

**ST. LUCIE WEST
SERVICES DISTRICT**



**BOARD OF SUPERVISORS'
REGULAR BOARD MEETING
NOVEMBER 4, 2025
9:00 A.M.**

AGENDA
ST. LUCIE WEST SERVICES DISTRICT
BOARD OF SUPERVISORS'
REGULAR BOARD MEETING
November 4, 2025
9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986
CALL IN 1-800-743-4099 PARTICIPANT CODE 400494

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Approval of Minutes**
 - 1. October 6, 2025, Workshop
 - 2. October 7, 2025, Regular Board Meeting
- E. Public Comment**
- F. District Attorney**
 - DA 1 –** Status Report/Updates
- G. District Engineer**
 - DE 1 –** Status Report/Updates
 - DE 2 –** Consider Work Authorization No. WA-7A-2509-SU Between the St. Lucie West Services District and Twenty Lake Holdings of Stamford, CT
- H. District Manager**
 - Action Items**
 - DM 1 –** Consider Approval of the Purchase of a Caterpillar 416 Combination Backhoe
 - DM 2 –** Reserve CDD Incorporation Status Update
 - DM 3 –** Cancellation of Professional Services Agreement with J.E. "JACK" DOUGHNEY III
 - DM 4 –** Consider Resolution No. 2025-07 Adopting an Amended Budget for Fiscal Year 2025
 - DM 5 –** Other Items
- I. Consent Agenda**
 - CA 1 –** Monthly Report on Public Works
 - CA 2 –** Monthly Report on Utilities Operations
 - CA 3 –** Monthly Report on Capital Improvement Projects
 - CA 4 –** Monthly Report on Billing and Customer Service
 - CA 5 –** Public Information Officer Monthly Report
 - CA 6 –** Financial Statements for September, 2025
 - CA 7 –** Transfer Funds for the R&R & UC Account
- J. Supervisors' Requests**
- K. Adjournment**

St. Lucie West Services District
Workshop Meeting
October 6, 2025, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Dominick Graci – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
Diane Haseltine – Secretary – in-person
Kevin Dolan – Supervisor – in-person

Staff Present

Josh Miller, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person
Searg Davidian – Assistant Public Works Director – in-person
Andy Bomjardim – Public Information Officer – in-person
Maddie Maldonado – Director of Office Administration, SLWSD – in-person
Jason Pierman, Special District Services, Inc. (“SDS”) -- in-person
Laura Archer, Recording Secretary, SDS – via phone
Stephanie Brown, SDS – in-person

Also present was Jack & Marianne Doughney and those indicated on the sign-in sheet.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

The Workshop Meeting was called to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that Vice Chairman Ney and Supervisor Carvelli were not present.

D. Approval of Minutes

- 1. August 25, 2025, Workshop**
- 2. August 26, 2025, Public Hearings & Regular Board Meeting**

There were no corrections or revisions made to either set of minutes.

E. Public Comment

Mr. Piekara suggested holding the ethics training after tomorrow's meeting, after the new Board Member has been appointed.

Chairman Graci indicated that the ethics training had already been scheduled for after today's Workshop.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Miller noted that the attorney's report was provided in the meeting materials and went over several items.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Miller presented the report highlighting several projects in the report.

**H. District Manager
Actions Items**

DM 1 – Consider Letter of Resignation from Supervisor Rose Carvelli

Mr. Miller presented Supervisor Carvelli's letter of resignation and indicated that the Board must accept the resignation prior to appointing a new Board Member.

Several Board Members expressed their sorrow of losing Ms. Carvelli as a Board Member.

DM 2 – Consider Interlocal Agreement for Stormwater Maintenance between St. Lucie West Services District and the School Board of St. Lucie County (SBSLC)

Mr. Miller presented the agreement indicating that it was for the maintenance of the retention ponds and drainage ditches on SBSLC property. He further indicated that the District had been maintaining the retention ponds and drainage ditches on the property without compensation, as they were part of the master drainage system and obstruction of the facilities could promote flooding in the respective basins.

Mr. Miller went on to note that SBSLC had agreed to compensate the District for maintenance of these stormwater facilities in the amount of \$25,588.40 annually for 15 years. He also advised that effective January 2028, and every third year thereafter, the annual payment would be increased based on the Consumer Price Index for all Urban Consumers (CPI-U) for that year.

A brief discussion ensued with the Board in agreement that the District should be compensated for the maintenance and praised Mr. Miller for his insight.

DM 3 – Consider Designation of an Auditor Selection Committee and Accept Audit Criteria

Mr. Pierman presented the item, indicating that the District's current contract with Grau & Associates had expired. In accordance with the Florida Audit Guideline, it is necessary for the Board to select an auditor for the upcoming fiscal years. Mr. Pierman noted that the District Board typically designates itself as the Audit Selection Committee where they adopt the audit criteria and direct staff to publish an RFP for financial auditing services.

Mr. Pierman indicated that Special District Services would collect and provide ratings, based on the audit criteria, for the responding firms, which will be presented to the Audit Selection Committee for their evaluation once responses have been received.

The Board Members had no questions for Mr. Pierman.

DM 4 – Board of Supervisors' Ethics Training

Mr. Miller noted that this would commence after today's Workshop.

DM 5 – Other Items

Mr. Miller advised that there was a Reserve CDD meeting scheduled for next week at which time the Board would be presented with lift station rehab proposals.

Mr. Miller indicated that the Injection Well #2 Project was going smoothly and that they might be slightly behind schedule.

Mr. Miller advised that he was scheduling the Board for professional portraits after the December meeting for use on the District's website.

DM 5A – Consider Appointment to Board Vacancy

Mr. Miller noted that 6 people had submitted resumes for consideration of the vacancy on the Board. They were as follows:

- 1.) Deane Piekara
- 2.) Jack Reisinger
- 3.) Thomas Wolek
- 4.) Jack Doughney
- 5.) Jessice Diaz
- 6.) George Umansky

Mr. Miller noted that the Board would interview each candidate at the end of today's Workshop.

Mr. Miller presented a flyer from the University of Florida's IFAS (Institute Of Food And Agricultural Sciences) Extension for their Green Talks: A Monthly Speaker

Series, which will feature SLWSD Public Works Director, Gerard Rouse at their October 15, 2025, educational program, who will speak on Retention Ponds in Action: From Flood Control to Education, which will be held at the offices of the District at 10:00 a.m.

The Board was pleased to hear of Mr. Rouse's participation in community events in which he gets to educate members of the public on retention ponds.

That concluded Mr. Miller's updates at this time.

I. Consent Agenda

CA 1 – Monthly Report on Public Works

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Public Information Officer Monthly Report

CA 6 – Financial Statements for August 2025

CA 7 – Consider Transfer of Funds for the R&R & UC Accounts

CA 8 – Surplus Items

Mr. Miller presented Consent Agenda Items CA 1 through CA 8 and asked if there were any questions.

Chairman Graci asked if the District had sold the harvester that was previously designated as a surplus item. Mr. Miller indicated that it was currently on GovDeals and the opening bid was \$50,000, for which they had received an immediate bid.

There were no further questions or comments regarding the Consent Agenda items.

J. Supervisor Requests

Vice Chairman Ney asked if the District had a plan if computers went down. Mr. Miller indicated that they did and that everything was backed up physically and on the Cloud on a weekly basis.

Chairman Graci asked if the District could post a sign indicating that no firearms are permitted in District offices. Mr. Miller indicated he would confer with legal counsel about his inquiry.

There was a brief discussion regarding firearm laws in the State of Florida.

That concluded Supervisor Requests.

At this time, the candidates were asked to leave the conference room, and they would each be called in separately to go over their resumes and answer any questions of the Board.

Deane Piekara was the first candidate to present to the Board. Mr. Piekara indicated he had a mechanical contracting background and has been to many District Board Meetings and has knowledge of the issues facing the District. The Board asked Mr. Piekara several questions and thanked him for his interest in serving on the District Board.

Thomas Wolek then approached the Board. Mr. Wolek indicated he had a banking/analytics background. The Board asked several questions of Mr. Wolek and thanked him for his submittal.

Jessica Diaz then came into the conference room to meet the Board and noted that she specialized in residential management. The Board asked Ms. Diaz several questions and thanked her for her interest in serving on the District Board.

Jack Doughney was the next candidate to present to the Board. Mr. Doughney reiterated his past experience with the District Board and told them that he missed serving his community in that capacity. The Board asked Mr. Doughney several questions and thanked him for his submittal.

George Umansky was the last candidate to present to the Board. After serving in the military Mr. Umansky transitioned into the security and surveillance industry. The Board Members asked Mr. Umansky several questions and thanked him for his interest in serving on the District Board of Supervisors.

It was noted that there was one more candidate who could not attend today's Workshop. Jack Reisinger's resume noted that he currently serves as a Building Official and Public Works Director for the Town of Sewall's Point, after dedicating 28 years of service to the City of Port St. Lucie.

After a brief discussion regarding the candidates, the Board consensus was to appoint Jack Doughney to the vacancy, as his past experience with the District was outstanding.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 10:41 a.m. There were no objections.

Following the Workshop, the Board stayed afterward to complete their annual ethics training. No District business was discussed during this time.

Workshop Meeting Minutes Signature Page

Chairman/Vice Chairman

Secretary/Assistant Secretary

Date Approved _____

St. Lucie West Services District
Regular Board Meeting
October 7, 2025, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Dominick Graci – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
Diane Haseltine – Secretary – in-person
Kevin Dolan – Supervisor – in-person

Staff Present

Josh Miller, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Gerard Rouse, Public Works Director/Assistant District Manager, SLWSD – in-person
TJ Bayer – Assistant Utilities Director, SLWSD – in-person
Maddie Maldonado – Director of Office Administration, SLWSD – in-person
Lisa-Marie Beans, Human Resources Specialist, SLWSD – in-person
Searg Davidian, Assistant Public Works Director – SLWSD
Anderson “Andy” Bomjardim, Public Information Officer, SLWSD – in-person
Stephen Conteaguero, General Counsel, Nason, Yeager, Gerson, Harris & Fumero, P.A. – in-person
Neako Villamil, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person
Laura Archer, Recording Secretary, SDS – in-person
Stephanie Brown, SDS – in-person

Also present were the following:

Deane Piekara, Jack & Marianne Doughney, Thomas Wolek, George Umansky and Bill Davidson.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Graci called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 4 Members of the Board were present.

Chairman Graci advised that we were going to take several items out of order from the agenda.

DM 1 – Consider Letter of Resignation from Supervisor Rose Carvelli

A **MOTION** was made by Supervisor Haseltine, seconded by Vice Chairman Ney and passed unanimously accepting Rose Carvelli's resignation from Seat #4, effective October 7, 2025, as presented.

DM 5A – Consider Appointment to Board Vacancy

Chairman Graci thanked those candidates who had submitted resumes for consideration of the Board vacancy, noting that this was the most interest the District had seen in a long time. He indicated that although all of the candidates had great qualifications, the Board was unanimous in its decision in appointing Jack Doughney to the unexpired term of office in Seat #4, which expires in November 2028.

Mr. Doughney was congratulated on his appointment and Mr. Pierman then swore him in and reminded him of his responsibilities and duties as a Board Member.

Mr. Pierman then noted that it would be appropriate to elect officers of the District.

Supervisor Haseltine **NOMINATED** Dominick Graci as Chairman, seconded by Supervisor Doughney. The **NOMINATION** passed unanimously.

Supervisor Dolan **NOMINATED** Gregg Ney as Vice Chairman, seconded by Supervisor Doughney and that **NOMINATION** passed unanimously.

Supervisor Dolan **NOMINATED** Jack Doughney as Secretary, seconded by Supervisor Ney and that **NOMINATION** passed unanimously.

