals, to waive informalities, and to re-advertise.  
BY ORDER OF ST LUCIE WEST SERVICES DISTRICT.  
www.slwsd.org  
PUBLISH: ST. LUCIE NEWS TRIBUNE 01/10/25 #10926048

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Govt Bids & Proposals, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

01/10/2025

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 01/10/2025

Legal Clerk

Notary, State of WI, County of Brown

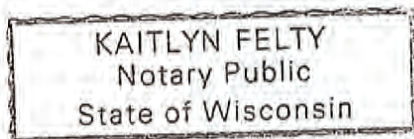
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PO #:	Legal Srv proposals	

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*





## 1.6 Evaluation Procedures.

- A. All responses will be reviewed by the Board.
- ★ B. The responses will be evaluated using two sets of criteria. Firms meeting the mandatory criteria will have their proposals evaluated and scored on technical qualifications. The following represent the principal criteria which will be considered during the evaluation process.
  - ✦ 1. Mandatory Elements – Qualifications and Experience
    - a) The attorney is a member of the Florida Bar Association.
    - b) A list of any conflicts of interest with regard to any other clients.
    - c) The firm adheres to the instructions in this request for proposal on preparing and submitting the proposal in proper form.
    - d) The firm has a record of quality legal work.
  - ✦ 2. Technical Quality:
    - a) General Government legal experience
    - b) Special District legal experience
    - c) Qualifications of individuals assigned
    - d) Size and organization structure of firm
    - e) Demonstrated understanding of SLWSD and the requirements of SLWSD.
    - f) Technological Proficiency of firm
    - g) Special consideration will be given to a firm located in the southeast part of Florida

1.7 Contract Information. All requirements and conditions set forth in this RFQ shall be incorporated into the contract between SLWSD and the selected firm unless otherwise specified in the contract.

## **Part 2 Instructions for Preparing Responses**

2.1 Rules. Each response by an individual or firm shall state the name and address of all persons or entities having an interest in the response. Responses shall be signed by an authorized member of the firm making the response.

2.2 Statement of Business Organization. All respondents responding to this solicitation shall complete the attached Vendor Information Form, Exhibit “B”. This form provides SLWSD with vital information concerning the responding organization as well as subcontractor information and participation levels (if applicable). Joint Ventures are not allowed.

2.3 Public Entity Crimes. Any respondent, or any of his/her suppliers, subcontractors, or consultants who shall perform work, which is intended to benefit the District, shall

# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

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#### DM 2 Consider Approval of Provision of Services Agreement with Reserve CDD

### Summary

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Provided for your review and consideration for approval is an agreement between SLWSD and the Reserve CDD that defines the necessary steps to move forward with incorporating the Reserve CDD into our service area.

This Agreement was negotiated between the SLWSD Negotiating Team and the Reserve CDD Negotiating Team and reviewed by both parties Legal Counsel.

This agreement is necessary to ensure each party is committed to the incorporation of services and that the Reserve CDD service area improvements requirements are defined.

### Recommendation

---

Staff recommend approval of the Provision of Services Agreement with the Reserve CDD.

District Manager: Joshua Miller

### Budget Impact

---

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

---

Moved by:

Seconded by:

Action Taken:

# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

---

**DM 3 Consider Approval of Budget Amendment 2025-01 for the Utility Fund Carry Over Projects**

### Summary

---

Provided for your review and approval is Budget Amendment 2025-01 for the Utility fund carry-over projects from the previous FY. These projects will not be completed in the first quarter of this FY, so staff is recommending Amending this FY budget to recognize the encumbered funds from the previous FY. The budget amendments will not affect the FY fund balance as these funds were shown as being encumbered or committed for in the previous FY.

The budget amendments are shown to come out of FY2024 Utility R&R Unrestricted Fund Balance and the FY2024 Utility Water Connection Fee Fund Balance in which they were encumbered and will be adjusted to this FY in the individual line items as described within the amendment worksheet.

### Recommendation

---

**Staff recommend approval of budget amendment #2025-01 for the Utility Funds as depicted in the attached worksheet.**

**District Manager: Joshua Miller**

### Budget Impact

---

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

---

Moved by:

Seconded by:

Action Taken:



# ST LUCIE WEST SERVICE DISTRICT

## Internal Budget Adjustment

BUDGET ADJUSTMENT #: FY2025-01

FROM: Joshua Miller

DATE: 3/4/2025

Information and Description for Action:

Utility Fund adjustments for FY2025 that are projects that were funded in FY2024 and carried forward in FY2025 some of these projects were encumbered in FY2024 and some were budgeted but not encumbered by the end of FY2024 and will need to carry the funding forward to FY2025.

FROM: G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$24,741.22  
Proj: WTP Vertical turbine Pump Replacement Project Encumbered in FY2024 carried forward to FY2025.

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$120,555.00  
Proj: Encumbered in FY2024 for Shamrock Painting of WTP and Tanks carried forward balance of project to FY2025.

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$173,420.00  
Proj: Encumbered in FY2024 for Shaw Water Services-Filter #2 Rebuild carried forward balance of project to FY2025.

G/L #: Utility Water Capacity Fee Fund Balance AMOUNT: \$50,000.00  
Proj: Encumbered in FY2024 for Hydro Designs-Redundant Injection Well Permit Engineering carried forward balance of project to FY2025.

**TOTAL: \$368,716.22**

TO: G/L #: 5-37009 Emergency R&R AMOUNT: \$24,741.22  
Proj: Encumbered in FY2024 for Tom Evans Environmental Pump Replacement carried forward balance of project to FY2025.

G/L #: 5-37028 WTP Painting & Sealing Tanks AMOUNT: \$120,550.00  
Proj: Encumbered in FY2024 for Shamrock Painting of WTP and Tanks carried forward balance of project to FY2025.

G/L #: 5-37009 Emergency R&R AMOUNT: \$173,420.00  
Proj: Encumbered in FY2024 for Shaw Water Services-Filter #2 Rebuild carried forward balance of project to FY2025

G/L #: 5-38015 WTP Expansion AMOUNT: \$50,000.00  
Proj: Encumbered in FY2024 for Hydro Designs- Redundant Injection Well Permit Engineering carried forward balance of project to FY2025.

**TOTAL: \$368,716.22**

**Board Approval Date:** \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Treasurer / Assistant District Treasurer



# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

---

DM 4 Other Items

### Summary

---

Discussion/Update items:

- Possible Interlocal Services Agreement with Reserve CDD
- Reserve CDD Service Area Incorporation Power Point

### Recommendation

---

### Budget Impact

---

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---

# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

---

CA 1 Public Works Monthly Reports

### Summary

---

This report is provided for your review and information as an update to the operations of the Public Works Department

### Recommendation

---

### Budget Impact

---

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---



# St. Lucie West Services District Public Works Department January 2025

<b>Division</b>	<b>Service Orders*</b>	<b>Work Orders**</b>
Aquatics	50	3
Exotic Plant Removal	15	13
Storm Water	6	49
Vac Truck	25	0
Dredge Barge	0	0
Video Ray	18	0
Shop	168	0
<b>Grand Total</b>	<b>282</b>	<b>65</b>

*Aquatics Division:*

**Operations & Maintenance:**

<b>Type</b>	<b>Service Orders</b>	<b>Work Orders</b>
Algae	11	1
Injection Treatments	0	0
Hydrilla Treatments	1	0
Midge Fly Treatments	0	0
Harvester Removal	0	0
Surface Plant Treatments	1	0
Wetland & Upland Treatments	3	0
Debris Removal	16	0
Miscellaneous	18	2

**Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

*Exotic Plant Removal Division:*

**Operations & Maintenance:**

<b>Type</b>	<b>Service Orders</b>	<b>Work Orders</b>
Encroaching Preserves	8	13
Lygodium Treatments	0	0
Exotic Vegetation Treatments	4	n/a
Tree Removals	1	0
Preserves Maintenance	1	n/a
Vine Management	0	0
Miscellaneous	1	n/a

**Scheduled Maintenance**

- None

*Storm Water Division:*

**Operations & Maintenance:**

<b>Type</b>	<b>Service Orders</b>	<b>Work Orders</b>
Locates	n/a	48
Street Flooding	1	1
Grate Cleaning	1	0
Improved Landscaping & Mowing	2	n/a
Miscellaneous	2	0

Storm Water Division Cont'd:

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

Storm Water Division / Vac Truck:

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	14	n/a
Cleaning Out Structures	10	n/a
Miscellaneous	1	n/a

**Scheduled Maintenance**

- None

**Other Information**

- \_\_\_\_\_ 1200 Estimated Footage Cleaned
- 0
- none

Storm Water Division / Dredge Barge:

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- \_\_\_\_\_ 0 Estimated Yardage Cleaned
- None
- None

Storm Water Division / Video Ray:

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	17	n/a
Miscellaneous	1	n/a

**Scheduled Maintenance**

- None

Shop Division :

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	53	n/a
Equipment Repair	51	n/a
Other Repair	64	n/a
Total Repairs	168	n/a

**Scheduled Maintenance**

- None

\* Service Orders are internally logged on an as needed basis by each department. No document is created.

\*\* Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, March 4, 2025**

### **Item**

---

**CA 2 Monthly Report on Utilities Operations**

### **Summary**

---

This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

## St. Lucie West Services District Monthly Utilities Operations Report

Summary		ERC Water/Wastewater Update			
<b>WATER</b>					
Commercial Accounts			531		
Residential Accounts			6,291		
Total Plant Capacity Based on 3.6 MGD			14,400.00	ERC's (Factor 250 gpd)	
Water ERC's sold as of October 1st			12,346.00		
Current ERC(use) including the Reserve CDD			9,285.00	ERC's (MAX over 12 Months)	
The Reserve Commitment for 2023			0.00	ERC's	
Unsold Water ERC's as of October 1st			2,054.00		
Sold in FY 2024 (see water table below)			10.10	ERC's	
<b>Total Unsold Capacity for Water</b>			<b>2,043.90</b>		
<b>Total Unused Capacity for Water</b>			<b>5,104.90</b>		
<b>WATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WATER FEES COLLECTED</b>
ERC's sold in	Oct-24	0.0	1.2	0	\$ 3,342.00
ERC's sold in	Nov-24	0.0	0.0	0	\$ -
ERC's sold in	Dec-24	0.0	0.0	0	\$ -
ERC's sold in	Jan-25	0.0	8.9	0	\$ 24,786.50
ERC's sold in	Feb-25	0.0	0.0	0	\$ -
ERC's sold in	Mar-25	0.0	0.0	0	\$ -
ERC's sold in	Apr-25	0.0	0.0	0	\$ -
ERC's sold in	May-25	0.0	0.0	0	\$ -
ERC's sold in	Jun-25	0.0	0.0	0	\$ -
ERC's sold in	Jul-25	0.0	0.0	0	\$ -
ERC's sold in	Aug-25	0.0	0.0	0	\$ -
ERC's sold in	Sep-25	0.0	0.0	0	\$ -
<b>Total Water ERC's sold for FY 2024</b>		<b>0.0</b>	<b>10.1</b>	<b>0</b>	<b>\$ 28,128.50</b>
<b>WASTEWATER</b>					
Commercial Accounts			478		
Residential Accounts			6,291		
Total Plant Capacity Based on 2.60 MG/TMADF			10,400.00	ERC's (Factor 250 gpd) TMADF	
Wastewater ERC's sold as of October 1st			9,876.80		
Current ERC(use) including the Reserve CDD			6,447.00	ERC's (MAX over 12 Months)	
The Reserve Commitment for 2023			0.00	ERC's	
Unsold Wastewater ERC as of October 1st			523.20		
Sold in FY 2024 (see W.Water table below)			10.10	ERC's	
<b>Total Unsold Capacity for Wastewater</b>			<b>513.10</b>		
<b>Total Unused Capacity for Wastewater</b>			<b>3,942.90</b>		
<b>WASTEWATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WASTEWATER FEES COLLECTED</b>
ERC's sold in	Oct-24	0.0	1.2	0	\$ 2,700.00
ERC's sold in	Nov-24	0.0	0.0	0	\$ -
ERC's sold in	Dec-24	0.0	0.0	0	\$ -
ERC's sold in	Jan-25	0.0	8.9	0	\$ 20,025.00
ERC's sold in	Feb-25	0.0	0.0	0	\$ -
ERC's sold in	Mar-25	0.0	0.0	0	\$ -
ERC's sold in	Apr-25	0.0	0.0	0	\$ -
ERC's sold in	May-25	0.0	0.0	0	\$ -
ERC's sold in	Jun-25	0.0	0.0	0	\$ -
ERC's sold in	Jul-25	0.0	0.0	0	\$ -
ERC's sold in	Aug-25	0.0	0.0	0	\$ -
ERC's sold in	Sep-25	0.0	0.0	0	\$ -
<b>Total Wastewater ERC's sold for FY 2024</b>		<b>0.0</b>	<b>10.1</b>	<b>0</b>	<b>\$ 22,725.00</b>
<b>New Connections in January:</b>		<b>8.90</b>	ERC's		

