

St. Lucie West Services District
Regular Board Meeting
March 4, 2025, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Dominick Graci – Chairman – in-person
Gregg Ney – Vice Chairman – who arrived via phone at approximately 9:09 a.m.
Diane Haseltine- Secretary – in-person
Rose Carvelli – Supervisor – in-person
Kevin Dolan – Supervisor – in-person

Staff Present

Josh Miller, District Manager, St. Lucie West Services District ("SLWSD") – in-person
Maddie Maldonado, Director of Office Administration – in-person
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person
Searg Davidian, Assistant Public Works Director -- SLWSD
Anderson "Andy" Bomjardim, Public Information Officer, SLWSD – in-person
Ruth Holmes, District Counsel, Torcivia, Donlon, Goddeau & Ansay, P.A. – in-person
Clayton McCormick, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – via phone
Laura Archer, Recording Secretary, SDS – in-person
Stephanie Brown, SDS – in-person

Also present were District residents: Deane Piekara and Mr. and Mrs. Jack Doughney; Special Counsel Nathan Nason (via phone) of Nason, Yeager, Gerson, Harris & Fumero, P.A.; and Donna Rhoden from the City of Port St. Lucie.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Graci called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

1. February 3, 2025, Workshop

2. February 4, 2025, Regular Board Meeting

The minutes of the February 3, 2025, Workshop and the February 4, 2025, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Haseltine, seconded by Supervisor Dolan approving the minutes of the February 3, 2025, Workshop, as presented, and the minutes of the February 4, 2025, Regular Board Meeting, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

E. Public Comment

There was no public comment at this time.

F. District Attorney DA 1 – Status Report/Updates

Ms. Holmes went over her report provided in the meeting materials, noting that she had worked on the Underground Well solicitation and done research and provided advice regarding the District's purchase order terms and conditions; and reviewed, edited and negotiated a final Granicus cloud services contract.

That concluded Ms. Holmes' monthly update.

G. District Engineer DE 1 – Status Report/Updates

Mr. McCormick presented Mr. Zanganeh's report and he had nothing further to report but was available if anyone had any questions.

H. District Manager Action Items

DM 1 – Consider Selection Committee, Ranking Criteria and Advertising for Selection of District Legal Counsel

Mr. Miller presented the item reiterating that a legal advertisement for a Request for Qualifications for District Legal Counsel had been advertised on January 10, 2025, and that they had received 5 responses from the following firms: Kutak Rock; Davis & Associates; Nason, Yeager; Lewis, Longman & Walker; and Weiss Serota.

He reminded the Board that of his suggestion for the Legal Counsel Selection Committee Members as follows: Chairman Dominick Graci, Josh Miller, Gerard Rouse, Maddie Maldonado and Jack Doughney and further noted that he had drafted a legal ad for the RFQ for Legal Services Ranking Meeting to be held March 18, 2025.

A **MOTION** was made by Supervisor Dolan, seconded by Secretary Haseltine and passed unanimously approving a Selection Committee, Ranking Criteria and Advertising for the Selection of District Legal Counsel, as presented.

DM 2 – Consider Provision of Services Agreement with the Reserve CDD

Mr. Miller presented the item indicating that this was an agreement between the District and the Reserve CDD that defines the necessary steps to move forward with incorporating the Reserve CDD into the District's service area.

Vice Chairman Ney arrived via telephone at approximately 9:09 a.m.

Mr. Miller noted that the Agreement had been negotiated between the District Negotiating Team and the Reserve CDD Negotiating Team and had also been reviewed by both parties' Legal Counsel and would be presented to the Reserve CDD Board at their March 11, 2025, meeting.

Discussion ensued regarding the obligations of the District if the Reserve does not meet the requirements. Mr. Nason explained the process.

Lisa-Marie Beans, Human Resources Specialist, SLWSD – arrived in-person at approximately 9:15 a.m.

A **MOTION** was made by Supervisor Dolan, seconded by Secretary Haseltine and passed unanimously approving the Provision of Services Agreement with the Reserve CDD, as presented.

DM 3 – Consider Budget Amendment 2025-01 for the Utility Fund Carry Over Projects

Mr. Miller explained that Budget Amendment 2025-01 for the Utility Fund Carry Over Projects was for projects that will not be completed in the first quarter of this fiscal year, so staff recommends amending the current fiscal year budget to recognize the encumbered funds from the previous fiscal year.

A **MOTION** was made by Supervisor Dolan, seconded by Secretary Haseltine and passed unanimously approving Budget Amendment 2025-01 for the Utility Fund Carry Over Projects, as presented.

DM 4A – Consider Acceptance of Chief Wastewater Treatment Plant Operator Resignation

Mr. Miller presented the item indicating that Mr. Cannon had submitted his resignation from the Chief position and requested to be designated as only an "Operator."

Supervisor Dolan asked if the position would be filled to which Mr. Miller noted that the open position had been advertised internally for 5 days with no applicants and would now be advertised in the local newspaper, which is where we are at at this time.

A **MOTION** was made by Supervisor Dolan, seconded by Secretary Haseltine and passed unanimously accepting the Chief Wastewater Treatment Plant Operator resignation of WD Cannon, as presented.

DM 4 – Other Items

Mr. Miller indicated that it was his intention to bring forward to the Board for consideration at the April meeting an Interlocal Services Agreement with the Reserve CDD regarding oversight and emergency services, noting complaints about the water quality within the Reserve's service area. He further noted that, if approved, this would require hiring 2 more employees.

That concluded Mr. Miller's updates.

I. Consent Agenda

CA 1 – Monthly Report on Public Works

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Public Information Officer Monthly Report

CA 6 – Financial Statements for January 2024

CA 7 – Consider Approval to Transfer Funds for the R&R & WCF Account

Mr. Miller presented the Consent Agenda items and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Haseltine approving Consent Agenda items CA 1 through CA 7, as presented. Upon being put to a vote, the **MOTION** carried unanimously.


J. Supervisor Requests

Chairman Graci thanked Josh Miller, Gerard Rouse and Jack Doughney for all their work regarding the Reserve CDD.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:27 a.m. by Chairman Graci. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 