It was noted that Supervisors Haseltine and Dolan would be designated as Assistant Secretaries.

It was noted that it would be appropriate that Jason Pierman to be designated as Assistant Secretary/Treasurer.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Dolan and passed unanimously accepting the above slate of officers of the St. Lucie West Services District, as nominated.

Chairman Graci again thanked the candidates for their submissions.

D. Approval of Minutes

- 1. August 25, 2025, Workshop**
- 2. August 26, 2025, Public Hearings & Regular Board Meeting**

The minutes of August 25, 2025, Workshop and the August 26, 2025, Public Hearings & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Haseltine approving the minutes of the August 25, 2025, Workshop, as presented, and the minutes of the August 26, 2025, Public Hearings & Regular Board Meeting, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Conteaguero presented the monthly report and went over several items. He noted that his firm was currently working on an easement agreement with the City of Port St. Lucie, which he believes will be finalized and brought to the Board for consideration at next month's meeting.

That concluded the District Attorney's monthly update.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Villamil presented the report, noting that his office was currently working on stormwater reviews. He expects to have additional work authorizations for new projects.

Discussion ensued regarding the recent heavy rains and how the District fared.

There was no further discussion regarding the monthly Engineer's Report.

**H. District Manager
Action Items**

DM 2 – Consider Interlocal Agreement for Stormwater Maintenance between St. Lucie West Services District and the School Board of St. Lucie County (SBSLC)

Mr. Miller presented agreement with the school board to maintain areas the District has been maintaining. This agreement will compensate the District for the maintenance of these areas.

Discussion ensued regarding providing the Commercial Association with a similar drainage maintenance agreement since they have water issues that are not the responsibility of the District. Mr. Miller indicated because this was private property it

would require some “hoops” but he will approach legal counsel on how and if we can pursue this.

Secretary Doughney thanked Mr. Miller and staff for re-analyzing these matters.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Haseltine and passed unanimously approving the Interlocal Agreement for Stormwater Maintenance between the District and the School Board of St. Lucie County, as presented.

DM 3 – Consider Designation of an Auditor Selection Committee and Accept Audit Criteria

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Haseltine and passed unanimously appointing the entire District Board as the Auditor Selection Committee.

As the Auditor Selection Committee, a **MOTION** was made then by Vice Chairman Ney, seconded by Supervisor Dolan and passed unanimously accepting the audit criteria, as presented.

DM 4 – Board of Supervisors’ Ethics Training

Mr. Miller noted that the Board had completed their ethics training after yesterday’s Workshop.

DM 5 – Other Items

Mr. Miller advised that the lift station evaluations were done by District staff and were presented to the Reserve CDD, indicating that most need improvements to meet the District’s standards.

Discussion ensued regarding timelines for the Reserve CDD.

Mr. Miller advised that the 2 lines under I-95 were still in the design phase and he is hoping to see those designs in December.

Vice Chairman Ney requested that someone from the Reserve CDD attend our District meetings to which Mr. Miller indicated he would reach out to them.

Mr. Miller indicated that the injection well project was a little behind schedule. It is his hope that it is completed by Christmas.

Mr. Miller reminded the Board that they would have their professional portraits taken after the December meeting. Discussion ensued. Mr. Miller indicated the date could be changed to November, if necessary.

Mr. Miller presented the Retention Pond flyer, noting that Mr. Rouse had met with representatives from the University of Florida's IFAS (Institute of Food and Agricultural Sciences) Extension who suggested that he make a presentation.

Discussion ensued regarding Mr. Rouse making more presentations to educate the public.

Mr. Miller advised of an event to be held at Lake Harvey and the fact that people will park at the Walmart across the street in order to attend. It was noted that police should be brought in to help patrol for any events where people have to cross the street.

Discussion then ensued regarding the selling of green space for park purposes.

Mr. Miller then asked for a consensus from the Board to have the attorney present for every meeting. Discussion ensued regarding the costs involved with the attorney having to travel to/from and attend each meeting. It was the Board consensus to have the attorney attend meetings by telephone unless it is determined that they are needed in person.

That concluded Mr. Miller's updates.

I. Consent Agenda

CA 1 – Monthly Report on Public Works

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Public Information Officer Monthly Report

CA 6 – Financial Statements for August 2025

CA 7 – Consider Transfer of Funds for the R&R & UC Accounts

CA 8 – Surplus Items

Consent Agenda Items CA-1 through CA-8 were presented for Board consideration.

A MOTION was made by Secretary Doughney, seconded by Supervisor Haseltine approving Consent Agenda items CA 1 through CA 8, as presented. Upon being put to a vote, the MOTION carried unanimously.

J. Supervisor Requests

Secretary Doughney thanked the Board for their support in his filling the Board vacancy and he appreciates the opportunity to serve the community again.

Supervisor Dolan commended Gerard Rouse on his initiatives, indicating that he has gone above and beyond. He also expressed his sorrow in Ms. Carvelli's resignation from the Board and thanked her for her service to the community.

Supervisor Haseltine noted her happiness with Mr. Doughney being back on the Board.

Vice Chairman Ney welcomed Mr. Doughney back to the Board and thanked staff for their work.

Chairman Graci echoed the sentiments and expressed his gratitude to Josh Miller, Gerard Rouse and Andy Bomjardim, adding that they were assets to the District.

Chairman Graci noted that a lot had been accomplished today; he welcomed Mr. Doughney back to the Board and expressed his gratitude to Rose Carvelli for her service to the District, noting that she was a smart lady and he was glad that she had the opportunity to serve.

That concluded Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:01 a.m. by Chairman Graci. There were no objections.

Regular Board Meeting Minutes Signature Page

Chairman/Vice Chairman

Secretary/Assistant Secretary

Date Approved _____

St. Lucie West Services District

Board Agenda Item
Tuesday, November 4, 2025

Item

DA 1 Status Report/Updates

Summary

This report is provided for your review and information.

Recommendation

Budget Impact

Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

Board Action

Moved by:	Seconded by:	Action Taken:
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JOHN J. FUMERO
*Board Certified State & Federal Government
& Administrative Practice Lawyer*

E-MAIL ADDRESS:
jfumero@nasonyeager.com

OFFICE:
(561) 982-7114

FAX NUMBER:
(561) 982-7116

CELL:
(561) 315-4595

October 17, 2025

St. Lucie West Services District
District Attorney's Report
Time Period September 20, 2025 – October 17, 2025

As SLWSD Counsel for the time period identified above, I and my team completed the following matters:

Completed Work:

- 1) Provided language for no weapons signage to be displayed during public meetings.

In addition, we have the following items in work as of October 17th:

Pending Work:

- 1) City of Port St. Lucie 1E Easement Agreement – finalized agreement returned by City with edits on September 29th. **In review by District and City staff as of October 17th.**
- 2) Fountain maintenance agreement for FDOT.

Sincerely,

/s/ John J. Fumero
John J. Fumero, Esq.
For the firm

St. Lucie West Services District

Board Agenda Item
Tuesday, November 4, 2025

Item

DE 1 Status Report/Updates

Summary

This report is provided for your review and information.

Recommendation

Budget Impact

Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

Board Action

Moved by:	Seconded by:	Action Taken:
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MEMO

To: St. Lucie West Services District

From: Infrastructure Solution Services, an HR Green Company

Subject: Monthly Project Status Report

Date of Status: October 17th, 2025

1) General

- i) SLWSD and ISS have regular telecons and meeting discussions that are incorporated in the project statuses below.
- ii) SLWSD to communicate with ISS to provide direction and updates on IRSC and Reserve CDD projects.

2) Stormwater Review

- i) Status: ISS previously received requests for development reviews for the following:
 - a. Cashmere Starbucks
 - b. Certification of As-Built work for Water & Wastewater Site Improvements
 - c. Industrial Park Lots 4 & 5
 - d. Mets MiLB Complex
- ii) Action
 - a. District Engineer Discussion / Consideration of Cashmere Starbucks Development Plan - SLWSD Engineer to discuss approval procedures with Owner- Developer – Agent.
 - b. District Engineer coordinating with EOR to certify Site Improvements conducted to South Florida Water Management District
 - c. Industrial Park Lots 4 & 5 has been resubmitted based on previously provided comments, completing review to be able to provide WA Approval.
 - d. Mets MiLB Complex currently under review, payments for WA and application have been received at this time.

3) Reserve CDD Engineering Evaluation

- i) Status:
 - a. SLWSD Board approved the Task Order at their meeting on July 8, 2024.
 - b. ISS submitted a Preliminary Evaluation Report on Oct 11, 2024.
 - c. ISS submitted a draft Final Evaluation Report on Nov 19, 2024.
 - d. ISS attended the SLWSD Board meeting on Dec 3, 2024 and presented the Report.
- ii) Actions:
 - a. SLWSD and Reserve CDD Boards continuing negotiations for SLWSD to combine the Reserve system into the SLWSD system.

- b. ISS is on standby for question responses or additional Final Report comments from those negotiations. SLWSD staff to review and provide any comments on the draft report prior to ISS producing a final document.
- 4) DIW Civil/Site and Piping Improvements
 - i) Status:
 - a. ISS transmitted 90% Design Documents to the District on September 11th, 2025. Comments were provided by the District same-day.
 - ii) Actions:
 - a. ISS to address the provided comments with the associated parties and proceed with the Final Design submittal for the project. We expect to be submitting Final Design submittal no later than end of October.
- 5) Water Treatment Plant Expansion Design Build Criteria Professional Services
 - i) Status:
 - a. ISS received Notice to Proceed on April 9, 2025
 - b. Project Kickoff meeting with SLWSD took place on June 24, 2025
 - c. ISS submitted a first draft of the design criteria on Sept 3 and received comments from the District on Sept 11. ISS will be meeting with the District staff to review their comments and develop a plan forward.
 - d. Project Team has reviewed SLWSD comments (received Sept 11) of the first draft of the design criteria. During this review, the Project Team identified additional data and operational information from SLWSD.
 - ii) Actions:
 - a. ISS to schedule site survey work.
 - b. ISS coordinating with HydroDesign to obtain their scope/fee for their support of the new production groundwater well design.
 - c. ISS is currently working to develop the design criteria details of each WTP unit process.
 - d. ISS Team members met with SLWSD the week of 9/22 to discuss next steps.
- 6) Stormwater Infrastructure Engineering Evaluation
 - i) Status:
 - a. ISS transmitted the Preliminary Report for the Condition Assessment September 4th, 2025.
 - b. District comments were provided September 17th, 2025.
 - ii) Actions:
 - a. ISS to incorporate District comments prepare and submit Final Engineering Evaluation Report for Control Structures by end of October for District review and acceptance.
- 7) WWTP Aeration Piping Replacement
 - i) Status:

- a. ISS received Notice To Proceed via signed TO on September 9th, 2025.
 - ii) Actions:
 - a. ISS has began drawing setup and design work for the aeration piping replacement. We expect to submit a 60% Design Submittal by end of October, consistent with the schedule in the Task Order.
- 8) Control Structure 4B Weir Wall Replacement
- i) Status:
 - a. ISS received Notice To Proceed via signed TO on
 - ii) Actions:
 - a. ISS has began drawing setup and design work for weir wall replacement and has provided As-Built drawings to structural subconsultant. A 60% design submittal is expected to be submitted by beginning of November, consistent with the schedule provided in the Task Order.
- 9) Other
- i) Through review of the District's current Surface Water Management Policies and Procedures Manual, it was determined that certain tables within the manual utilized an outdated datum. Through discussions with Public Works, HR Green is converting the data to a newer datum that is commonly used throughout the industry and by the District.
- 10) At SLWSD's request, ISS is in the process of preparing the following District System Future Task Orders:
- i) Update Utility Standards - Future
 - ii) WTP Onsite Potable Storage Assessment - Future
 - iii) Concept Design & Cost Estimate for the WWTF Third Train - Future
 - iv) WWTF Grease Collection System - Future
 - v) SLWSD System Wide Irrigation Modeling (10 HOAs+) – Future

St. Lucie West Services District

Board Agenda Item

Tuesday, November 4, 2025

Item

DE 2 Consider Work Authorization No. WA-7A-2509-SU Between the St. Lucie West Services District and Twenty Lake Holdings of Stamford, CT

Summary

This application is for the construction of an 8.54-acre small-bay warehouse construction on Lot 4 and 5 located adjacent to 760 NW Enterprise Drive, Port St. Lucie, FL. Legal descriptions for the plat(s) are as follows:

NW ENTERPRISE DRIVE LOT 4 (PARCEL ID NO. 3323-947-0009-000-2)

NW ENTERPRISE DRIVE LOT 5 (PARCEL ID NO. 3323-947-0010-000-2)

The project site is in the District's industrial zone (see **Exhibit A** for site location). Lot 4 and 5 is moderately to heavily vegetated at this time, with no current clearing conducted.