## St. Lucie West Services District Monthly Utilities Operations Report

January-25

### Water Treatment Facility

- Total Finished Water Produced for January was
- The Finished Water Produced for the Previous Twelve Months was
- The Average Daily Flow of Finished Water for January was
- The Annual Average Daily Flow of Finished Water for January was
- The Three Month Average Daily Flow of Finished Water for January was
- The Water Treatment Plant Capacity is Operating at
- The Water Plant Annual Withdrawal Capacity per SFWMD WUP is at

61.46	MG
728.24	MG
1.98	MG
1.99	MG
1.98	MG
55.1%	
81.2%	

### Water Treatment Plant Projects for January:

- New Injection Well out to bid
- Reserve CDD Service Area Incorporation Negotiations Ongoing
- 

### Wastewater Treatment Facility

- Total Influent Wastewater flow for January was
- Total Effluent Wastewater flow for January was
- The Average Daily Flow of Influent Wastewater for January was
- The Average Daily Flow of Effluent Wastewater for January was
- The Annual Average Daily Flow of Influent Treated for January was
- The Three Month Average Daily Flow of Influent Treated for January was
- The Wastewater Plant Capacity is Operating at

47.90	MG
48.13	MG
1.55	MG
1.55	MG
1.49	MG
1.54	MG
59.3%	

### Wastewater Treatment Plant Projects for January:

- Repaired/Replaced Shaft, Discs, Wedges, and Bearings of NOVA Disc Filter #2
- Repaired/Replaced Corkscrew assembly on WesTech Barscreen
- Install sliding cover over Contact Tank #2



**Underground Utilities Division  
Work Task and Service Order Monthly Report**

Month/Year: **January-2025**

Count	Description
41	New Service/Connect/Disconnect/occupant change
0	Install Permanent Meter
0	Remove Permanent Meter
2	Install Temporary Meter
2	Remove Temporary Meter
0	Lock off/Close Account
0	Lock off Return payment
4	Lock Off Temporary
31	Lock Off Non-Payment
22	Reconnection "No Fee"
7	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
35	Check for Leak "No Leak Found"
23	Check for Leak "Customers Responsibility"
19	Check for Leak "Districts Responsibility"
0	Meter Reading Exception
9	Meter Maintenance
2	Read Meter pull Data Office Request
5	Meter Box
0	Meter Test "Passed"
0	Complaints "UGU Irrigation"
0	AMI Lock off Leak
2	Meter Change Out
1	Fire Hydrant
9	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
6	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
0	Read Meter Office Request
49	Locates "Water Quality, Pressure, etc..."
9	Complaints "Water Quality, Pressure, etc..."
33	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
0	Read Meter pull Data Customer Request
40	AMI Code Leak
0	Meter Test 1st Customer Request
0	Lockoff Non Payment Office
6	Door Hanger
33	Service Action
0	AMI Leak Alarm
11	Vactor Lift Stations 11,25,26,40,41,27,28,45,49,50,51
<b>UGU CONSTRUCTION CREW PROJECTS:</b>	
<ul style="list-style-type: none"> <li>• (4) ASPHALT REPAIRS- Kings Isle(1),Lake Charles(1), Magnolia Lakes(1), CC Estates(1)</li> <li>• (1) CONCRETE PAD - SLWSD Entrance Sign-Lake Harvey</li> <li>• (1) VALVE PAD REPAIR - Lake Charles</li> <li>• (1) PAVER REPAIR - Lake Charles</li> </ul>	



**IRRIGATION MONTHLY REPORT-JANUARY 2025**

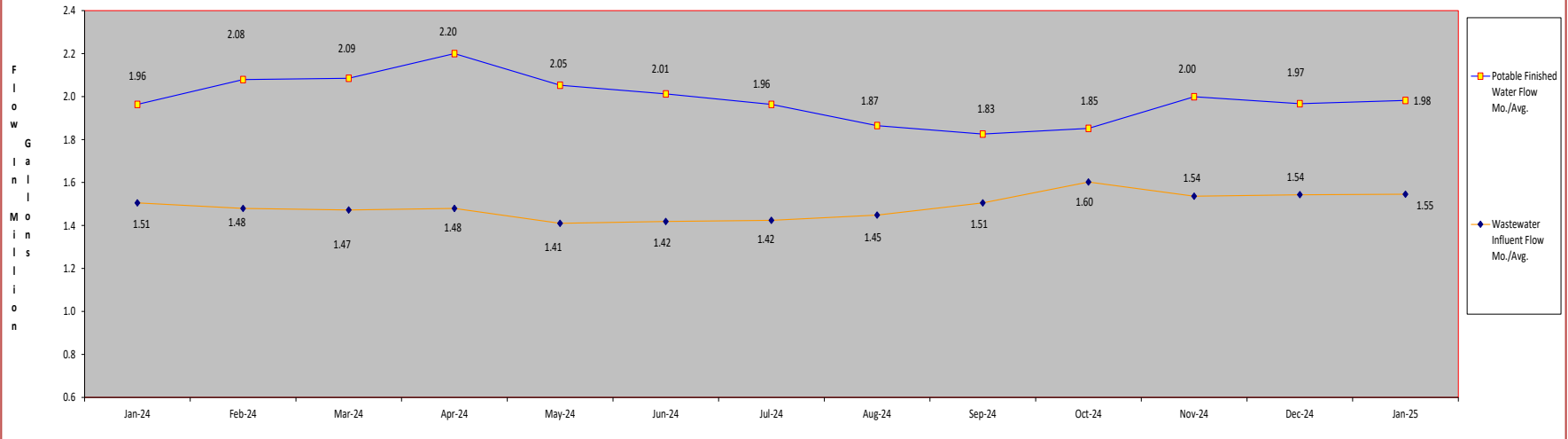
<b>SERVICE ORDERS</b>	
<u>S/O DESCRIPTION</u>	<u>TOTAL</u>
* CHECK FOR LEAK & OPERATE VALVES	21
IQ FOLLOW UP (ANGEL)	4
ACREAGE MEASUREMENT	0
COMPLAINTS	8
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST	0
NEW PLANTINGS	0
* Also reported un UGU MOR	

<b>IRRIGATION FLOWS</b>			
<u>SOURCE</u>	<u>TOTAL (MG)</u>	<u>ADF (MG)</u>	<u>MAX DAY (MG)</u>
LK CHARLES	0.000	0.000	<b>0.000</b>
LK ERNIE	21.061	0.679	<b>1.800</b>
MAIN PUMP STATION	60.568	1.954	<b>4.271</b>
STORM WATER TRANSFER	10.059	0.324	<b>2.203</b>
SURFICIAL WELLS	0.000	0.000	<b>0.000</b>
BRACKISH WELLS	0.485	0.016	<b>0.027</b>
GOLF COURSE	2.766	0.089	<b>0.285</b>

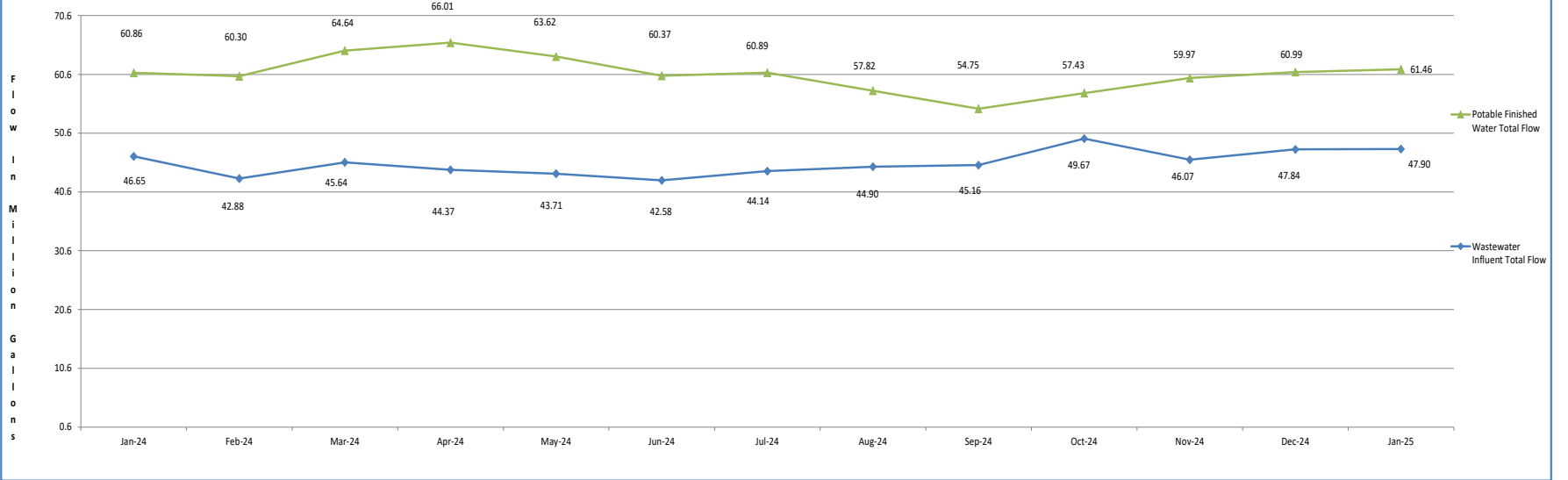
<b>FLOWS (CATEGORIZED)</b>			
	<u>TOTAL (MG)</u>	<u>%</u>	<u>MAX DAY (MG)</u>
REUSE	48.133	60.73%	<b>1.625</b>
STORMWATER	31.120	39.27%	
WELLS (ALL)	0.485	0.61%	
<b>TOTAL</b>	<b>79.253</b>	<b>100.61%</b>	

<b>PROJECTS</b>

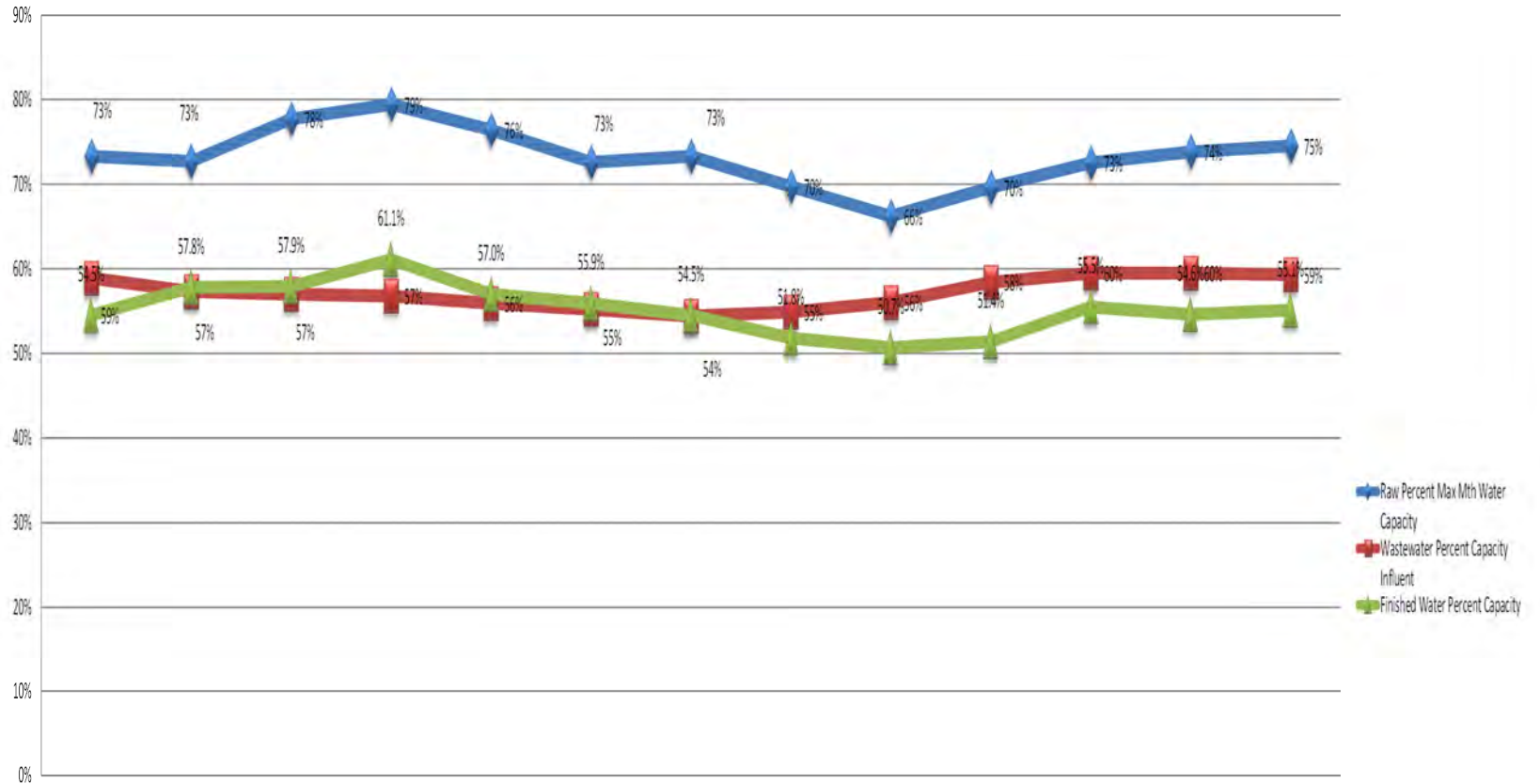
**St. Lucie West Services District  
Water & Wastewater Average Daily Flows**



**St. Lucie West Services District  
Water & Wastewater Monthly Total Flows**

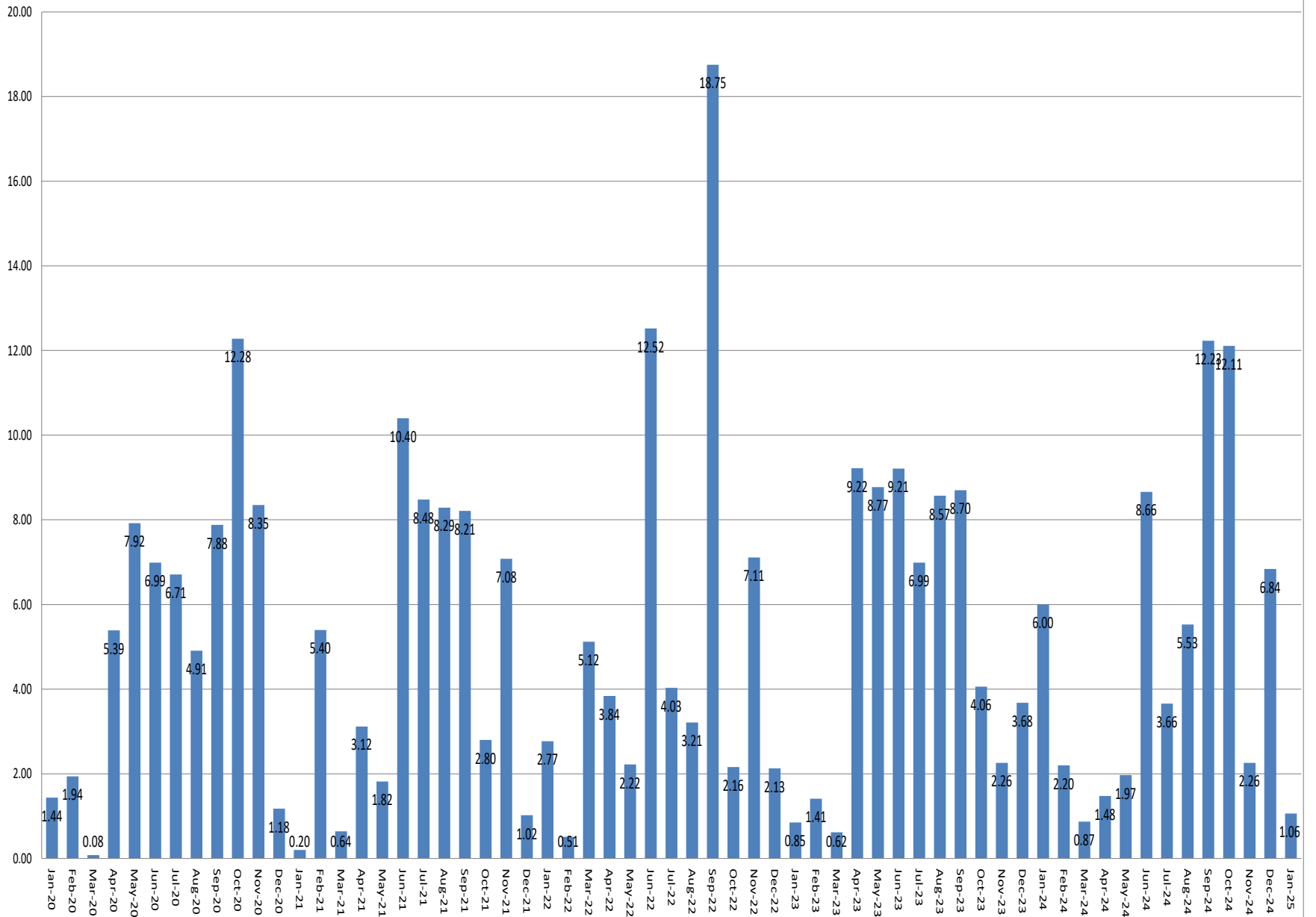


## St. Lucie West Services District Water and Wastewater Percent Capacity



	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25
Raw Percent Max Mth Water Capacity	73%	73%	78%	79%	76%	73%	73%	70%	66%	70%	73%	74%	75%
Wastewater Percent Capacity Influent	59%	57%	57%	57%	56%	55%	54%	55%	56%	58%	60%	60%	59%
Finished Water Percent Capacity	54.5%	57.8%	57.9%	61.1%	57.0%	55.9%	54.5%	51.8%	50.7%	51.4%	55.5%	54.6%	55.1%

### St. Lucie West Services District Monthly Rainfall



# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

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#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

---

This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

- WM001 4C Gate Automation Project Completed
- SW078 WTP Painting & Sealing of Tanks Completed
- SW098 WTP Expansion Injection Well #2 in Bidding Phase
- SW098 WTP Expansion in Design Phase

# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2024 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025	
WM001		GR		267,460	-	267,460		0%	Stormwater Emergency Repairs													4C Gate Project Completed
SW001		JM/TB		215,833	162,000	53,833		75%	Lift Station Renewal & Replacement													
SW037		JM/TB		250,000	95,000	155,000		38%	Emergency Renewal and Replacement Projects													
SW047		JM/TB		33,660	3,100	30,560		9%	Structural Repairs Manholes													
SW048		JM/TB		10,000	-	10,000		0%	Security Camera Upgrades													
SW049		JM/TB		29,700	-	29,700		0%	Protective Coating Manholes													
SW066		JM/TB		100,000	-	100,000		0%	WWTF Painting & Sealing of Tanks													
SW078		JM/TB	SHAMROCK	150,000	130,000	150,000	100%	87%	WTP Painting & Sealing of Tanks													Completed
SW084		JM/TB		5,000	-	5,000		0%	UGU Potable Water Flushing Devices													
SW085		JM/TB		15,750	-	15,750		0%	Emergency (Assoc. Irr.) R&R Projects													
SW087		JM/TB		70,000	-	70,000		0%	Irrigation SCADA Conversion													
SW091		JM/TB		5,000	-	5,000		0%	IRR Water Flushing Devices													
SW098	ISS	JM/TB		34,746,777	86,000	34,660,777		0%	WTP Expansion													INJ WELL #2 Bidding Phase Began
Total				\$ 35,899,180	476,100	35,553,080																

Available Budget Amounts Listed in <b>RED</b> are Over Budget
Available Budget Amounts Listed in <b>Blue</b> are At or Under Budget

<b>TOTAL PROJECTS IN PROGRESS OR COMPLETE</b>	13	13	13	13	13																	
<b>PROJECTS IN DESIGN PHASE</b>	5	4	4	3	3																	
<b>PROJECTS IN BID PHASE</b>	0	0	0	1	1																	
<b>PROJECTS IN CONSTRUCTION PHASE</b>	0	0	0	0	0																	
<b>PROJECTS COMPLETED</b>	0	1	1	1	1																	
<b>ONGOING CAPITAL R&amp;R PROJECTS</b>	8	8	8	8	8																	

## Major Project(s) Update

The schedules below are provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be updated and provided once a month.

SW098		WTP EXPANSION-INJ WELL #2		PROJECT TOTAL DURATION= ONGOING																																		
COMPANY	TASK	START DATE	END DATE	DURATION	STATUS	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025	01/2026	02/2026	03/2026	
SLWSD	DESIGN AWARD/PURCHASE ORDER ISSUANCE	8/30/2023	9/1/2023	2	Completed	█																																
HYDRODESIGNS	DESIGN ENGINEERING/FDEP PERMIT APP SUBMITTAL	9/1/2023	3/24/2024	205	Completed	█	█	█	█	█																												
FDEP	INJ WELL PERMIT ISSUANCE PROCEDURE	3/24/2024	10/15/2024	205	Completed						█	█	█	█	█																							
SLWSD	ACQUIRE FUNDING/BOND ISSUANCE	3/27/2024	11/7/2024	225	Completed							█	█	█	█	█																						
SLWSD	PROJECT BIDDING	11/7/2024	3/12/2025	125	Pending																	█	█	█														
SLWSD	PROJECT AWARD/PURCHASE ORDER ISSUANCE	3/12/2025	4/8/2025	27	Pending																																	
ISS	DESIGN INJ WELL #2 SYSTEM CONNECTION	4/8/2025	6/7/2025	60	Pending																																	
CONTRACTOR/TBD	NEW WELL INSTALLATION	6/1/2025	1/27/2026	240	Pending																																	
HYDRODESIGNS	WELL TESTING/PERMIT CLOSEOUT	1/27/2026	2/26/2026	30	Pending																																	
ISS/TBD	WELL #2 CONNECTION	1/27/2026	3/28/2026	60	Pending																																	



CRITICAL PATH : Must Encumber 5.0% of Project Funds Within 6 months(Bond Requirement).