The applicant proposes constructing six (6) small-bay warehouse buildings with associated asphalt pavement and parking spaces, capable of providing up to 253 parking spaces. The project site will utilize and connect to the existing utility lines adjacent to the lot, including sanitary sewer, water, and stormwater. Points of Service have been indicated on the plans identifying where the District's responsibility for maintenance terminates.

As the proposed development is industrial, pretreatment requirements established in Section 4 of the SLWSD Surface Water Management Policies and Procedures Manual are applicable. These calculations have been submitted and reviewed and in summary provided and exceeded the necessary pretreatment requirements for the project site. Stormwater inlets and culverts collect and direct stormwater to a dry pretreatment pond on the eastern side of the project prior to discharge which will be connected to stormwater piping conveying flows towards the existing regional detention pond located east of I-95.

Staff recommends approval of this Work Authorization with the following two special conditions:

1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
2. All on-site drainage facilities including the proposed control structure shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

Recommendation

District Manager: Joshua C. Miller

District Engineer: Neako Ramirez-Villamil

Public Works Director: Gerard Rouse

Board Action

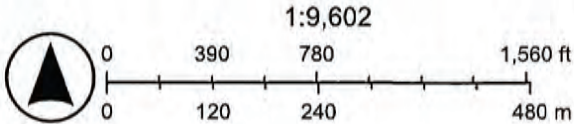
Moved by:	Seconded by:	Action Taken:
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EXHIBIT A – INDUSTRIAL LOTS 4&5 SITE LOCATION

Map Exhibit



10/20/2025, 12:51:07 PM



St. Lucie West Services District

Board Agenda Item Tuesday, November 4, 2025

Item

DM 1 Consider Approval of the Purchase of a Caterpillar 416 Combination Backhoe

Summary

Provided for your Review and Consideration is the purchase of a Caterpillar 416 Combination Backhoe. This will replace the existing backhoe, which is 10 years old.

The Caterpillar 416 will be a split purchase between Underground Utilities and Stormwater.

The purchase price of this Backhoe is \$102,500.00 off the Florida Sheriff’s Association Contracts.

Recommendation

Staff recommend approval of the purchase of a Caterpillar 416 Backhoe for the not to exceed price of \$102,500.00

District Manager: Joshua Miller
Public Works Director: Gerard Rouse

Budget Impact

Project Number: 5-32101	Available Project Budget: \$190,000.00
ORG Number:	This Project: \$51,250.00
	Available Balance: \$138,750.00
Project Number: 1-34101	Available Project Budget: \$113,000.00
ORG Number:	This Project: \$51,250.00
	Available Balance: \$61,750.00

Board Action

Moved by:	Seconded by:	Action Taken:
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St Lucie West Services District
Attn: Dominic Kopelakis
(772) 201-0044

KELLY TRACTOR



1-Oct-25
rev1001



REF: Florida Sheriff's Association Contract Quote

Term: October 1, 2025 – September 30, 2026

Contract: FSA23-EQU21.1, Equipment

Group: LOADER: Loader Backhoe with Canopy 4x4 Standard

Item: 207, Caterpillar 416

One new Caterpillar 416 Backhoe Loader equipped with the following equipment:

<u>Base Model</u>			
416	CAT 416 BACKHOE LOADER	\$95,500	A
<u>Base Options:</u>			
543-3339	416 07A BACKHOE LOADER CFG2	BASE	
543-4281	STICK, EXTENDABLE, 14FT	\$4,981	
543-4899	PT, 4WD/2WS STD SHIFT, MECH	BASE	
564-0306	HYD, GP, 5FCN	BASE	
544-0353	CONTROLS, BACKHOE PATTERN	BASE	
557-4932	CAB, STANDARD	\$7,544	
545-5047	DISPLAY, STANDARD	BASE	
491-6734	WORKLIGHTS (8) HALOGEN LAMPS	BASE	
611-0335	SEAT, FABRIC	\$545	
206-1747	BELT, SEAT, 2" SUSPENSION	BASE	
542-7810	AIR CONDITIONER, T4F	\$2,531	
560-6797	PRODUCT LINK, CELLULAR, PLE643	BASE	
379-2161	TIRES, 12.5 80/19.5L-24, GY	BASE	
337-9696	CTWT, 1015 LBS	\$1,856	
9R-6007	STABILIZER PADS, FLIP-OVER	BASE	
545-8548	LOADER BUCKET PINS	BASE	
337-7385	BUCKET-GP, 1.3 YD3, PO	BASE	
9R-5321	CUTTING EDGE, TWO PIECE	BASE	
219-3387	BUCKET-HD, 24", 6.2 FT3	BASE	
559-0872	INSTRUCTIONS, ANSI	BASE	
421-8926	SERIALIZED TECHNICAL MEDIA KIT	BASE	
433-0154	BEACON, MAGNETIC MOUNT, STROBE	BASE	
Base Options Total		\$17,457	B
<u>Non-Specified Options:</u>			
542-7778	ENG, 55KW, C3.6, T4F	\$3,630	
542-7778	ENG, 70KW, C3.6, T4F	-\$10,280	
List Price Non-Specified Options		-\$6,650	
Less 20% Contract Discount		<u>\$1,330</u>	
Non-Specified Options Total		-\$5,320	C
CONTRACT TOTAL		\$107,637	A+B+C
Less Additional Dealer Discount		-\$5,137	
QUOTE GRAND TOTAL		\$102,500	

FOB: St Lucie West Services District

Thank you for your consideration of our product. Quote is valid for thirty days.

Greg Bennett

Governmental Sales

Office 305-592-5360

greg_bennett@kellytractor.com

Direct 786-579-2651

www.kellytractor.com/governmental

Cell 786-229-7037

St. Lucie West Services District

Board Agenda Item

Tuesday, November 4, 2025

Item

DM 2 Reserve CDD Incorporation Status Update

Summary

For your review is a Reserve CDD “RCDD” Utility Service Area Incorporation Schedule.

In early 2023, RCDD received a letter from SLWSD stating the Existing Bulk Services Agreement will expire in November 2028. Since then, SLWSD and RCDD have been working together to incorporate the RCDD water and sewer service area into SLWSD as retail customers.

You shall be handed a binder tracing the history of this incorporation since 2023.

A schedule has been created and shall be updated monthly moving forward.

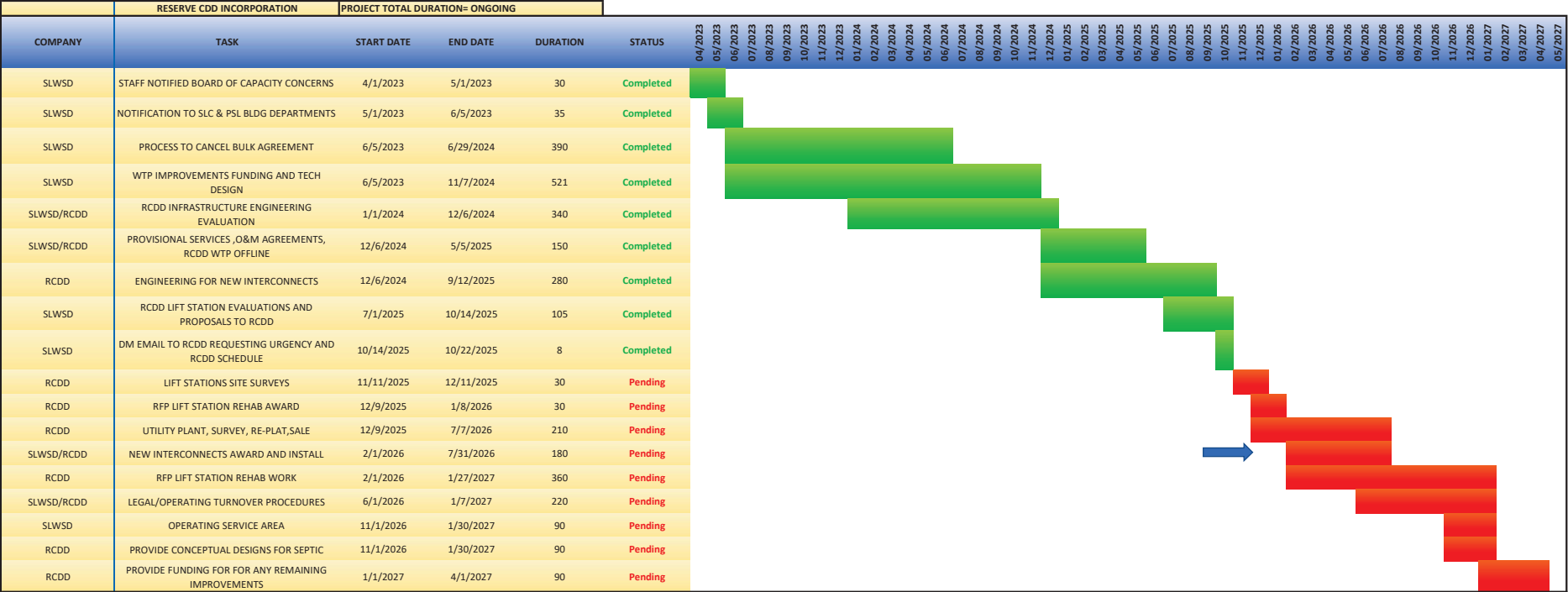
At the Board’s direction, this schedule can be stand alone for discussion each month or added to the project tracker in the consent items.

Recommendation

District Manager: Joshua C Miller

Board Action

Moved by:	Seconded by:	Action Taken:
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➡ CRITICAL PATH : NEW INTERCONNECTS MUST BE INSTALLED AND TESTED

St. Lucie West Services District

Board Agenda Item
Tuesday, November 4, 2025

Item

DM 3 Cancellation of Professional Services Agreement with J.E. “JACK” DOUGHNEY III

Summary

Cancellation of an existing Professional Services Agreement with J.E. “JACK” DOUGHNEY III.

Jack has been appointed to the SLWSD Board Seat #4 and therefore he is no longer eligible to be hired by the District.

Contract duration began on December 4, 2024, and officially ended on October 7, 2025, when he was sworn into office.

Jack Doughney was given verbal notice on that day by the District Manager, and the cancellation by the Board today will serve as official notice, that this contract has been cancelled.

Recommendation

Staff recommend cancellation of the December 4, 2024, Professional Service Agreement with Jack Doughney III, effective October 7, 2025.