# St. Lucie West Services District

Board Agenda Item  
Tuesday March 4, 2025

## Item

---

### CA 4 Monthly Reports on Billing and Customer Service

#### Summary

---

This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	39,692,330	Gallons
Sewer	39,221,050	Gallons
Sewer BOD	25.55	Gallons
Sewer TSS	14.19	Gallons

2. Amount Billed

Total Water	\$329,298.76
Total Sewer	\$383,736.50
Total Irrigation	\$183,171.62

3. Billing

Total Water	6,822
Total Sewer	6,769
Total Irrigation	6,449





Month/Year Jan - 2025

## Monthly Deposited Daily Form

Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily	Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily
Mon _____	\$ _____ -	\$ _____ -	Mon 1/20/2025 Holiday	\$ 6,346.39	\$ _____ -
Tues _____	\$ _____ -	\$ _____ -	Tues 1/21/2025	\$ 19,888.36	\$ _____ -
Wed 1/1/2025 Holiday	\$ _____ -	\$ _____ -	Wed 1/22/2025	\$ 16,818.82	\$ _____ -
Thur 1/2/2025	\$ 58,095.58	\$ _____ -	Thur 1/23/2025	\$ 20,181.76	\$ _____ -
Fri 1/3/2025	\$ 42,199.04	\$ 380.00	Fri 1/24/2025	\$ 26,040.14	\$ _____ -
<b>Total - Week</b>	<b>\$ 100,294.62</b>	<b>\$ 380.00</b>	<b>Total - Week</b>	<b>\$ 89,275.47</b>	<b>\$ _____ -</b>
Mon 1/6/2025	\$ 349,782.45	\$ _____ -	Mon 1/27/2025	\$ 37,292.36	\$ _____ -
Tues 1/7/2025	\$ 29,469.86	\$ _____ -	Tues 1/28/2025	\$ 143,612.56	\$ _____ -
Wed 1/8/2025	\$ 11,522.85	\$ _____ -	Wed 1/29/2025	\$ 74,084.23	\$ _____ -
Thur 1/9/2025	\$ 7,835.98	\$ _____ -	Thur 1/30/2025	\$ 23,761.73	\$ 1,680.00
Fri 1/10/2025	\$ 8,309.39	\$ 800.00	Fri 1/31/2025	\$ 35,270.92	\$ _____ -
<b>Total - Week</b>	<b>\$ 406,920.53</b>	<b>\$ 800.00</b>	<b>Total - Week</b>	<b>\$ 314,021.80</b>	<b>\$ 1,680.00</b>
Mon 1/13/2025	\$ 7,014.10	\$ _____ -			
Tues 1/14/2025	\$ 2,659.26	\$ _____ -			
Wed 1/15/2025	\$ 5,797.12	\$ 15,000.00			
Thur 1/16/2025	\$ 20,829.10	\$ _____ -			
Fri 1/17/2025	\$ 3,477.52	\$ _____ -			
<b>Total - Week</b>	<b>\$ 39,777.10</b>	<b>\$ 15,000.00</b>			
<b>Total Month Receivables</b>				<b>WSI</b>	<b>MISC</b>
				<b>\$ 950,289.52</b>	<b>\$ 17,860.00</b>

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

REPORT # 1 ACTIVE COMPANY

MONTH END SUMMARY

1/1/2025 - 1/31/2024

				<u>BALANCE TOTALS</u>	
				<u>BEGINNING BALANCE AS OF</u>	<u>1/1/2025</u>
				TOTAL BEGINNING BAL.	\$ 500,147.30
<u>GENERAL LEDGER</u>					
<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL COUNT</u>	<u>BILLED AMOUNT</u>		
<u>BASE CHARGES</u>					
5-04109	IRRIGATION BASE	6449	\$ 182,175.04	\$	682,322.34
5-04107	SEWER BASE	6769	\$ 203,693.72	\$	886,016.06
5-04106	WATER BASE	6822	\$ 163,493.39	\$	1,049,509.45
	DISPENSED/TANKER TRUCK				
5-04046	WATER BASE	16	\$ 1,314.24	\$	1,050,823.69
5-04014	WHOLESALE WATER BASE	1	\$ 870.18	\$	1,051,693.87
	TOTAL CHARGE		\$ 551,546.57		
<u>CONSUMPTION CHARGES</u>					
5-04009	IRRIGATION		\$ 996.58		\$ 1,052,690.45
5-04007	SEWER		\$ 180,027.82		\$ 1,232,718.27
5-04007	SEWER-BOD EXCESS		\$ 9.71		\$ 1,232,727.98
5-04007	SEWER-TSS EXCESS		\$ 5.25		\$ 1,232,733.23
5-04006	WATER		\$ 165,805.37		\$ 1,398,538.60
<u>AVERAGE DAYS</u>					
				<u>30.89</u>	
5-04046	TANKER TRUCK WATER		\$ 36.36	\$ 8,740	\$ 1,398,574.96
5-04014	WHOLESALE WATER		\$ 39,968.35	\$ 11,966,572,000	\$ 1,438,543.31
5-04021	WHOLESALE WASTEWATER		\$ 42,067.69	\$ 11,339,000,000	\$ 1,480,611.00
	TOTAL CHARGE		\$ 428,917.13		
	<u>DEPOSIT CHARGE</u>		\$ -		\$ 1,480,611.00
<u>TOTAL CHARGES</u>					
	IRRIGATION CHARGE		\$ 183,171.62		
	SEWER CHARGE		\$ 425,804.19		
	WATER CHARGE		\$ 371,487.89		
	TOTAL CHARGE		\$ 980,463.70		
<u>ADJUSTMENTS</u>	<u>DESCRIPTION</u>			<u>REVENUE</u>	<u>WRITE OFF</u>
	TOTAL REVENUE CHANGES			\$ (2,912.14)	\$ 1,477,698.86
	TOTAL WRITE OFFS				\$ (214.74)
<u>PENALTY CHARGES</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
5-04010	TOTAL PENALTY		\$ 6,492.70		\$ 1,483,976.82
<u>MISCELLANEOUS CHARGES</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
5-04012	TOTAL MISCELLANEOUS		\$ 175.00		\$ 1,484,151.82
5-04047	BACK FLOW CHARGES		\$ -		
5-04047	BACK FLOW OPT OUT CHARGES		\$ -		
<u>METER SET FEES</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
5-04018	METER FEE		\$ -		
5-04012	INITIAL CONNECTION METER FEE		\$ -		
	TOTAL METER FEES		\$ -		\$ 1,484,151.82
<u>IMPACT FEES</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
5-04033	WATER IMPACT (AFPI)		\$ 3,515.50		\$ 1,487,667.32
5-04035	SEWER IMPACT (AFPI)		\$ 2,848.00		\$ 1,490,515.32
	TOTAL IMPACT (AFPI)		\$ 6,363.50		



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY

1/1/2025 - 1/31/2024

GENERAL LEDGER

BALANCE TOTALS  
CONTINUED BALANCE REF. REPORT # 1  
\$ 1,490,515.32

<u>PAYMENTS</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
5-01025	DISPENSED WATER/TANKER TRUCK	\$ 914.17	\$ 1,489,601.15
5-01025	IRRIGATION	\$ 169,801.79	\$ 1,319,799.36
5-01025	PENALTY	\$ 6,769.08	\$ 1,313,030.28
5-01025	SEWER BASE	\$ 181,184.67	\$ 1,131,845.61
5-01025	SEWER CONSUMPTION	\$ 148,610.38	\$ 983,235.23
5-01025	WATER BASE	\$ 145,727.99	\$ 837,507.24
5-01025	WATER CONSUMPTION	\$ 138,353.93	\$ 699,153.31
5-01025	MISCELLANEOUS	\$ 325.00	\$ 698,828.31
5-04047	BACK FLOW CHARGES	\$ 4,900.00	\$ 693,928.31
5-04047	BACK FLOW OPT OUT CHARGES	\$ -	\$ 693,928.31
5-01025	BOD EXCESS CONSUMPTION	\$ 9.71	\$ 693,918.60
5-01025	TSS EXCESS CONUMPTION	\$ 5.25	\$ 693,913.35
	CREDIT BALANCE CHANGE	\$ 21,842.78	\$ 672,070.57
	BILL ADJUSTMENT	\$ (996.58)	\$ 672,070.57
		\$ -	\$ 672,070.57
	<u>SUBTOTAL</u>	\$ 817,448.17	\$ 631,232.04
5-04014	WHOLESALE WATER	\$ 40,838.53	\$ 589,164.35
5-04021	WHOLESALE WASTEWATER	\$ 42,067.69	\$ 585,648.85
5-04033	WATER IMPACT (AFPI)	\$ 3,515.50	\$ 582,800.85
5-04035	SEWER IMPACT (AFPI)	\$ 2,848.00	\$ 582,800.85
5-04018	METER FEE	\$ -	\$ 582,800.85
5-04012	INITIAL CONNECTION METER FEE	\$ -	\$ 582,800.85
	<u>TOTAL PAYMENTS</u>	\$ 906,717.89	
 <u>REVERSE PAYMENTS</u>			
	<u>DESCRIPTION</u>		
	POSTING ERRORS	\$ -	
5-01025	REVERSE PAYMENT/BAL TRANSFER	\$ -	
	RETURN PAYMENTS	\$ 728.86	
	<u>TOTAL</u>	\$ 728.86	\$ 583,529.71
 <u>REVERSE PENALTIES</u>			
	<u>DESCRIPTION</u>		
5-01025	REVERSE PENALTIES	\$ (16.32)	\$ 583,513.39
 <u>BILL ADJUSTMENT</u>			
	<u>DESCRIPTION</u>		
5-01025	BILL - VOID/ADJUSTMENT/REVERSAL		\$ 583,513.39
 <u>DEPOSIT REFUNDS</u>			
	<u>DESCRIPTION</u>		
	DEPOSIT REFUNDS	\$ (8,600.00)	\$ 574,913.39
 <u>REVERSE DEPOSIT</u>			
	<u>DESCRIPTION</u>		
	REVERSE DEPOSIT	\$ -	\$ 574,913.39

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY

1/1/2025 - 1/31/2024

<u>REFUNDS</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>AMOUNT</u>		
	TOTAL REFUND CHECKS	19	\$ 1,928.79		\$ 576,842.18

<u>TRANSFER BALANCE</u>	<u>DESCRIPTION</u>		<u>NET AMOUNT</u>		
	RECEIVABLES ADJUSTED		\$ (1,058.28)		\$ 575,783.90
	RECEIVABLES RE-APPLIED		\$ 1,058.28		\$ 576,842.18

<u>DEPOSIT ACTIVITY</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
	BEGINNING DEPOSIT BALANCE		\$ 187,450.00		
	BILLED DEPOSITS		\$ -		
5-02030	NEW DEPOSITS		\$ 5,600.00		
	REFUNDS		\$ (8,600.00)		
	REVERSE REFUNDS		\$ -		
	REVERSE DEPOSITS		\$ -		
	<b>TOTAL DEPOSIT ENDING BALANCE</b>		\$ 184,450.00		

	ENDING BALANCE AS OF	
	<u>1/31/2024</u>	
	\$	576,842.18
unpaid Reserve invoice	\$	-
<b>Total Ending Balance</b>	\$	<b>576,842.18</b>
	\$	-

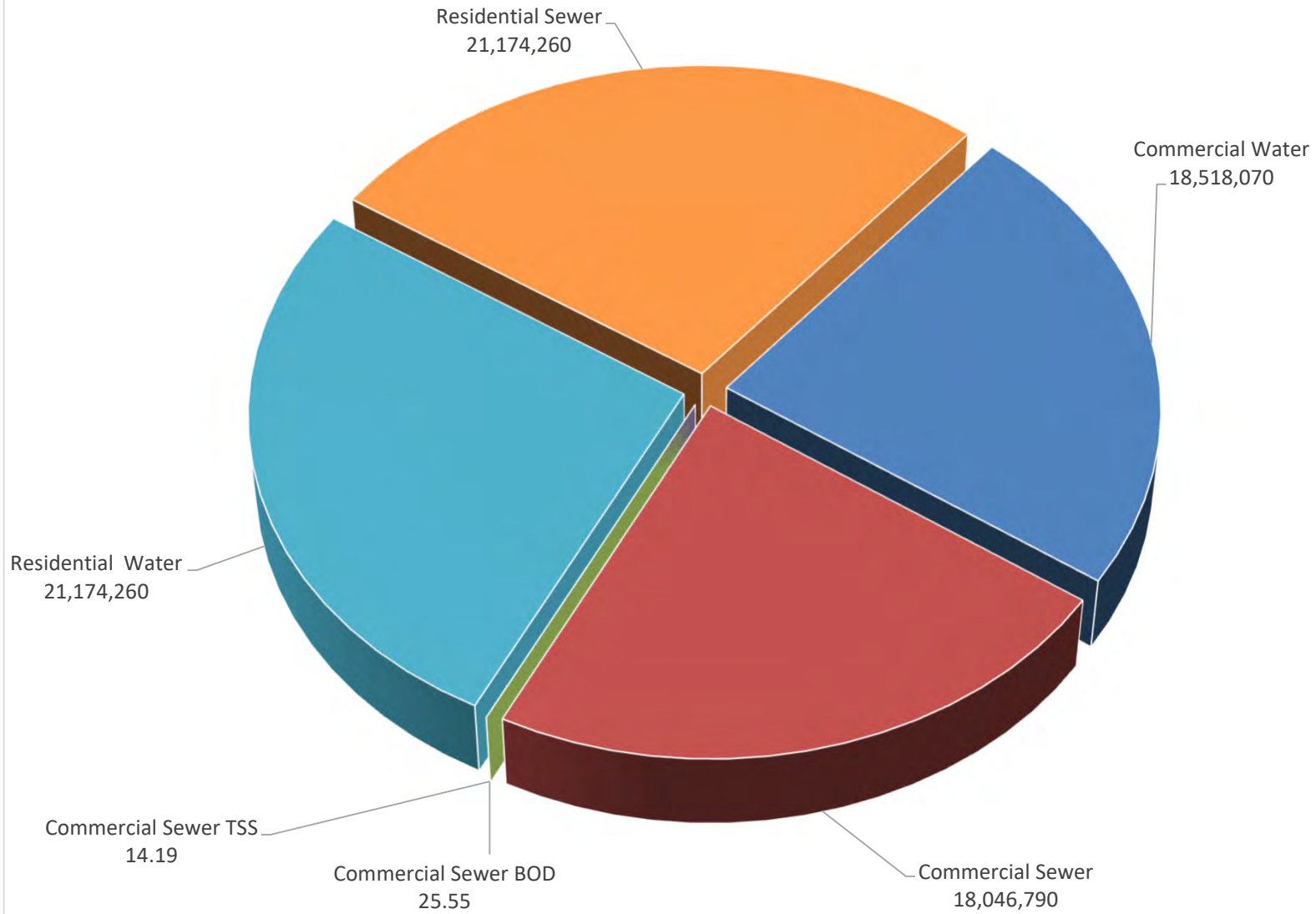
<u>MISC. PAYMENTS</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
	MISCELLANEOUS PAYMENTS RECEIVED		\$ 17,860.00