District Manager: Joshua C Miller

Board Action

Moved by:	Seconded by:	Action Taken:
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St. Lucie West Services District
Board Agenda Item
Tuesday, November 4, 2025

Item

DM 4 Consider Resolution No. 2025-07 Adopting an Amended Budget for Fiscal Year 2025

Summary

Per Florida Statutes and state auditing requirements, the District must adopt a Final Amended Budget each year for the prior fiscal year. This must be completed no later than 60 days from the conclusion of the prior fiscal year.

The attached Final Amended Budget for Fiscal Year 2025 is an accounting of the District’s actual income and expenditures for the year – it represents a “true-up” for the prior fiscal year.

Please note that all “actual” numbers are as-of September 29, 2025. The reason for this is because some September invoices are still being received and we must leave a day open to account for those expenses.

The revised numbers are estimates based on anticipated outstanding invoices and will therefore, be slightly inflated from the true “actuals” through September 29, 2025.

Recommendation

Staff recommend adoption of Resolution No. 2025-07

District Manager: Joshua C Miller

Board Action

Moved by:	Seconded by:	Action Taken:
-----------	--------------	---------------

RESOLUTION NO. 2025-07

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2025 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Board of Supervisors of the St. Lucie West District (hereinafter called District) is empowered to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared an Amended Budget for Fiscal Year 2025.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE ST. LUCIE WEST SERVICES DISTRICT THAT:**

Section 1. The Amended Budget for Fiscal Year 2025 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 4th day of November, 2025.

ATTEST:

ST. LUCIE WEST SERVICES DISTRICT

By: _____
Secretary

By: _____
Chairman

St. Lucie West Services District

Board Agenda Item Tuesday, November 4, 2025

Item

DM 5 Other Items

Summary

Discussion/Update items:

- New Office Hours 7:30AM – 3:30PM (Beginning 12/1/2025)
- Annual Meeting
- New Website Coming Soon

Recommendation

District Manager: *Joshua C Miller*

Board Action

Moved by:	Seconded by:	Action Taken:
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St. Lucie West Services District

Board Agenda Item
Tuesday, November 4, 2025

Item

CA 1 Public Works Monthly Reports

Summary

This report is provided for your review and information as an update to the operations of the Public Works Department

Recommendation

Budget Impact

Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

Board Action

Moved by:	Seconded by:	Action Taken:
-----------	--------------	---------------



St. Lucie West Services District Public Works Department September 2025

<u>Division</u>	<u>Service Orders*</u>	<u>Work Orders**</u>
Aquatics	62	2
Exotic Plant Removal	24	11
Storm Water	38	62
Vac Truck	6	0
Dredge Barge	0	0
Video Ray	27	0
Shop	169	0
Grand Total	326	75

Aquatics Division:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Algae	10	0
Injection Treatments	1	0
Hydrilla Treatments	0	0
Midge Fly Treatments	8	0
Harvester Removal	0	0
Surface Plant Treatments	8	0
Wetland & Upland Treatments	1	0
Debris Removal	16	0
Miscellaneous	18	2

Scheduled Maintenance

- Lake Cleaning Schedule - Available Upon Request

Exotic Plant Removal Division:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Encroaching Preserves	13	10
Lygodium Treatments	0	0
Exotic Vegetation Treatments	2	n/a
Tree Removals	2	1
Preserves Maintenance	1	n/a
Vine Management	0	0
Miscellaneous	6	n/a

Scheduled Maintenance

- None

Storm Water Division:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Locates	n/a	58
Street Flooding	3	2
Grate Cleaning	5	0
Improved Landscaping & Mowing	5	n/a
Miscellaneous	25	2

Storm Water Division Cont'd:

Scheduled Maintenance

- Right of Way Mowing done the first 2 weeks of each month.

Storm Water Division / Vac Truck:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	2	n/a
Cleaning Out Structures	2	n/a
Miscellaneous	2	n/a

Scheduled Maintenance

- None

Other Information

- _____ 500 _____ Estimated Footage Cleaned
- 0
- none

Storm Water Division / Dredge Barge:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

Scheduled Maintenance

- None

Other Information

- _____ 0 _____ Estimated Yardage Cleaned
- None
- None

Storm Water Division / Video Ray:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	25	n/a
Miscellaneous	2	n/a

Scheduled Maintenance

- None

Shop Division :

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	28	n/a
Equipment Repair	85	n/a
Other Repair	56	n/a
Total Repairs	169	n/a

Scheduled Maintenance

- None

* Service Orders are internally logged on an as needed basis by each department. No document is created.

** Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

St. Lucie West Services District

Board Agenda Item

Tuesday, November 4, 2025

Item

CA 2 Monthly Report on Utilities Operations

Summary

This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

St. Lucie West Services District Monthly Utilities Operations Report

Summary		ERC Water/Wastewater Update			
<u>WATER</u>					
<u>Commercial Accounts</u>		526			
<u>Residential Accounts</u>		6,289			
Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)		
Water ERC's sold as of October 1st		12,346.00			
Current ERC(use) including the Reserve CDD		9,285.00	ERC's (MAX over 12 Months)		
The Reserve Commitment for 2023		0.00	ERC's		
Unsold Water ERC's as of October 1st		2,054.00			
Sold in FY 2024 (see water table below)		38.50	ERC's		
Total Unsold Capacity for Water		2,015.50			
Total Unused Capacity for Water		5,076.50			
WATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WATER FEES COLLECTED
ERC's sold in Oct-24		0.0	1.2	0	\$ 3,342.00
ERC's sold in Nov-24		0.0	0.0	0	\$ -
ERC's sold in Dec-24		0.0	0.0	0	\$ -
ERC's sold in Jan-25		0.0	8.9	0	\$ 24,786.50
ERC's sold in Feb-25		0.0	0.0	0	\$ -
ERC's sold in Mar-25		0.0	0.0	0	\$ -
ERC's sold in Apr-25		0.0	0.0	0	\$ -
ERC's sold in May-25		1.0	0.0	0	\$ 2,785.00
ERC's sold in Jun-25		0.0	10.3	0	\$ 26,685.50
ERC's sold in Jul-25		0.0	0.0	0	\$ -
ERC's sold in Aug-25		0.0	13.4	0	\$ 37,319.00
ERC's sold in Sep-25		0.0	3.7	0	\$ 10,304.50
Total Water ERC's sold for FY 2025		1.0	37.5	0	\$ 105,222.50
<u>WASTEWATER</u>					
<u>Commercial Accounts</u>		473			
<u>Residential Accounts</u>		6,288			
Total Plant Capacity Based on 2.60 MG/TMA DF		10,400.00	ERC's (Factor 250 gpd) TMA DF		
Wastewater ERC's sold as of October 1st		9,876.80			
Current ERC(use) including the Reserve CDD		6,447.00	ERC's (MAX over 12 Months)		
The Reserve Commitment for 2023		0.00	ERC's		
Unsold Wastewater ERC as of October 1st		523.20			
Sold in FY 2024 (see W.Water table below)		36.70	ERC's		
Total Unsold Capacity for Wastewater		486.50			
Total Unused Capacity for Wastewater		3,916.30			
WASTEWATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WASTEWATER FEES COLLECTED
ERC's sold in Oct-24		0.0	1.2	0	\$ 2,700.00
ERC's sold in Nov-24		0.0	0.0	0	\$ -
ERC's sold in Dec-24		0.0	0.0	0	\$ -
ERC's sold in Jan-25		0.0	8.9	0	\$ 20,025.00
ERC's sold in Feb-25		0.0	0.0	0	\$ -
ERC's sold in Mar-25		0.0	0.0	0	\$ -
ERC's sold in Apr-25		0.0	0.0	0	\$ -
ERC's sold in May-25		1.0	0.0	0	\$ 2,250.00
ERC's sold in Jun-25		0.0	10.3	0	\$ 23,175.00
ERC's sold in Jul-25		0.0	0.0	0	\$ -
ERC's sold in Aug-25		0.0	13.4	0	\$ 30,150.00
ERC's sold in Sep-25		0.0	1.9	0	\$ 4,275.00
Total Wastewater ERC's sold for FY 2025		1.0	35.7	0	\$ 82,575.00
New Connections in September:		5.60	ERC's		

St. Lucie West Services District Monthly Utilities Operations Report

September-25

Water Treatment Facility

- Total Finished Water Produced for September was
- The Finished Water Produced for the Previous Twelve Months was
- The Average Daily Flow of Finished Water for September was
- The Annual Average Daily Flow of Finished Water for September was
- The Three Month Average Daily Flow of Finished Water for September was
- The Water Treatment Plant Capacity is Operating at
- The Water Plant Annual Withdrawal Capacity per SFWMD WUP is at

55.88	MG
715.66	MG
1.86	MG
1.96	MG
1.89	MG
51.7%	
80.1%	

Water Treatment Plant Projects for September:

- New Injection Well Construction Ongoing
- Reserve CDD Service Area Incorporation Process Ongoing
-

Wastewater Treatment Facility

- Total Influent Wastewater flow for September was
- Total Effluent Wastewater flow for September was
- The Average Daily Flow of Influent Wastewater for September was
- The Average Daily Flow of Effluent Wastewater for September was
- The Annual Average Daily Flow of Influent Treated for September was
- The Three Month Average Daily Flow of Influent Treated for September was
- The Wastewater Plant Capacity is Operating at

43.48	MG
42.66	MG
1.45	MG
1.42	MG
1.50	MG
1.48	MG
56.8%	

Wastewater Treatment Plant Projects for September:

- Replace effluent composite sampler on train 2 under extended warranty
- Performed vibration and temperature testing of aerators
- Inspection done on odor scrubber – media to be replaced
- Digester PVC Air Header Project in design phase



Underground Utilities Division Work Task and Service Order Monthly Report

Month/Year: September-2025

Count	Description
48	New Service/Connect/Disconnect/occupant change
1	Install Permanent Meter
0	Remove Permanent Meter
3	Install Temporary Meter
1	Remove Temporary Meter
1	Lock off/non payment office
0	Lock off Return payment
3	Lock Off Temporary
76	Lock Off Non-Payment
24	Reconnection "No Fee"
19	Reconnection "Regular Hours"
1	Reconnection "After Hours"
0	Reconnection "Inspection"
22	Check for Leak "No Leak Found"
12	Check for Leak "Customers Responsibility"
23	Check for Leak "Districts Responsibility"
0	Meter Reading Exception
8	Meter Maintenance
2	Read Meter pull Data Office Request
7	Meter Box
0	Follow up "Meter Swap"
0	Complaints "UGU Irrigation"
17	AMI Lock off Leak
0	Meter Change Out
2	Fire Hydrant
0	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
9	Sewer "Backups, Sewer Caps, or Breaks"
1	Lock off legal reasons
1	Read Meter Office Request
67	Locates
8	Complaints "Water Quality, Pressure, etc..."
21	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
0	Read Meter pull Data Customer Request
39	AMI Code Leak
1	Meter Test office request
0	Lockoff Non Payment Office
17	Door Hanger
4	Service Action
1	AMI Leak Alarm
15	Vactor Lift Stations 28,17,8,52,1,39,41,35,18,26,53,22,7,14,20

UGU CONSTRUCTION CREW PROJECTS:

- LIFT STATION EMERGENCY LEAK REPAIR -(1) Reserve CDD
- MANHOLE REPAIRS- (1) Mag Lakes
- CONCRETE VALVE PADS- (6) Commercial,(6) Industrial
- SIDEWALK REPAIRS - (1) Kings Isle, (1) Commercial
- STORMWATER CULVERTS- (1) Mag Lakes, (1) Lift Station #7