**ST LUCIE WEST SERVICES DISTRICT AGED DEBT SUMMARY**

<b>MONTH/YEAR</b>	<b>Current Amount 1-30 DAYS</b>	<b>Amount 31-60 DAYS</b>	<b>Amount 61-90 DAYS</b>	<b>Amount 91-120 DAYS</b>	<b>Amount &gt; 120 DAYS</b>	<b>BALANCE</b>
January 2023	\$ 450,205.60	\$ 6,198.63	\$ 1,886.54	\$ 719.75	\$ 10,822.36	\$ 469,832.88
February 2023	\$ 530,621.59	\$ 2,146.80	\$ 1,210.20	\$ 1,465.26	\$ 11,348.41	\$ 546,792.26
March 2023	\$ 450,306.57	\$ 4,607.31	\$ 2,719.92	\$ 1,267.16	\$ 12,813.68	\$ 471,714.64
April 2023	\$ 549,658.95	\$ 3,304.54	\$ 842.42	\$ 632.84	\$ 12,801.53	\$ 567,240.28
May 2023	\$ 474,951.08	\$ 5,673.58	\$ 987.18	\$ 712.85	\$ 13,410.96	\$ 495,735.65
June 2023	\$ 446,766.98	\$ 2,420.76	\$ 1,781.79	\$ 840.74	\$ 14,098.81	\$ 465,909.08
July 2023	\$ 460,568.90	\$ 2,635.66	\$ 783.29	\$ 749.43	\$ 8,313.23	\$ 473,050.51
August 2023	\$ 448,932.40	\$ 4,317.86	\$ 861.39	\$ 590.41	\$ 7,071.97	\$ 461,774.03
September 2023	\$ 459,827.82	\$ 2,615.12	\$ 693.88	\$ 402.56	\$ 5,675.49	\$ 469,214.87
October 2023	\$ 528,339.07	\$ 1,074.96	\$ 922.70	\$ 484.63	\$ 5,667.46	\$ 536,488.82
November 2023	\$ 521,901.25	\$ 6,882.22	\$ 758.97	\$ 429.91	\$ 4,488.03	\$ 534,460.38
December 2023	\$ 630,607.26	\$ 9,595.79	\$ 701.04	\$ 455.59	\$ 4,848.81	\$ 646,208.49
January 2024	\$ 477,568.71	\$ 3,294.78	\$ 1,262.04	\$ 457.47	\$ 4,980.63	\$ 487,563.63
February 2024	\$ 522,990.19	\$ 3,882.76	\$ 1,713.38	\$ 626.02	\$ 5,301.05	\$ 534,513.40
March 2024	\$ 547,751.06	\$ 1,843.03	\$ 1,071.99	\$ 525.72	\$ 5,927.07	\$ 557,118.87
April 2024	\$ 543,936.72	\$ 4,635.41	\$ 1,049.81	\$ 549.65	\$ 6,240.63	\$ 556,412.22
May 2024	\$ 481,556.41	\$ 1,419.75	\$ 1,107.76	\$ 640.60	\$ 4,464.92	\$ 489,189.44
June 2024	\$ 584,425.36	\$ 3,451.01	\$ 1,376.29	\$ 452.34	\$ 4,833.27	\$ 594,538.27
July 2024	\$ 585,513.06	\$ 4,613.24	\$ 2,179.21	\$ 823.49	\$ 5,188.18	\$ 598,317.18
August 2024	\$ 547,475.24	\$ 13,266.22	\$ 1,058.46	\$ 627.67	\$ 5,902.91	\$ 568,330.50
September 2024	\$ 515,792.07	\$ 5,200.34	\$ 1,277.70	\$ 568.63	\$ 6,466.13	\$ 529,304.87
October 2024	\$ 493,866.60	\$ 1,990.03	\$ 1,142.61	\$ 568.95	\$ 5,062.50	\$ 502,630.69
November 2024	\$ 548,637.28	\$ 13,005.51	\$ 1,509.20	\$ 594.22	\$ 3,906.22	\$ 567,652.43
December 2024	\$ 483,615.55	\$ 9,645.80	\$ 2,099.91	\$ 484.01	\$ 4,302.03	\$ 500,147.30
January 2025	\$ 562,044.87	\$ 8,877.71	\$ 993.45	\$ 780.17	\$ 4,145.98	\$ 576,842.18
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Actual Consumption December 2024



<b>CONSUMPTION BY GALLONS</b>	
<b>Commercial:</b>	
Water	18,518,070
Sewer	18,046,790
Sewer- BOD	25.55
Sewer- TSS	14.19
<b>Single:</b>	
Water	18,429,740
Sewer	18,429,740
<b>Multi:</b>	
Water	2,744,520
Sewer	2,744,520
<b>AMOUNT BILLED/TOTAL CHARGES:</b>	
<b>Commercial:</b>	
Water	\$125,010.28
Sewer	\$140,396.61
IQ	\$52,923.60
<b>TOTAL:</b>	\$318,330.49
<b>Single:</b>	
Water	\$172,395.26
Sewer	\$205,029.05
IQ	\$114,515.74
<b>TOTAL:</b>	\$491,940.05
<b>Multi:</b>	
Water	\$31,893.22
Sewer	\$38,310.84
IQ	\$15,732.28
<b>TOTAL:</b>	\$85,936.34
<b>TOTAL BILL COUNT</b>	
<b>Commercial:</b>	
Water	531
Sewer	478
IQ	252
<b>Single:</b>	
Water	5,180
Sewer	5,180
IQ	5,179
<b>Multi:</b>	
Water	1,111
Sewer	1,111
IQ	1,018

<b>CONSUMPTION</b>	
Water	39,692,330
Sewer	39,221,050
Sewer- BOD	25.55
Sewer- TSS	14.19
<b>AMOUNT BILLED</b>	
Water	\$329,298.76
Sewer	\$383,736.50
IQ	\$183,171.62
<b>BILLS</b>	
Water	6,822
Sewer	6,769
IQ	6,449

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, March 4, 2025**

### **Item**

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**CA 5 Public Information Officer Monthly Report**

### **Summary**

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This report is provided for your review and information as an update on the public information of the St. Lucie West Services District and will be provided once a month.



# St. Lucie West Services District Monthly Public Information Report

## Media Relations & Outreach

### 1. **Fort Pierce Annual Career Fair (Jan. 26, 2025):**

SLWSD participated in the Fort Pierce Annual Career Fair on January 26, where we showcased three available positions. Around 80 people visited our table. Although no one was hired on the spot, we interviewed several candidates and collected approximately 10 resumes for review.

The event proved to be an excellent opportunity to connect with potential candidates, generate PR leads, raise awareness about our brand and services, and discuss how to better leverage career fairs to highlight our priorities.

### 2. **9% Utility Rate Increase:**

CBS 12 News covered the 9% utility rate increase in an article based on our press release distributed on January 24. The article covered the key messages we intended to communicate, explaining the reasons behind the rate increase.

### 3. **Fluoride Topic:**

The *TCPalm* referenced our December 3 press release about fluoride in a January 23 article titled, "*Fluoride in Drinking Water? From Vero Beach to Fort Pierce to Hobe Sound, Here's What's on Tap.*"

Quote from the article that mentioned SLWSD:

*"Is there fluoride in St. Lucie West, Florida, drinking water? The St. Lucie West Services District announced on December 3, 2024, that it has immediately stopped adding fluoride to its drinking water."*

## Internal & External Communications & Branding

### 4. **Press Releases:**

The 9% Utility Rate Increase press release was distributed to local media on January 24, including the St. Lucie Voice. 2 local media outlets picked up the story and broadcasted it on their website.

### 5. **Monthly Newsletter:**

The January newsletter continued promoting our resident survey, which gathers valuable feedback on our communication with residents. This survey will also be featured in upcoming newsletters.

Additionally, we included informational material in the newsletter to help residents read water meter codes and identify potential water leaks. Going forward, we will continue providing educational content in the monthly newsletters to help residents identify and address utility service issues.

### 6. **HOA Engagement:**

Engaged with HOA residents and association leaders at meetings by introducing as the PIO and providing SLWSD updates, while planning for future meetings.

### 7. **Website & Branding:**

We updated our website with a new video slider featuring SLWSD's water plant.

We also continued to update staff uniform and operational equipment branding items to reflect our new logo.

# St. Lucie West Services District

## Board Agenda Item

Tuesday, March 4, 2025

### Item

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**CA 6 Financial Statements for January 31, 2025**

### Summary

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Attached for your review are the Financial Reports for the period ending January 31, 2025.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

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**No Action Required.**

### Budget Impact

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**None.**

### Board Action

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<b>Moved by:</b>	<b>Seconded by:</b>	<b>Action Taken:</b>
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**St Lucie West Service District (General Fund)**  
**Income Statement Budget vs. Actual**  
 January 2025

	<u>Oct 24-Jan 25</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1-04000 · GF SLWSD GENERAL FUND REVENUE</b>	3,463,792.49	2,765,323.43	698,469.06	125.26%	4,013,039.00
<b>Total Income</b>	<u>3,463,792.49</u>	<u>2,765,323.43</u>	<u>698,469.06</u>	<u>125.26%</u>	<u>4,013,039.00</u>
<b>Gross Income</b>	3,463,792.49	2,765,323.43	698,469.06	125.26%	4,013,039.00
<b>Expense</b>					
<b>1-05000 · GF BOARD OF DIRECTORS</b>	3,658.51	5,235.00	-1,576.49	69.89%	15,705.00
<b>1-06000 · GF DISTRICT MANAGER</b>	8,222.17	12,548.12	-4,325.95	65.53%	41,829.00
<b>1-07000 · GF FINANCE</b>	164,992.06	208,084.36	-43,092.30	79.29%	248,429.00
<b>1-12000 · GF GRANT MANAGEMENT</b>	0.00	494.00	-494.00	0.0%	1,482.00
<b>1-13000 · GF CLERK TO THE BOARD</b>	3,432.96	5,175.36	-1,742.40	66.33%	15,526.00
<b>1-14000 · GF AQUATICS DIVISION-PERSNL</b>	115,129.89	143,525.04	-28,395.15	80.22%	430,575.12
<b>1-15000 · GF ADMINISTRATION DIV-PERSNL</b>	385,005.16	425,510.68	-40,505.52	90.48%	1,276,532.12
<b>1-16000 · GF STORM WATER MGMT-PERSNL</b>	175,953.19	193,518.04	-17,564.85	90.92%	580,554.12
<b>1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL</b>	108,053.11	118,607.00	-10,553.89	91.1%	355,821.00
<b>1-18000 · GF SHOP OPERATIONS-PERSNL</b>	28,879.23	31,585.00	-2,705.77	91.43%	94,755.00
<b>1-19000 · GF GENERAL COUNSEL</b>	12,287.50	10,743.64	1,543.86	114.37%	32,231.00
<b>1-23000 · GF SPECIAL COUNSEL</b>	4,800.00	1,313.00	3,487.00	365.58%	3,939.00
<b>1-26000 · GF ENGINEERING</b>	4,566.14	16,698.00	-12,131.86	27.35%	50,094.00
<b>1-29000 · GF POLLUTION CONTROL</b>	0.00	909.00	-909.00	0.0%	2,727.00
<b>1-31000 · GF AQUATICS DIVISION-OPERATING</b>	38,237.81	75,551.64	-37,313.83	50.61%	178,654.92
<b>1-33000 · GF ADMINISTRATION DIV-OPERATING</b>	98,709.18	112,035.28	-13,326.10	88.11%	296,105.84
<b>1-34000 · GF STORM WATER MGMT-OPERATING</b>	134,122.52	157,644.64	-23,522.12	85.08%	312,933.92
<b>1-35000 · GF EXOTIC PLANT RMVL-OPERATING</b>	11,235.19	22,305.32	-11,070.13	50.37%	66,915.96
<b>1-36000 · GF SHOP OPERATIONS-OPERATING</b>	8,485.28	13,318.32	-4,833.04	63.71%	34,954.96
<b>1-46000 · GF RENEWAL &amp; REPLACEMENT</b>	51,608.72	267,460.00	-215,851.28	19.3%	267,460.00
<b>Total Expense</b>	<u>1,357,378.62</u>	<u>1,822,261.44</u>	<u>-464,882.82</u>	<u>74.49%</u>	<u>4,307,224.96</u>
<b>Net Ordinary Income</b>	<u>2,106,413.87</u>	<u>943,061.99</u>	<u>1,163,351.88</u>	<u>223.36%</u>	<u>-294,185.96</u>
<b>Net Income</b>	<u><u>2,106,413.87</u></u>	<u><u>943,061.99</u></u>	<u><u>1,163,351.88</u></u>	<u><u>223.36%</u></u>	<u><u>-294,185.96</u></u>

**St Lucie West Service District (WMB DS)**  
**Income Statement Budget vs. Actual**  
 January 2025

	<u>Oct 24 - Jan 25</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>2-04000 · WB WTR MGMT BEN SRS 1999A REV</b>	2,117,150.09	1,442,622.47	674,527.62	146.76%	2,608,654.96
<b>2-07000 · DS WMB OTHER INCOME</b>	0.00	0.00	0.00	0.0%	0.00
<b>Total Income</b>	<u>2,117,150.09</u>	<u>1,442,622.47</u>	<u>674,527.62</u>	<u>146.76%</u>	<u>2,608,654.96</u>
<b>Gross Income</b>	2,117,150.09	1,442,622.47	674,527.62	146.76%	2,608,654.96
<b>Expense</b>					
<b>2-05000 · WB WTR MGMT BEN SRS 1999A DS</b>	86,463.99	45,159.82	41,304.17	191.46%	2,429,611.96
<b>Total Expense</b>	<u>86,463.99</u>	<u>45,159.82</u>	<u>41,304.17</u>	<u>191.46%</u>	<u>2,429,611.96</u>
<b>Net Ordinary Income</b>	<u>2,030,686.10</u>	<u>1,397,462.65</u>	<u>633,223.45</u>	<u>145.31%</u>	<u>179,043.00</u>
<b>Net Income</b>	<u><u>2,030,686.10</u></u>	<u><u>1,397,462.65</u></u>	<u><u>633,223.45</u></u>	<u><u>145.31%</u></u>	<u><u>179,043.00</u></u>

**St Lucie West Service District (WMB CAP)**  
**Income Statement Budget vs. Actual**  
 January 2025

	<u>Oct 24 - Jan 25</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4-04000 · CP WMB CAP PROJECTS REVENUE</b>	2,948.57	1,666.64	1,281.93	176.92%	5,000.00
<b>4-07000 · CP WMB OTHER INCOME</b>	0.00	0.00	0.00	0.0%	0.00
<b>Total Income</b>	<u>2,948.57</u>	<u>1,666.64</u>	<u>1,281.93</u>	<u>176.92%</u>	<u>5,000.00</u>
<b>Gross Income</b>	2,948.57	1,666.64	1,281.93	176.92%	5,000.00
<b>Expense</b>					
<b>4-06000 · CP WMB CAPITAL PROJECT EXPENSES</b>	0.00	73,348.00	-73,348.00	0.0%	73,348.00
<b>Total Expense</b>	<u>0.00</u>	<u>73,348.00</u>	<u>-73,348.00</u>	<u>0.0%</u>	<u>73,348.00</u>
<b>Net Ordinary Income</b>	<u>2,948.57</u>	<u>-71,681.36</u>	<u>74,629.93</u>	<u>-4.11%</u>	<u>-68,348.00</u>
<b>Net Income</b>	<u><u>2,948.57</u></u>	<u><u>-71,681.36</u></u>	<u><u>74,629.93</u></u>	<u><u>-4.11%</u></u>	<u><u>-68,348.00</u></u>

**St Lucie West Service District (Water & Sewer Fund)**  
**Income Statement Budget vs. Actual**

January 2025

	Oct 24-Jan 25	Budget YTD	\$ +/- of Budget YTD	% of Budget YTD	Total Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
5-04000 · WS SLWSD WATER & SEWER REVENUE	3,065,775.76	2,896,964.60	168,811.16	105.83%	11,272,529.04
<b>Total Income</b>	<u>3,065,775.76</u>	<u>2,896,964.60</u>	<u>168,811.16</u>	<u>105.83%</u>	<u>11,272,529.04</u>
<b>Gross Income</b>	3,065,775.76	2,896,964.60	168,811.16	105.83%	11,272,529.04
<b>Expense</b>					
5-05000 · WS BOARD OF DIRECTORS	3,921.70	5,155.32	-1,233.62	76.07%	15,465.96
5-06000 · WS DISTRICT MANAGER	333.26	583.32	-250.06	57.13%	30,676.96
5-07000 · WS FINANCE	365,676.27	392,815.36	-27,139.09	93.09%	480,242.08
5-09000 · WS PROPERTY CONTROL	11,775.58	16,770.96	-4,995.38	70.21%	50,312.88
5-11000 · WS UTILITY RATE CONSULTANT	0.00	14,003.68	-14,003.68	0.0%	42,011.04
5-13000 · WS CLERK TO THE BOARD	7,352.54	6,824.00	528.54	107.75%	20,472.00
5-14000 · WS ADMIN DVSN-PERSNL	501,585.15	533,064.68	-31,479.53	94.1%	1,599,194.04
5-15000 · WS WATER TRTMNT PLANT-PERSNL	166,543.41	173,724.28	-7,180.87	95.87%	521,172.84
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	170,702.37	177,025.36	-6,322.99	96.43%	531,076.08
5-17000 · WS UNDERGROUND UTIL-PERSNL	334,560.68	369,881.64	-35,320.96	90.45%	1,109,644.92
5-18000 · WS IRRIGATION DIV-PERSNL	22,405.20	25,022.96	-2,617.76	89.54%	75,068.88
5-40000 · WS SHOP DIV - PERSNL	62,447.80	62,541.64	-93.84	99.85%	187,624.92
5-19000 · WS GENERAL COUNSEL	9,802.50	14,128.32	-4,325.82	69.38%	42,384.96
5-23000 · WS SPECIAL COUNSEL	11,485.00	730.58	10,754.42	1,572.04%	730.58
5-26000 · WS ENGINEERING	57,918.00	33,933.32	23,984.68	170.68%	101,799.96
5-27000 · WATER & SEWER DEBT SERVICE	0.00	0.00	0.00	0.0%	2,565,276.00
5-28000 · WS WATER & SEWER SERVICES	56,772.25	227,089.00	-170,316.75	25.0%	681,267.00
5-29000 · WS ADMIN DIV-OPERATING	245,199.63	319,172.36	-73,972.73	76.82%	787,517.08
5-30000 · WS WATER TRTMNT PLANT-OPER	272,534.74	408,865.68	-136,330.94	66.66%	1,112,597.04
5-31000 · WS WASTEWATER TRTMT PL-OPER	345,771.35	431,039.00	-85,267.65	80.22%	993,117.00
5-32000 · WS UNDERGROUND UTIL-OPERATING	140,272.92	238,269.32	-97,996.40	58.87%	614,807.96
5-33000 · WS IRRIGATION DIV-OPERATING	47,157.06	106,704.32	-59,547.26	44.19%	320,112.96
5-41000 · WS SHOP DIV - OPER	18,448.31	58,425.00	-39,976.69	31.58%	82,275.00
<b>Total Expense</b>	<u>2,852,665.72</u>	<u>3,615,770.10</u>	<u>-763,104.38</u>	<u>78.9%</u>	<u>11,964,848.14</u>
<b>Net Ordinary Income</b>	<u>213,110.04</u>	<u>-718,805.50</u>	<u>931,915.54</u>	<u>-29.65%</u>	<u>-692,319.10</u>
<b>Net Income</b>	<u><u>213,110.04</u></u>	<u><u>-718,805.50</u></u>	<u><u>931,915.54</u></u>	<u><u>-29.65%</u></u>	<u><u>-692,319.10</u></u>

# St Lucie West Service District (W&S Capital Outlay)

## Income Statement Budget vs. Actual

January 2025

	Oct 24-Jan 25	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5-36000 · WS CAP REVENUES</b>					
5-36001 · INTEREST - R&R 4076011209	23,181.70				
5-36002 · INTEREST - WWCF - 4076011236	7,625.97				0.00
5-36003 · INTEREST - BOND CONST	184,068.92				0.00
5-36004 · INTEREST - WCF 4076011227	14,926.12				0.00
5-36005 · WATER IMPACT FEES	24,139.00	1,277.32	22,861.68	1,889.82%	3,831.96
5-36006 · WW IMPACT FEES	19,493.00	958.64	18,534.36	2,033.4%	2,875.92
5-36007 · R&R TRANS FROM W&S OPERATING	56,772.25	227,089.00	-170,316.75	25.0%	681,267.00
<b>Total 5-36000 · WS CAP REVENUES</b>	<u>330,206.96</u>	<u>229,324.96</u>	<u>100,882.00</u>	<u>143.99%</u>	<u>687,974.88</u>
<b>Total Income</b>	<u>330,206.96</u>	<u>229,324.96</u>	<u>100,882.00</u>	<u>143.99%</u>	<u>687,974.88</u>
<b>Gross Income</b>	330,206.96	229,324.96	100,882.00	143.99%	687,974.88
<b>Expense</b>					
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>					
5-37004 · CAPITAL PROJECTS SW049	0.00	29,700.00	-29,700.00	0.0%	29,700.00
5-37006 · CAPITAL PROJECTS SW064	14,625.00				
5-37007 · CAPITAL PROJECTS SW001	158,853.54	215,833.00	-56,979.46	73.6%	215,833.00
5-37009 · CAPITAL PROJECTS SW037	52,087.47	250,000.00	-197,912.53	20.84%	250,000.00
5-37013 · CAPITAL PROJECTS SW047	3,059.69	33,660.00	-30,600.31	9.09%	33,660.00
5-37020 · CAPITAL PROJECTS SW066	0.00	100,000.00	-100,000.00	0.0%	100,000.00
5-37028 · CAPITAL PROJECTS SW078	126,120.00	150,000.00	-23,880.00	84.08%	150,000.00
5-37031 · CAPITAL PROJECTS SW084	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	0.00	15,750.00	-15,750.00	0.0%	15,750.00
5-37034 · CAPITAL PROJECTS SW087	0.00	70,000.00	-70,000.00	0.0%	70,000.00
5-37038 · CAPITAL PROJECTS SW091	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37039 · CAPITAL PROJECTS SW092	3,998.52				0.00
5-37045 · CAPITAL PROJECTS SW048	0.00	10,000.00	-10,000.00	0.0%	10,000.00
5-37046 · CAPITAL PROJECTS SW098	0.00	160,000.00	-160,000.00	0.0%	160,000.00
<b>Total 5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>	<u>358,744.22</u>	<u>1,044,943.00</u>	<u>-686,198.78</u>	<u>34.33%</u>	<u>1,044,943.00</u>
<b>5-38000 · WS WATER CONNECT FEE CIP</b>					
5-38015 · CAPITAL PROJECTS SW098	0.00	0.00	0.00	0.0%	0.00
<b>Total 5-38000 · WS WATER CONNECT FEE CIP</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>0.00</u>
<b>5-39000 · WS WASTEWATER CONNECT FEE CIP</b>					
5-39010 · CAPITAL PROJECTS SW067	0.00	0.00	0.00	0.0%	0.00
5-38015 · CAPITAL PROJECTS SW098	34,540.50	0.00	0.00	0.0%	0.00
<b>Total 5-39000 · WS WASTEWATER CONNECT FEE CIP</b>	<u>34,540.50</u>	<u>0.00</u>	<u>34,540.50</u>	<u>100.0%</u>	<u>0.00</u>
<b>Total Expense</b>	<u>393,284.72</u>	<u>1,044,943.00</u>	<u>-651,658.28</u>	<u>37.64%</u>	<u>1,044,943.00</u>
<b>Net Ordinary Income</b>	<u>-63,077.76</u>	<u>-815,618.04</u>	<u>752,540.28</u>	<u>7.73%</u>	<u>-356,968.12</u>
<b>Net Income</b>	<u><b>-63,077.76</b></u>	<u><b>-815,618.04</b></u>	<u><b>752,540.28</b></u>	<u><b>7.73%</b></u>	<u><b>-356,968.12</b></u>