IRRIGATION MONTHLY REPORT- SEPTEMBER 2025

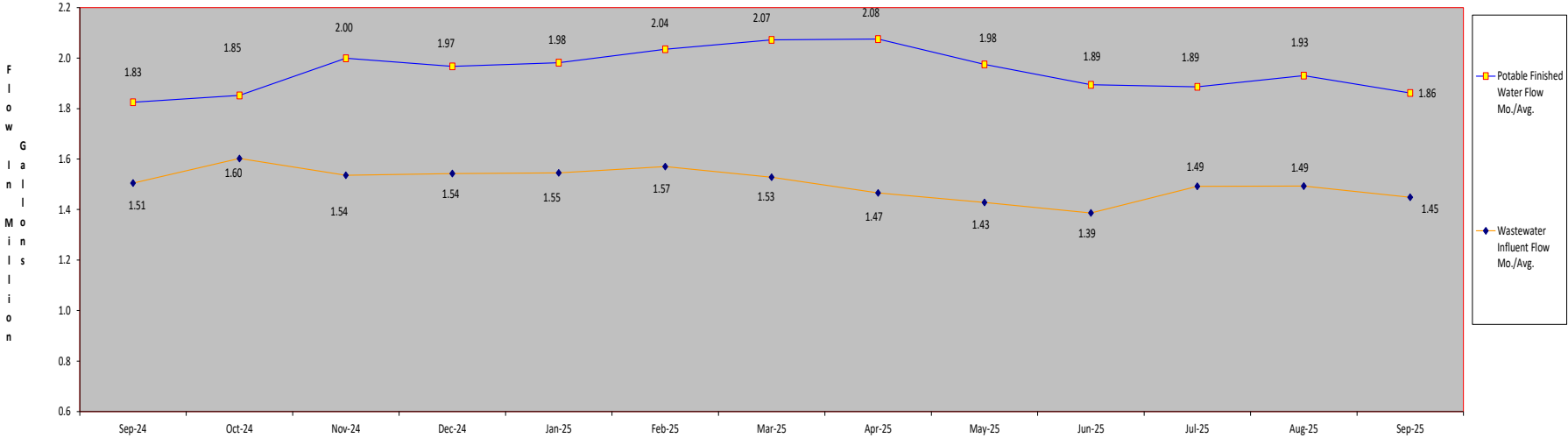
SERVICE ORDERS	
<u>S/O DESCRIPTION</u>	<u>TOTAL</u>
* CHECK FOR LEAK & OPERATE VALVES	23
IQ FOLLOW UP (ANGEL)	1
ACREAGE MEASUREMENT	0
COMPLAINTS	5
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST	0
NEW PLANTINGS	
* Also reported un UGU MOR	

IRRIGATION FLOWS			
<u>SOURCE</u>	<u>TOTAL (MG)</u>	<u>ADF (MG)</u>	<u>MAX DAY (MG)</u>
LK CHARLES	0.000	0.000	0.000
LK ERNIE	17.928	0.598	1.929
MAIN PUMP STATION	60.018	2.001	4.174
STORM WATER TRANSFER	5.806	0.194	1.343
SURFICIAL WELLS	3.408	0.114	0.252
BRACKISH WELLS	0.565	0.019	0.060
GOLF COURSE	1.504	0.050	0.289

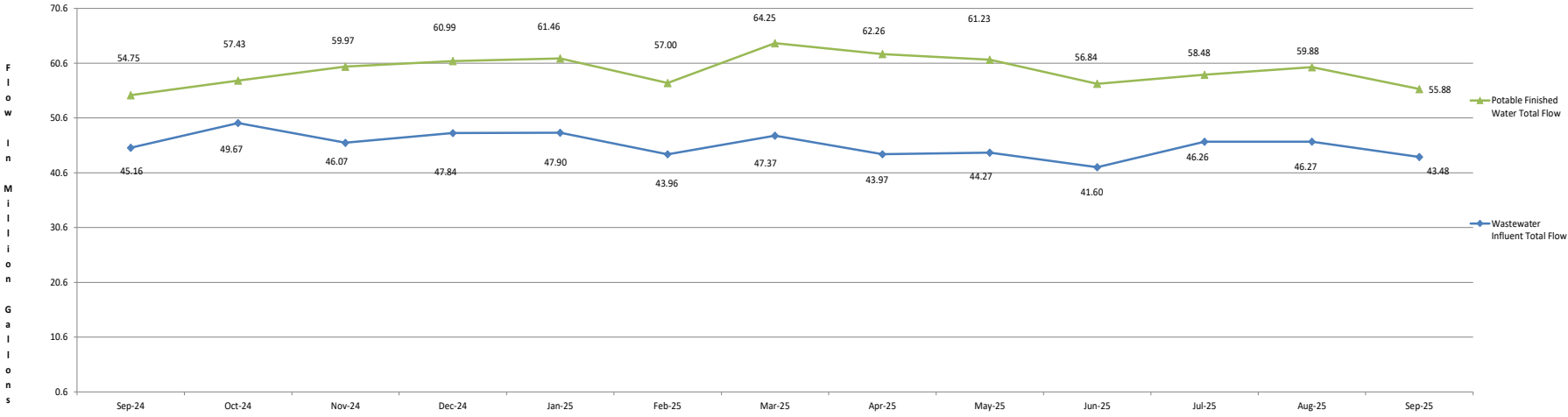
FLOWS (CATEGORIZED)			
	<u>TOTAL (MG)</u>	<u>%</u>	<u>MAX DAY (MG)</u>
REUSE	42.662	64.25%	1.636
STORMWATER	23.734	35.75%	
WELLS (ALL)	3.973	5.98%	
TOTAL	66.396	105.98%	

PROJECTS

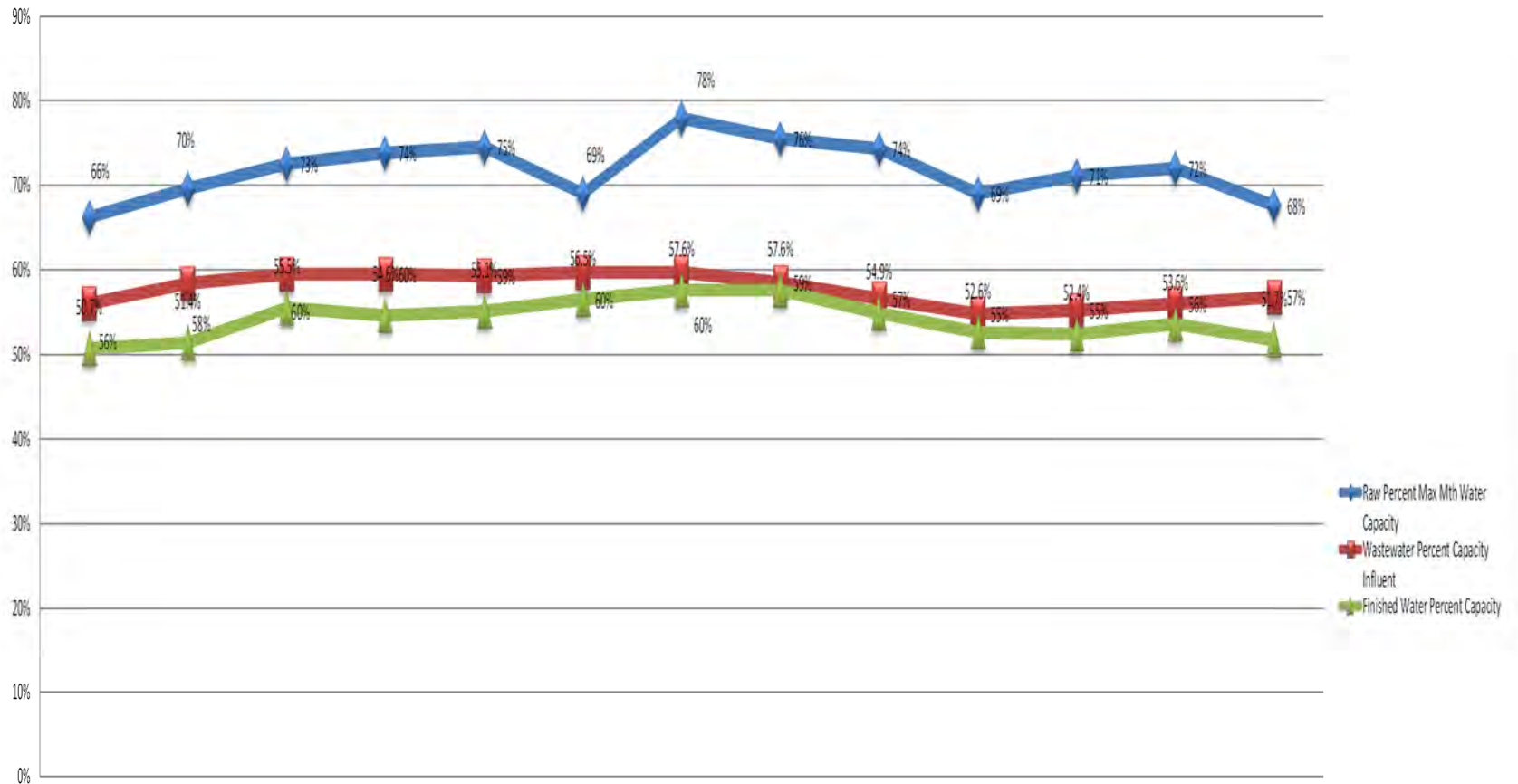
St. Lucie West Services District Water & Wastewater Average Daily Flows



St. Lucie West Services District Water & Wastewater Monthly Total Flows

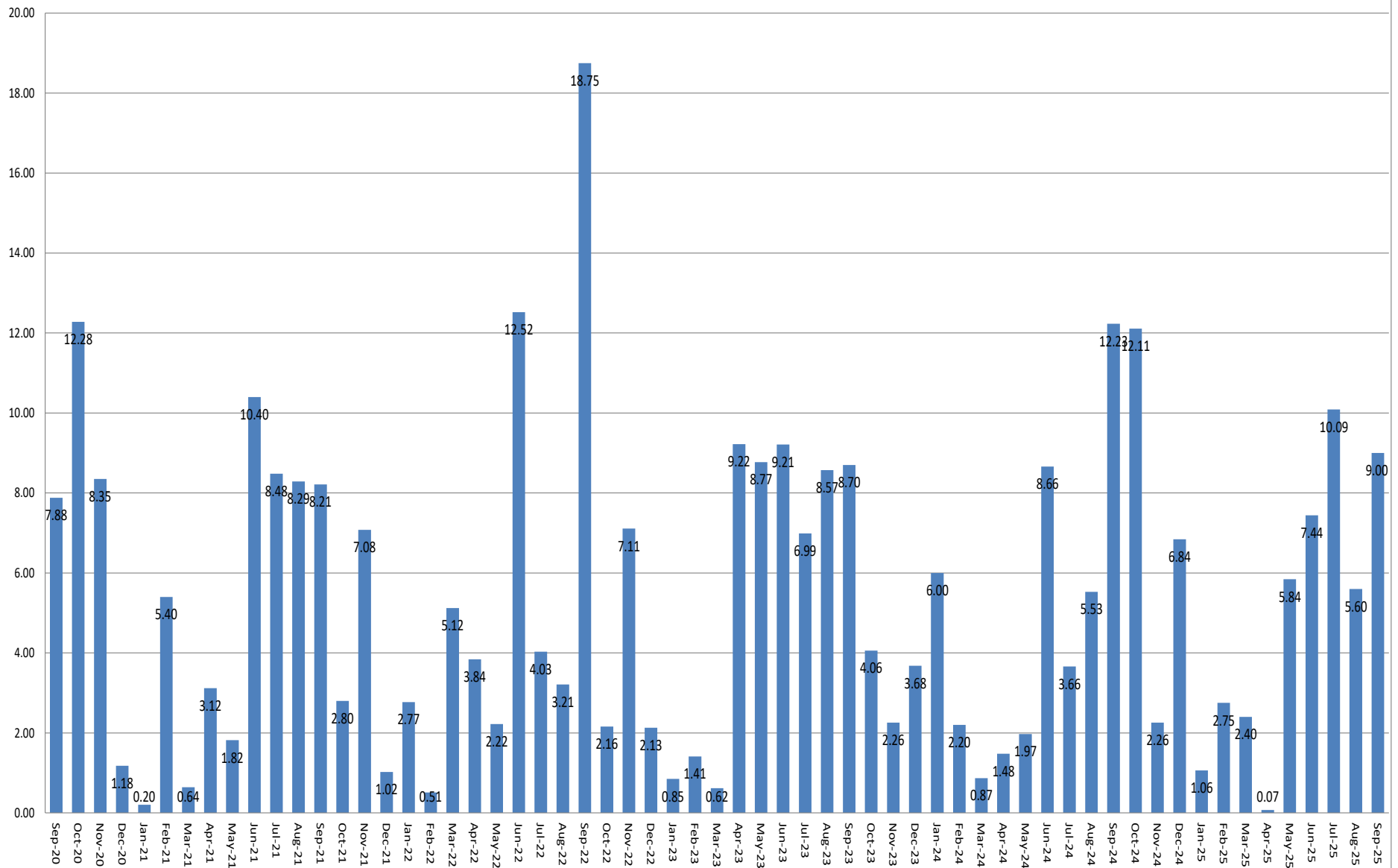


St. Lucie West Services District Water and Wastewater Percent Capacity



	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Raw Percent Max Mth Water Capacity	66%	70%	73%	74%	75%	69%	78%	76%	74%	69%	71%	72%	68%
Wastewater Percent Capacity Influent	56%	58%	60%	60%	59%	60%	60%	59%	57%	55%	55%	56%	57%
Finished Water Percent Capacity	50.7%	51.4%	55.3%	54.6%	55.1%	56.5%	57.6%	57.6%	54.9%	52.6%	52.4%	53.6%	51.7%

St. Lucie West Services District Monthly Rainfall



St. Lucie West Services District

Board Agenda Item
Tuesday, November 4, 2025

Item

CA 3 Monthly Report on Capital Improvement Projects

Summary

This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

- WM001 4C Gate Automation Project Completed
- SW078 WTP Painting & Sealing of CROM Tanks Completed
- SW098 WTP Expansion Injection Well #2 Construction Ongoing
- SW098 WTP Expansion in Design Phase
- SW099 Wastewater Emergency Storage Bypass Construction Began

PROJECT TRACKER - St Lucie West Services District

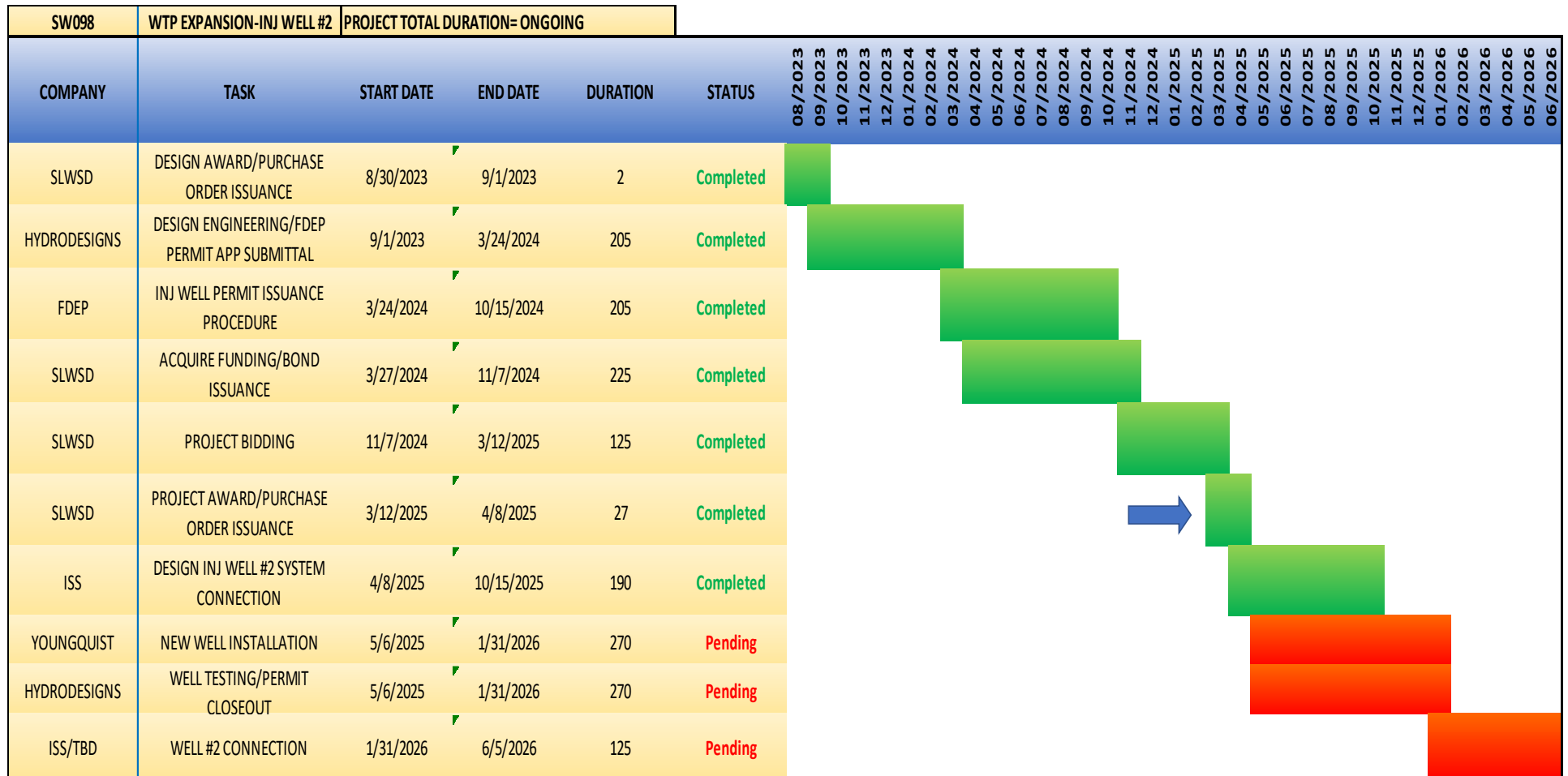
Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2025 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025		
WM001		GR		267,460	223,885	43,575		84%	Stormwater Emergency Repairs														4C Gate Project Completed
SW001		JM/TB		215,833	172,865	42,968		80%	Lift Station Renewal & Replacement														
SW037		JM/TB		250,000	211,228	38,772		84%	Emergency Renewal and Replacement Projects														
SW047		JM/TB		33,660	3,469	30,191		10%	Structural Repairs Manholes														
SW048		JM/TB		10,000	-	10,000		0%	Security Camera Upgrades														
SW049		JM/TB		29,700	-	29,700		0%	Protective Coating Manholes														
SW066		JM/TB		100,000	-	100,000		0%	WWTF Painting & Sealing of Tanks														
SW078		JM/TB		150,000	126,120	150,000	100%	84%	WTP Painting & Sealing of Tanks														Completed
SW084		JM/TB		5,000	828	4,172		17%	UGU Potable Water Flushing Devices														
SW085		JM/TB		15,750		15,750		0%	Emergency (Assoc. Irr.) R&R Projects														
SW087		JM/TB		70,000	-	70,000		0%	Irrigation SCADA Conversion														
SW091		JM/TB		5,000	-	5,000		0%	IRR Water Flushing Devices														
SW098	ISS	JM/TB	YOUNGQUIST	34,746,777	10,100,000	24,646,777	25%	29%	WTP Expansion														INJ WELL #2 Construction Began Completion by 1/28/26
SW099	ISS	JM/TB		150,000	85,000	65,000	25%	57%	Wastewater Emergency Storage Bypass														New 16" Line Installed, Next Phase is Demo of Old Piping.
			Total	\$ 36,049,180	10,923,395	25,251,905																	

Available Budget Amounts Listed in RED are Over Budget
Available Budget Amounts Listed in Blue are At or Under Budget

[illegible]

Major Project(s) Update

The schedules below are provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be updated and provided once a month.



Major Project(s) COMPLETED

The schedules below are provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be updated and provided once a month.

SW064	AMI METER PROJECT	PROJECT TOTAL DURATION=COMPLETED 1,041 DAYS																																							
COMPANY	TASK	START DATE	END DATE	DURATION	STATUS	10/2022	11/2022	12/2022	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	
KAMSTRUP	NEGOTIATE REPLACEMENT COST	10/1/2022	10/31/2022	30	Completed																																				
SLWSD	PROJECT AWARD/PURCHASE ORDER ISSUANCE	11/8/2022	11/11/2022	3	Completed																																				
KAMSTRUP	PROJECT DELAY DUE TO KAMSTRUP PERSONNEL CHANGE	11/11/2022	5/10/2023	180	Completed																																				
SLWSD/KAMSTRUP	PROJECT CORRESPONDENCE AND CONFIRMATION	5/10/2023	7/17/2023	68	Completed																																				
SLWSD/KAMSTRUP	PROJECT KICKOFF MEETING	7/18/2023	7/20/2023	2	Completed																																				
KAMSTRUP	FCC LICENSE APPROVAL	7/18/2023	8/17/2023	30	Completed																																				
KAMSTRUP	METER/COLLECTOR CONFIGURATION TESTING	8/17/2023	8/27/2023	10	Completed																																				
KAMSTRUP	METER/COLLECTOR TESTING FAILED- DELAYED	8/27/2023	9/22/2023	26	Completed																																				
KAMSTRUP	SHIPPED COLLECTOR AND CONFIRMED TESTING	9/22/2023	9/29/2023	7	Completed																																				
WATER WERKS INC	COLLECTOR RECEPTION AND SIGNAL TESTING	9/29/2023	10/5/2023	6	Completed																																				
L&A/WATER WERKS	ONSITE COLLECTOR INSTALLATION	10/5/2023	10/11/2023	6	Completed																																				
KAMSTRUP	FIRST BATCH METER SHIPMENT	10/17/2023	10/22/2023	5	Completed																																				
KAMSTRUP	SECOND BATCH METER SHIPMENT	10/27/2023	12/27/2023	61	Completed																																				
SLWSD/HST	STAFF METER INSTALLATION PERIOD	11/6/2023	3/20/2025	500	Completed																																				
SLWSD	CUSTOMER PORTAL INTERFACE IMPLEMENTATION	3/20/2025	6/18/2025	90	Completed																																				
SLWSD	CUSTOMER PORTAL IMPLEMENTATION	6/18/2025	8/7/2025	50	Completed																																				



CRITICAL PATH : No Critical Path for this Project

St. Lucie West Services District

Board Agenda Item

Tuesday November 4, 2025

Item

CA 4 Monthly Reports on Billing and Customer Service

Summary

This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	36,818,260	Gallons
Sewer	35,750,490	Gallons
Sewer BOD	0.00	Gallons
Sewer TSS	0.00	Gallons