**St Lucie West Service District**  
**Check Register**  
As of January 31, 2025

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 - TRUIST (GF operating) #1363</b>				
01/06/2025	12868	VERIZON WIRELESS	PO#86781	1,719.16
01/09/2025	12869	CINTAS CORPORATION	PO#86796	115.36
01/09/2025	12870	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 01.08.25	12,727.18
01/09/2025	12871	HOME DEPOT CREDIT SERVICES	PO#86792	2,903.01
01/09/2025	12872	INTERNAL REVENUE SERVICE- IRS		300.41
01/09/2025	12873	KYOCERA DOCUMENT SOLUTIONS SOUTH ...	PO#86799	12.65
01/09/2025	12874	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO#86812	1,622.55
01/09/2025	12875	SPECIAL DISTRICT SERVICES, INC.	PO#86784	9,297.92
01/09/2025	12876	ST LUCIE CO BALING & RECYCLING	PO#86811	1,289.68
01/09/2025	12877	SUNSHINE STATE ONE CALL OF FLORIDA, I...	PO#86789	118.70
01/09/2025	12878	SYSTEM DESIGN WIZARDS, INC.	PO#86798	660.00
01/09/2025	12879	UNIFIRST		473.28
01/09/2025	12880	VERIZON WIRELESS	PO#86810	1,199.28
01/09/2025	12881	WELLS FARGO VENDOR FINANCIAL SERVIC...	PO#86786	308.75
01/09/2025	12882	WEX BANK	INV#101941478	9,278.88
01/09/2025	12883	EGIS INSURANCE ADVISORS	INV#26641 PO#86818	5,153.00
01/16/2025	12884	TRUIST CARD SERVICES		9,213.11
01/16/2025	12885	CINTAS CORPORATION		386.45
01/16/2025	12886	CITY ELECTRIC SUPPLY CO.	PO#86771	189.99
01/16/2025	12887	CLIFF BERRY INC.	PO#86806	337.60
01/16/2025	12888	COMPUTER NETWORK SERVICES	PO#86807	2,231.40
01/16/2025	12889	DIAMOND MAPS	PO#86824	1,800.00
01/16/2025	12890	EVERGLADES EQUIPMENT GROUP	PO#86843	568.79
01/16/2025	12891	FPL	PO#86829	48,467.85
01/16/2025	12892	MIKE'S ORGANIC TOP SOIL	PO#86821	725.00
01/16/2025	12893	PARKS RENTAL	PO#86841	654.93
01/16/2025	12894	THE BUSHEL STOP, INC.	PO#86838	560.00
01/16/2025	12895	TORCVIA, DONLON, GODDEAU & RUBIN, P.A.	PO#86842	9,800.00
01/16/2025	12896	UNIFIRST		485.46
01/16/2025	12897	VERO CHEMICAL DISTRIBUTORS INC	PO#86839	37,238.37
01/16/2025	12898	UNIFIRST	PO#86854	468.24
01/22/2025		ASCENSUS	PR Check Date 01/08/25 (12/21/24-01/03/25)	2,414.35
01/22/2025		ASCENSUS	PR 01/22/25 (01/04/25 - 01/17/25)	2,503.11
01/23/2025	12899	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 FEB 20...	98,578.82
01/23/2025	12900	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 01.22.25	12,212.32
01/23/2025	12901	US BANK N.A.-CDD	ACCOUNT NUMBER 213449000 2025	193,126.39
01/23/2025	12902	ADP, LLC	PO#86979	1,561.05
01/23/2025	12903	ATLANTIC PIPE SERVICES, LLC	PO#86864	5,544.00
01/23/2025	12904	FCC ENVIRONMENTAL SERVICES, LLC	PO#86970	435.77
01/23/2025	12905	GOLDEN HARVEST, INC.	PO#86820	375.00
01/23/2025	12906	LOUIE'S AIR CONDITIONING SERVICE, INC.		740.00
01/23/2025	12907	MIKE'S ORGANIC TOP SOIL	PO#86867	125.00
01/23/2025	12908	SAM'S CLUB MASTERCARD	PO#86976	290.12
01/23/2025	12909	SMART STOP STORAGE	PO#86868	409.00
01/23/2025	12910	SPECIAL DISTRICT SERVICES, INC.	PO#86977	9,310.69
01/23/2025	12911	THE BUSHEL STOP, INC.		732.00
01/23/2025	12912	TRI-BROTHERS TREE & LANDSCAPING, INC	PO#86866	750.00
01/23/2025	12913	UNIFIRST	INV# 3001080367 & INV# 3020108070	254.45
01/23/2025	12914	UNIFIRST	INV# 3020107052 & INV# 3020107054	250.87
01/30/2025	12915	GUARDIAN	VOID: GROUP ID 00563384- FEB 2024- wrong am...	
01/30/2025	12916	HOME DEPOT CREDIT SERVICES	PO#87014	2,043.03
01/30/2025	12917	INFRASTRUCTURE SOLUTION SERVICES	PO#86994	4,566.14
01/30/2025	12918	INTEGRATION SERVICES, INC.		6,425.42
01/30/2025	12919	KYOCERA DOCUMENT SOLUTIONS SOUTH ...	PO#86987	737.22
01/30/2025	12920	LOWE'S	PO#86997	1,536.89
01/30/2025	12921	PALMDALE OIL COMPANY, INC	PO#87005	1,564.72
01/30/2025	12922	SAMPSON TREE SERVICE CO.	PO#87006	725.00
01/30/2025	12923	SCHAEFFER MFG. CO	PO#86995	176.84
01/30/2025	12924	SUN LIFE	PLAN NUMBER: 960974-0001 FEB 2024	3,603.52
01/30/2025	12925	THE LAKE DOCTORS, INC	PO#87015	500.00
01/30/2025	12926	WELLS FARGO VENDOR FINANCIAL SERVIC...	PO#87008	446.68
01/30/2025	12927	GUARDIAN	GROUP ID 00563384- FEB 2024	5,506.26
01/30/2025	12928	UNIFIRST	INV# 3020109097 & INV# 3020109098	250.87



Date	Num	Name	Memo	Credit
01/30/2025	12929	UNIFIRST	INV# 3020110231 & INV# 3020110232	250.87
01/30/2025	12930	UNIFIRST	PO#87021	468.24
Total 1-00001 · TRUIST (GF operating) #1363				518,721.64
<b>1-00002 · TRUIST (GF R&amp;R Fund) # 3968</b>				
Total 1-00002 · TRUIST (GF R&R Fund) # 3968				
<b>5-00002 · TRUIST (WS Operating) #7918</b>				
01/09/2025	14621	CATHRYN WARDELL	CUSTOMER REFUNDS 302 NW CLEARVIEW CT	43.17
01/09/2025	14622	ILEANA CARRENO	CUSTOMER REFUNDS 444 SW TALQUIN LN	34.92
01/09/2025	14623	LAURI CRIMMINS	CUSTOMER REFUNDS 311 SW SANDY WAY	53.06
01/09/2025	14624	ROBERT KINSELLA	CUSTOMER REFUNDS 615 SW ST THOMAS CV	20.90
01/09/2025	14625	STACY MORANO	CUSTOMER REFUNDS 461 SW TALQUIN LN	18.54
01/10/2025	14626	BARBARA HART	WATER CONSERVATION REBATE 2024-25 15	100.00
01/23/2025	14627	AVIVA PSL PROPERTY OWNER, LLC	CUSTOMER REFUND 6 TEMP METER	1,000.00
01/23/2025	14628	BARBARA COGAR	CUSTOMER REFUND 313 NW SPRINGVIEW LO...	264.67
01/23/2025	14629	FREDERICK CUCOLO	CUSTOMER REFUND 178 SW HIDDEN COVE W...	70.56
01/23/2025	14630	HEIDI TUCKER	CUSTOMER REFUND 263 SW SANDY WAY	79.42
01/23/2025	14631	JANE DALTON	CUSTOMER REFUND 465 NW TURIN CT	10.29
01/23/2025	14632	JOSEE DUMAS	CUSTOMER REFUND 1517 A NW AMHERST DR	22.17
01/23/2025	14633	LISA TORRINI	WATER CONSERVATION REBATE 2024-25 16	100.00
01/23/2025	14634	NANETTE GIBBS	CUSTOMER REFUND 1195 NW LOMBARDY DR	47.62
01/23/2025	14635	NEVIN CAMP JR	CUSTOMER REFUND 782 SW MARSH HARBOR ...	54.45
01/23/2025	14636	STANDOUT HOME SERVICING, LLC	CUSTOMER REFUND 467 SW ROSEWOOD CV	19.34
01/23/2025	14637	TONI RODRIGUEZ	CUSTOMER REFUND 460 SW TALQUIN LN	32.13
01/28/2025	14638	ROBERT SANDQUIST	WATER CONSERVATION REBATE 2024-25 13	200.00
01/30/2025	14639	460 PEACOCK BUSINESS CENTER, LLC	CUSTOMER REFUND 464 NW PEACOCK BLVD	209.12
01/30/2025	14640	460 PEACOCK BUSINESS CENTER, LLC	CUSTOMER REFUND 476 NW PEACOCK BLVD	384.66
01/30/2025	14641	500 STADIUM BUSINESS CENTER, LLC	CUSTOMER REFUND 500 NW PEACOCK BLVD	222.98
01/30/2025	14642	500 STADIUM BUSINESS CENTER, LLC	CUSTOMER REFUND 510 NW PEACOCK BLVD	438.53
01/30/2025	14643	BEVERLY LIBRIZZI	WATER CONSERVATION REBATE 2024-25 17	100.00
01/30/2025	14644	DONNA TIMMONS ORTIZ	REFUND ACCT CREDIT BALANCE	1,339.63
01/30/2025	14645	GOLDFARB, LAWRENCE, EDWARD	CUSTOMER REFUND 814 SW ST ANDREWS CV	18.29
01/30/2025	14646	SHARON WALKER	WATER CONSERVATION REBATE 2024-25 18	99.00
01/30/2025	14647	VIVIAN CALIGUIRE	WATER CONSERVATION REBATE 2024-25 19	100.00
Total 5-00002 · TRUIST (WS Operating) #7918				5,083.45
Total Checking/Savings				523,805.09
Total Current Assets				523,805.09
<b>TOTAL ASSETS</b>				<b>523,805.09</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Checks Over \$35,000**  
As of January 31, 2025

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 - TRUIST (GF operating) #1363</b>				
01/16/2025	12891	FPL	PO#86829	48,467.85
01/16/2025	12897	VERO CHEMICAL DISTRIBUTORS INC	PO#86839	37,238.37
01/23/2025	12899	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 FEB 2024	98,578.82
01/23/2025	12901	US BANK N.A.-CDD	ACCOUNT NUMBER 213449000 2025	193,126.39
Total 1-00001 - TRUIST (GF operating) #1363				377,411.43
<b>5-00002 - TRUIST (WS Operating) #7918</b>				
Total 5-00002 - TRUIST (WS Operating) #7918				377,411.43
Total Checking/Savings				377,411.43
Total Current Assets				377,411.43
<b>TOTAL ASSETS</b>				<b>377,411.43</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Balance Sheet**  
As of January 31, 2025

	Jan 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
D-ACCNT	-863.60
xxx	0.06
1-00001 · TRUIST (GF operating) #1363	2,891,562.15
1-00002 · TRUIST (GF R&R Fund) # 3968	552,618.50
5-00001 · TRUIST (WS Deposit) #1355	-41,239.57
5-00002 · TRUIST (WS Operating) #7918	4,641,776.43
<b>Total Checking/Savings</b>	8,043,853.97
<b>Other Current Assets</b>	
1-02000 · GF SLWSD GENERAL ASSETS	406,262.33
2-01000 · WB WTR MGMT BEN 1999A ASSETS	3,167,205.73
4-03000 · CP WMB CAP PROJECTS ASSETS	190,778.80
5-01000 · WS SLWSD WATER & SEWER ASSETS	54,951,031.99
<b>Total Other Current Assets</b>	58,715,278.85
<b>Total Current Assets</b>	66,759,132.82
<b>Other Assets</b>	
000000 · Journal Entry Exchange	2,465.25
<b>Total Other Assets</b>	2,465.25
<b>TOTAL ASSETS</b>	<b>66,761,598.07</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	84,489.74
<b>Total Accounts Payable</b>	84,489.74
<b>Other Current Liabilities</b>	
1-03000 · GF SLWSD GENERAL LIAB	179,464.04
2-02000 · WB WTR MGMT BEN 1999A LIAB	117,105.38
5-02000 · WS SLWSD WATER & SEWER LIAB	24,503,468.65
<b>Total Other Current Liabilities</b>	24,800,038.07
<b>Total Current Liabilities</b>	24,884,527.81
<b>Total Liabilities</b>	24,884,527.81
<b>Equity</b>	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	20,127,825.13
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,233.02
Net Income	4,290,018.44
<b>Total Equity</b>	41,877,070.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>66,761,598.07</b>

**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END JANUARY 2025**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
<b>OPERATING</b>								
1-0001	Operating Checking	ST	1000104111363	2,967,807.52	(661,277.33)	2,306,530.19	2,306,530.19	* Yes
1-0002	Operating Checking R&R Fund	ST	1000104113968	552,618.50	-	552,618.50	552,618.50	* Yes
1-0002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	7,444.31	-	7,444.31	7,444.31	Yes
<b>TOTAL OPERATING</b>						<b>\$ 2,866,593.00</b>	<b>\$ 2,866,593.00</b>	
<b>WATER MANAGEMENT BOND FUNDS</b>								
2-01060	Revenue Fund-WMB 2013	US	203823000	2,565,835.20	-	2,565,835.20	2,565,835.20	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-	-	-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	8,044.33	-	8,044.33	8,044.33	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-	-	-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30	-	183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-	-	-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	209,733.52	-	209,733.52	209,733.52	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-	-	-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-	-	-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-	-	-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00	-	200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-	-	-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-	-	-	-	Yes
2-01080	Revenue Fund-WMB 2021	US	242655000	513.38	-	513.38	513.38	Yes
2-01081	Interest Account-WMB 2021	US	242655001	-	-	-	-	Yes
2-01082	Sinking Account-WMB 2021	US	242655002	-	-	-	-	Yes
2-01083	Prepayment Account-WMB 2021	US	242655003	-	-	-	-	Yes
2-01085	Cap I Fund-WMB 2021	US	242655005	-	-	-	-	Yes
4-03048	Acq & Con Fund-WMB 2021	US	242655004	190,778.80	-	190,778.80	190,778.80	Yes
4-03049	COI Fund-WMB 2021	US	242655006	-	-	-	-	Yes
<b>WATER MANAGEMENT BOND FUNDS TOTAL</b>						<b>\$ 3,357,984.53</b>	<b>\$ 3,357,984.53</b>	
<b>WATER AND SEWER ACCOUNTS</b>								
5-0001	Water & Sewer Cash Depository	ST	1000104111355	25,840.89	466,447.07	492,287.96	492,287.96	* Yes
5-0002	Water & Sewer Operating Checking	ST	1000104117918	4,671,304.63	(314,393.76)	4,356,910.87	4,356,910.87	* Yes
5-01005	Construction Fund	US	4076011281	-	-	-	-	Yes
5-01006	Operating/Maintenance	US	4076011174	-	-	-	-	Yes
5-01007	Reserve Fund	US	4076011192	-	-	-	-	Yes
5-01008	Senior Interest	US	4076011183	-	-	-	-	Yes
5-01010	Renewal & Replacement	US	4076011209	-	-	-	-	Yes
5-01011	Rate Stabilization	US	4076011218	-	-	-	-	Yes
5-01012	Water Connection	US	4076011227	-	-	-	-	Yes
5-01013	Wastewater Connection	US	4076011236	-	-	-	-	Yes
5-01014	Revenue Fund	US	4076011165	-	-	-	-	Yes
5-01015	Surplus Fund	US	4076011272	-	-	-	-	Yes
5-01018	Principal Account	US	4076036781	-	-	-	-	Yes
5-01092	Escrow			1,597,474.42	-	1,597,474.42	1,597,474.42	Yes
5-01101	Revenue Fund	US	7998197	3,143,908.00	-	3,143,908.00	3,143,908.00	Yes
5-01102	Rate Stabilization	US	7998203	645,593.85	-	645,593.85	645,593.85	Yes
5-01103	Renewal & Replacement	US	7998207	1,477,234.95	-	1,477,234.95	1,477,234.95	Yes
5-01104	Wastewater Connection	US	7998208	540,891.71	-	540,891.71	540,891.71	Yes
5-01105	Operating/Maintenance	US	7998209	0.32	-	0.32	0.32	Yes
5-01106	Interest	US	7998210	1,472,466.96	-	1,472,466.96	1,472,466.96	Yes
5-01107	Principal Account	US	7998213	-	-	-	-	Yes
5-01108	Redemption Account	US	7998214	-	-	-	-	Yes
5-01109	Water Connection	US	7998215	1,047,989.62	-	1,047,989.62	1,047,989.62	Yes
5-01110	Surplus Fund	US	7998216	3,363,635.52	-	3,363,635.52	3,363,635.52	Yes
5-01111	Rebate Fund	US	7998217	-	-	-	-	Yes
5-01112	Construction Fund	US	7998218	34,930,846.36	-	34,930,846.36	34,930,846.36	Yes
5-01113	Transaction Cost Fund	US	7998219	42,622.16	-	42,622.16	42,622.16	Yes
5-01042	Surplus Funds - SBA	SBA	271911	576.84	-	576.84	576.84	Yes
<b>WATER AND SEWER ACCOUNTS TOTAL</b>						<b>\$ 4,849,775.67</b>	<b>\$ 4,849,775.67</b>	
<b>GRAND TOTAL</b>						<b>\$ 11,074,353.20</b>	<b>\$ 11,074,353.20</b>	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 2/24/25, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: \_\_\_\_\_

Michael McElligott - Assistant Finance Director

DATE: \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item Tuesday, February 4, 2025

### Item

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**CA 7 Consider Approval to Transfer Funds for the R&R Account and WCF Account Requisitions for Fiscal Year 2024**

### Summary

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Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) and Water Capacity Account (WCF) for expenses that are previously budgeted project-related expenses for FY 2024 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account and WCF Account. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$18,438.59 – Renewal & Replacement Account
- \$34,540.50 – Water Capacity Account

All Invoices for this requisition are attached for your review.

### Recommendation

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Staff recommends Board approval to transfer funds from the R&R Account for FY 2024 \$18,438.59 and WCF Account for FY 2024 \$34,540.50 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

### Budget Impact

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None.

### Board Action

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**Moved by:** **Seconded by:** **Action Taken:**

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**ST. LUCIE WEST SERVICES DISTRICT  
FORM OF REQUISITION  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Indenture between the District and Truist Bank, Wilson, North Carolina, as trustee (the "Trustee"), dated as of November 1, 2024, as supplemented by the First Supplemental Trust Indenture between the District and Trustee, dated as of November 1, 2024, (collectively, the "Indenture"). All capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number:

*2025-4*

(B) Name of Payee:

*St. Lucie West Services District, Water & Sewer Checking Account  
Truist Account # 1000144367918*

(C) Amount Payable:

*\$18,438.59*

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Transaction Costs, if applicable):

*Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.*

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

*Renewal/Replacement, Account Number 7998207*

The undersigned hereby certifies that:

obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Renewal/Replacement Fund and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the cost of extensions,

2025-4

improvements or additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

OR

This requisition is for Transaction Cost payable from the Transaction Cost Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the contractor of the improvements acquired or services rendered (or other equivalent supporting documents) with respect to which disbursement is hereby requested are on file with the District.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

---

Authorized District Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-TRANSACTION COSTS REQUESTS ONLY**

If this requisition is for a disbursement from other than Transaction Costs Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (a) the applicable acquisition or construction contract; (b) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (c) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

---

Consulting Engineer  
Fariborz Zangeneh, P.E.

2025-4

**St Lucie West Service District**  
**Transaction Detail By Account**  
 January 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>							
<b>5-37007 · CAPITAL PROJECTS SW001</b>							
Bill	01/30/2025	3023690	BARNEY'S PUMP	PO#87010	9,831.00		9,831.0
Total 5-37007 · CAPITAL PROJECTS SW001					9,831.00	0.00	9,831.0
<b>5-37009 · CAPITAL PROJECTS SW037</b>							
Bill	01/30/2025	PS-INVC117515-1	WESTECH	PO#86283 A	5,370.25		5,370.2
Bill	01/30/2025	0018103-IN	APPLE MACHINE AND SUPPLY CO.	PO#87017	140.00		5,510.2
Total 5-37009 · CAPITAL PROJECTS SW037					5,510.25	0.00	5,510.2
<b>5-37013 · CAPITAL PROJECTS SW047</b>							
Bill	01/09/2025	5162	UNDERGROUND SERVICES OF AMERICA, INC.	PO#86772	3,059.69		3,059.6
Total 5-37013 · CAPITAL PROJECTS SW047					3,059.69	0.00	3,059.6
<b>5-37039 · CAPITAL PROJECTS SW092</b>							
General Journal	01/31/2025			PO#86792	37.65		37.6
Total 5-37039 · CAPITAL PROJECTS SW092					37.65	0.00	37.6
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					18,438.59	0.00	18,438.5
<b>TOTAL</b>					<b>18,438.59</b>	<b>0.00</b>	<b>18,438.5</b>



**ST. LUCIE WEST SERVICES DISTRICT  
FORM OF REQUISITION  
WATER CAPACITY TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Indenture between the District and Truist Bank, Wilson, North Carolina, as trustee (the "Trustee"), dated as of November 1, 2024, as supplemented by the First Supplemental Trust Indenture between the District and Trustee, dated as of November 1, 2024, (collectively, the "Indenture"). All capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number:

*2025-5*

(B) Name of Payee:

*St. Lucie West Services District, Water & Sewer Checking Account  
Truist Account # 1000144367918*

(C) Amount Payable:

*\$34,540.50*

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Transaction Costs, if applicable):

*Per attached letter and invoices; all of these expenditures relate to projects in which were budgeted to be funded by the Water Connection fee account and therefore are appropriate for payment out of the Water Connection Fee Fund.*

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

*Water Connection Fund, Account Number 7998215*

The undersigned hereby certifies that:

obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Water Connection Fees Fund and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or additions to, or the

2025-5

replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

OR

This requisition is for Transaction Cost payable from the Transaction Cost Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the contractor of the improvements acquired or services rendered (or other equivalent supporting documents) with respect to which disbursement is hereby requested are on file with the District.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

---

Authorized District Officer

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Transaction Costs Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Water Connection Fees Project and is consistent with: (a) the applicable acquisition or construction contract; (b) the plans and specifications for the portion of the Water Connection Fees Project with respect to which such disbursement is being made; and (c) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

---

Consulting Engineer  
Fariborz Zangeneh, P.E.

2025-5

**St Lucie West Service District**  
**Transaction Detail By Account**  
 January 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-38000 · WS WATER CONNECT FEE CIP							
5-38015 · CAPITAL PROJECTS SW098							
Bill	01/30/2025	I2024-32-01	INTEGRATION SERVICES, INC.	PO#86861 A	34,540.50		34,540.50
Total 5-38015 · CAPITAL PROJECTS SW098					34,540.50	0.00	34,540.50
Total 5-38000 · WS WATER CONNECT FEE CIP					34,540.50	0.00	34,540.50
<b>TOTAL</b>					<b>34,540.50</b>	<b>0.00</b>	<b>34,540.50</b>



# **Supervisors' Requests**



# Adjournment