2. Amount Billed

Total Water	\$317,708.21
Total Sewer	\$368,599.33
Total Irrigation	\$182,826.67

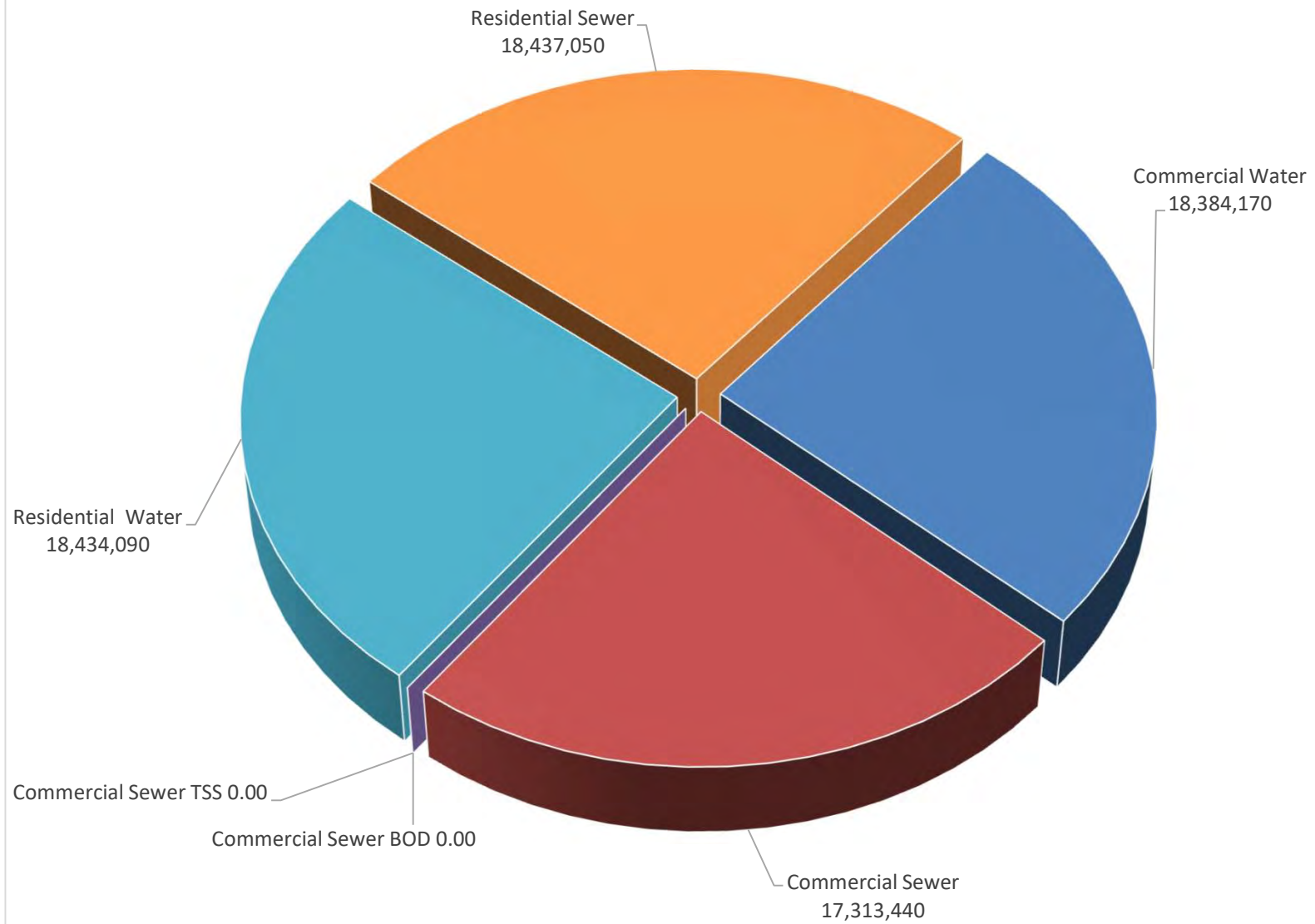
3. Billing

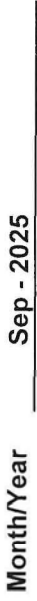
Total Water	6,815
Total Sewer	6,761
Total Irrigation	6,442

<u>CONSUMPTION BY GALLONS</u>	
<u>Commercial:</u>	
Water	18,384,170
Sewer	17,313,440
Sewer- BOD	0.00
Sewer- TSS	0.00
<u>Single:</u>	
Water	15,900,090
Sewer	15,903,050
<u>Multi:</u>	
Water	2,534,000
Sewer	2,534,000
<u>AMOUNT BILLED/TOTAL CHARGES:</u>	
<u>Commercial:</u>	
Water	\$124,474.34
Sewer	\$137,628.79
IQ	\$52,841.29
<u>TOTAL:</u>	\$314,944.42
<u>Single:</u>	
Water	\$162,252.62
Sewer	\$193,680.08
IQ	\$114,254.44
<u>TOTAL:</u>	\$470,187.14
<u>Multi:</u>	
Water	\$30,981.25
Sewer	\$37,290.46
IQ	\$15,730.94
<u>TOTAL:</u>	\$84,002.65
<u>TOTAL BILL COUNT</u>	
<u>Commercial:</u>	
Water	526
Sewer	473
IQ	248
<u>Single:</u>	
Water	5,179
Sewer	5,178
IQ	5,177
<u>Multi:</u>	
Water	1,110
Sewer	1,110
IQ	1,017

<u>CONSUMPTION</u>	
Water	36,818,260
Sewer	35,750,490
Sewer- BOD	0.00
Sewer- TSS	0.00
<u>AMOUNT BILLED</u>	
Water	\$317,708.21
Sewer	\$368,599.33
IQ	\$182,826.67
<u>BILLS</u>	
Water	6,815
Sewer	6,761
IQ	6,442

Actual Consumption August 2025





Date		WSI Total Deposit /Daily	Misc. Total Deposit/Daily	Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily
Mon	9/1/2025 Holiday	\$ 25,649.56	\$ -	Mon	9/22/2025	\$ 49,699.28
Tues	9/2/2025	\$ 56,180.09	\$ -	Tues	9/23/2025	\$ 11,768.95
Wed	9/3/2025	\$ 56,578.44	\$ -	Wed	9/24/2025	\$ 129,950.07
Thur	9/4/2025	\$ 378,154.12	\$ -	Thur	9/25/2025	\$ 26,202.21
Fri	9/5/2025	\$ 32,182.65	\$ -	Fri	9/26/2025	\$ 20,669.39
Total - Week		\$ 548,744.86	\$ -	Total - Week		\$ 238,289.90
Mon	9/8/2025	\$ 15,508.59	\$ -	Mon	9/29/2025	\$ 44,146.09
Tues	9/9/2025	\$ 5,270.21	\$ 57.95	Tues	9/30/2025	\$ 28,807.16
Wed	9/10/2025	\$ 3,928.44	\$ -	Wed		\$ -
Thur	9/11/2025	\$ 2,902.65	\$ -	Thur		\$ -
Fri	9/12/2025	\$ 5,165.51	\$ -	Fri		\$ -
Total - Week		\$ 32,775.40	\$ 57.95	Total - Week		\$ 72,953.25
Mon	9/15/2025	\$ 20,320.35	\$ -	WSI MISC \$ 952,151.06 \$ 5,735.76		
Tues	9/16/2025	\$ 11,892.70	\$ -			
Wed	9/17/2025	\$ 9,457.61	\$ -			
Thur	9/18/2025	\$ 9,251.50	\$ -			
Fri	9/19/2025	\$ 8,465.49	\$ -			
Total - Week		\$ 59,387.65	\$ -	Total Month Receivables		

**ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

REPORT # 1 ACTIVE COMPANY

MONTH END SUMMARY

9/1/2025 - 9/30/2025

				BALANCE TOTALS	
				BEGINNING BALANCE AS OF	9/1/2025
GENERAL LEDGER				TOTAL BEGINNING BAL.	\$ 561,293.42
CHARGES	DESCRIPTION	BILL COUNT	BILLED AMOUNT		
BASE CHARGES					
5-04109	IRRIGATION BASE	6442	\$ 181,693.98	\$	742,987.40
5-04107	SEWER BASE	6761	\$ 203,923.55	\$	946,910.95
5-04106	WATER BASE	6815	\$ 163,695.83	\$	1,110,606.78
5-04046	DISPENSED/BULK WATER BASE	18	\$ 1,449.55	\$	1,112,056.33
5-04014	WHOLESALE WATER BASE	1	\$ 870.18	\$	1,112,926.51
	TOTAL CHARGE		\$ 551,633.09		
CONSUMPTION CHARGES			CONSUMPTION BY		
5-04009	IRRIGATION	\$	1,428.44	5,494,000	\$ 1,114,354.95
5-04007	SEWER	\$	164,354.15	35,747,530	\$ 1,278,709.10
5-04007	SEWER-BOD EXCESS	\$	-	0.00	\$ 1,278,709.10
5-04007	SEWER-TSS EXCESS	\$	-	0.00	\$ 1,278,709.10
5-04006	WATER	\$	153,695.70	36,821,220	\$ 1,432,404.80
	AVERAGE DAYS			30.91	
5-04046	TANKER TRUCK WATER	\$	1,741.17	418,550	\$ 1,434,145.97
5-04014	WHOLESALE WATER	\$	42,762.53	12,803,152	\$ 1,476,908.50
5-04021	WHOLESALE WASTEWATER	\$	38,832.57	10,467,000	\$ 1,515,741.07
	TOTAL CHARGE	\$	402,814.56		
	DEPOSIT CHARGE	\$	-		\$ 1,515,741.07
TOTAL CHARGES					
	IRRIGATION CHARGE	\$	183,122.42		
	SEWER CHARGE	\$	407,110.27		
	WATER CHARGE	\$	364,214.96		
	TOTAL CHARGE	\$	954,447.65		
ADJUSTMENTS	DESCRIPTION			REVENUE	WRITE OFF
	TOTAL REVENUE CHANGES			\$ (1,852.49)	\$ 1,513,888.58
	TOTAL WRITE OFFS				\$ (28.08)
					\$ 1,513,860.50
PENALTY CHARGES	DESCRIPTION	AMOUNT			
5-04010	TOTAL PENALTY	\$	6,690.27		\$ 1,520,550.77
MISCELLANEOUS CHARGES	DESCRIPTION	AMOUNT			
5-04012	TOTAL MISCELLANEOUS	\$	250.00		\$ 1,520,800.77
5-04047	BACK FLOW CHARGES	\$	-		
5-04047	BACK FLOW OPT OUT CHARGES	\$	-		
METER SET FEES	DESCRIPTION	AMOUNT			
5-04018	METER FEE	\$	-		
5-04012	INITIAL CONNECTION METER FEE	\$	-		
	TOTAL METER FEES	\$	-		\$ 1,520,800.77
IMPACT FEES	DESCRIPTION	AMOUNT			
5-04033	WATER IMPACT (AFPI)	\$	1,517.77		\$ 1,522,318.54
5-04035	SEWER IMPACT (AFPI)	\$	649.28		\$ 1,522,967.82
	TOTAL IMPACT (AFPI)	\$	2,167.05		

**ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS RECEIVABLE SUMMARY**

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY

9/1/2025 - 9/30/2025

GENERAL LEDGER

BALANCE TOTALS

CONTINUED BALANCE

			\$ 1,522,967.82
<u>PAYMENTS</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
5-01025	WATER CONSUMPTION	\$ 142,158.80	\$ 1,380,809.02
5-01025	WATER BASE	\$ 153,372.45	\$ 1,227,436.57
5-01025	IRRIGATION	\$ 174,514.05	\$ 1,052,922.52
5-01025	SEWER CONSUMPTION	\$ 149,341.62	\$ 903,580.90
5-01025	SEWER BASE	\$ 190,574.38	\$ 713,006.52
5-01025	DISPENSED WATER	\$ 590.43	\$ 712,416.09
5-01025	PENALTY	\$ 6,928.57	\$ 705,487.52
5-01025	MISCELLANEOUS	\$ 287.61	\$ 705,199.91
5-01025	C-MISCELLANEOUS	\$ 669.28	\$ 704,530.63
	CREDIT BALANCE CHANGE	\$ 25,120.02	\$ 679,410.61
5-04047	BACK FLOW CHARGES	\$ -	\$ 679,410.61
5-04048	BACK FLOW OPT OUT CHARGES	\$ -	\$ 679,410.61
5-04049	BACK FLOW OPT OUT CHARGES	\$ -	\$ 679,410.61
	BILL ADJUSTMENT	\$ -	\$ 679,410.61
	<u>SUBTOTAL</u>	\$ 843,557.21	
5-04014	WHOLESALE WATER	\$ 42,762.53	\$ 636,648.08
5-04014	WHOLESALE WATER BASE	\$ 870.18	\$ 635,777.90
5-04021	WHOLESALE WASTEWATER	\$ 38,832.57	\$ 596,945.33
5-04033	WATER IMPACT (AFPI)	\$ 1,517.77	\$ 595,427.56
5-04035	SEWER IMPACT (AFPI)	\$ 649.28	\$ 594,778.28
5-04018	METER FEE	\$ -	\$ 594,778.28
5-04012	INITIAL CONNECTION METER FEE	\$ -	\$ 594,778.28
	<u>TOTAL PAYMENTS</u>	\$ 928,189.54	
<u>REVERSE PAYMENTS</u>	<u>DESCRIPTION</u>		
	POSTING ERRORS	\$ -	
5-01025	REVERSE PAYMENT/BAL TRANSFER	\$ 1,638.46	
	RETURN PAYMENTS	\$ 1,537.41	
	<u>TOTAL</u>	\$ 3,175.87	\$ 597,954.15
<u>PENALTIES</u>	<u>DESCRIPTION</u>		
5-01025	REVERSE PENALTIES	\$ (409.70)	\$ 597,544.45
<u>BILL ADJUSTMENT</u>	<u>DESCRIPTION</u>		
5-01025	BILL - VOID/ADJUSTMENT/REVERSAL		\$ 597,544.45
<u>DEPOSIT REFUNDS</u>	<u>DESCRIPTION</u>		
	DEPOSIT REFUNDS	\$ (5,050.00)	\$ 592,494.45
	<u>DESCRIPTION</u>		\$ -
<u>REVERSE DEPOSIT</u>	REVERSE DEPOSIT	\$ 100.00	\$ 592,594.45

**ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS RECEIVABLE SUMMARY**

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY

9/1/2025 - 9/30/2025

<u>REFUNDS</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>AMOUNT</u>		
	TOTAL REFUND CHECKS	20	\$ 1,087.86		\$ 593,682.31
<u>TRANSFER BALANCE</u>	<u>DESCRIPTION</u>		<u>NET AMOUNT</u>		
	RECEIVABLES ADJUSTED		\$ (795.32)		\$ 592,886.99
	RECEIVABLES RE-APPLIED		\$ 795.32		\$ 593,682.31
<u>DEPOSIT ACTIVITY</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
	BEGINNING DEPOSIT BALANCE		\$ 177,650.00		
	BILLED DEPOSITS		\$ -		
5-02030	NEW DEPOSITS		\$ 9,000.00		BALANCE AS OF
	REFUNDS		\$ (5,050.00)		9/30/2025
	REVERSE REFUNDS		\$ -		\$ 593,682.31
	REVERSE DEPOSITS		\$ 100.00	unpaid Reserve invoice	\$ -
	TOTAL DEPOSIT ENDING BALANCE		\$ 181,700.00	Total Ending Balance	\$ 593,682.31
					
<u>MISC. PAYMENTS</u>	<u>DESCRIPTION</u>				
	MISCELLANEOUS PAYMENTS RECEIVED		\$ 5,735.76		

ST LUCIE WEST SERVICES DISTRICT AGED DEBT SUMMARY

MONTH/YEAR	Current Amount 1-30 DAYS	Amount 31-60 DAYS	Amount 61-90 DAYS	Amount 91-120 DAYS	Amount > 120 DAYS	BALANCE
September 2023	\$ 459,827.82	\$ 2,615.12	\$ 693.88	\$ 402.56	\$ 5,675.49	\$ 469,214.87
October 2023	\$ 528,339.07	\$ 1,074.96	\$ 922.70	\$ 484.63	\$ 5,667.46	\$ 536,488.82
November 2023	\$ 521,901.25	\$ 6,882.22	\$ 758.97	\$ 429.91	\$ 4,488.03	\$ 534,460.38
December 2023	\$ 630,607.26	\$ 9,595.79	\$ 701.04	\$ 455.59	\$ 4,848.81	\$ 646,208.49
January 2024	\$ 477,568.71	\$ 3,294.78	\$ 1,262.04	\$ 457.47	\$ 4,980.63	\$ 487,563.63
February 2024	\$ 522,990.19	\$ 3,882.76	\$ 1,713.38	\$ 626.02	\$ 5,301.05	\$ 534,513.40
March 2024	\$ 547,751.06	\$ 1,843.03	\$ 1,071.99	\$ 525.72	\$ 5,927.07	\$ 557,118.87
April 2024	\$ 543,936.72	\$ 4,635.41	\$ 1,049.81	\$ 549.65	\$ 6,240.63	\$ 556,412.22
May 2024	\$ 481,556.41	\$ 1,419.75	\$ 1,107.76	\$ 640.60	\$ 4,464.92	\$ 489,189.44
June 2024	\$ 584,425.36	\$ 3,451.01	\$ 1,376.29	\$ 452.34	\$ 4,833.27	\$ 594,538.27
July 2024	\$ 585,513.06	\$ 4,613.24	\$ 2,179.21	\$ 823.49	\$ 5,188.18	\$ 598,317.18
August 2024	\$ 547,475.24	\$ 13,266.22	\$ 1,058.46	\$ 627.67	\$ 5,902.91	\$ 568,330.50
September 2024	\$ 515,792.07	\$ 5,200.34	\$ 1,277.70	\$ 568.63	\$ 6,466.13	\$ 529,304.87
October 2024	\$ 493,866.60	\$ 1,990.03	\$ 1,142.61	\$ 568.95	\$ 5,062.50	\$ 502,630.69
November 2024	\$ 548,637.28	\$ 13,005.51	\$ 1,509.20	\$ 594.22	\$ 3,906.22	\$ 567,652.43
December 2024	\$ 483,615.55	\$ 9,645.80	\$ 2,099.91	\$ 484.01	\$ 4,302.03	\$ 500,147.30
January 2025	\$ 562,044.87	\$ 8,877.71	\$ 993.45	\$ 780.17	\$ 4,145.98	\$ 576,842.18
February 2025	\$ 584,098.76	\$ 9,013.04	\$ 1,566.59	\$ 555.27	\$ 4,679.53	\$ 599,913.19
March 2025	\$ 548,067.13	\$ 7,083.59	\$ 1,056.88	\$ 487.71	\$ 5,182.90	\$ 561,878.21
April 2025	\$ 631,629.02	\$ 5,529.91	\$ 1,245.25	\$ 686.13	\$ 5,517.44	\$ 644,607.75
May 2025	\$ 567,568.35	\$ 26,494.62	\$ 1,988.43	\$ 294.45	\$ 6,356.97	\$ 602,702.82
June 2025	\$ 643,341.14	\$ 1,769.21	\$ 1,093.96	\$ 566.08	\$ 6,635.85	\$ 653,406.24
July 2025	\$ 523,758.08	\$ 4,979.25	\$ 1,509.51	\$ 808.80	\$ 6,573.31	\$ 537,628.95
August 2025	\$ 545,317.42	\$ 6,851.54	\$ 1,241.61	\$ 890.14	\$ 6,992.71	\$ 561,293.42
September 2025	\$ 582,088.08	\$ 2,025.73	\$ 929.07	\$ 844.07	\$ 7,795.36	\$ 593,682.31
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

St. Lucie West Services District

Board Agenda Item

Tuesday, November 4, 2025

Item

CA 5 Public Information Officer Monthly Report

Summary

This report is provided for your review and information as an update on the public information of the St. Lucie West Services District and will be provided once a month.

St. Lucie West Services District Monthly Public Information Report

External Engagement & Media Relations

1) (Community Outreach) Stormwater/Public Works Education

- a. Delivered a one-hour presentation to King's Isles residents on the SLWSD Public Works stormwater system, explaining how it operates and who to contact for flooding or drainage concerns. The session aimed to educate the community and increase awareness of proper reporting procedures.

2) (Community Outreach) One Blood Drive

- a. Hosted the Big Red Bus One Blood community blood drive on Sept. 12, helping support lifesaving donations. Additional drives are scheduled for September and October.

3) (Government Affairs) County and City Public Board Meetings

- a. Attended monthly St. Lucie County Board of County Commissioners and City of Port St. Lucie Council meetings on behalf of SLWSD, to monitor matters affecting the district.

4) (Program Benchmarking) City of PSL City University

- a. Attended the City of Port St. Lucie's City University to gather insights that could guide the development of a similar program for SLWSD residents, helping them better understand our SLWSD services, operations, and how they can support our work.
- b. PSL's City University, is a free, 9-week course (ending Oct. 22), that is offered by the City of Port St. Lucie to educate residents about local government. Participants hear from city leaders, explore municipal operations, see city projects firsthand, and learn how decisions are made, how funds are allocated, and how various departments work. Graduates earn a certificate of completion and could become City Ambassadors, community liaisons who help share information, engage neighbors, and provide feedback to the city.

Internal & External Communications

1) SLWSD Monthly (September) Newsletter topics covered:

- Informational:
 - i. Board vacancy announcement (Rose Carvelli's seat).
 - ii. Board approves FY2026 Budget Utility Rate Adjustments.
- Educational:
 - i. Understanding the Recent Fish Kill in Lake Forest – SLWSD recently addressed a minor fish kill in the Lake Forest community affecting about 25 fish, caused by a natural lake turnover that temporarily reduced oxygen levels. The Public Works Team quickly restored healthy conditions using a mobile aerator within three days. Such events can also result from natural factors like heat, algae blooms, or runoff and are not related to the District's pond management practices.
 - ii. Fun Fact: The Hardest Workers at Our SLWSD Wastewater Treatment Plant - At the SLWSD Wastewater Plant, microscopic organisms play a vital role in naturally recycling our water. These microorganisms break down organic waste from homes—such as food, soap, and human waste—through a biological treatment process that transforms it into safe, reusable water. Supported by oxygen in aeration tanks, they remove harmful materials and help produce clean water for irrigation.

With the SLWSD Utilities Department's careful operation and maintenance, this process keeps community landscapes green while conserving valuable drinking water.

2) New SLWSD Website Construction:

- Editing our new website which will be unveiled Dec. 3, 2025. The new website will feature improved search tools, simpler navigation, digital utilities service request applications, and full compliance with DOJ accessibility requirements (One of the main reasons for purchasing the new website). It will also support future growth, allowing us to add more pages and enable online form submissions, eliminating the need to print, scan, and email applications for new accounts and similar requests by residents. The billing portal will remain unchanged and continue to process payments. It will be linked to the new site and just as accessible as it is now.

3) Email Marketing Analytics (mass email/text messages sent to residents through our *GovDelivery* e-mail marketing platform)

CATEGORY Title	Date Sent	Message Method	Number of People Reached
<u>NEWS</u> Supervisor Rose Carvelli Resigns. Board to Appoint New Supervisor Oct. 7.	Sept. 30	Mass-email	3,060
<u>EVENT NEWS</u> Blood Drive - Friday, Sept. 12, 2025 - 8 am to Noon	Sept. 8	Mass-email	2,508
<u>NEWSLETTER</u> Sept. 2025 SLWSD Newsletter.	Sept. 5	Mass-email	3,033
<u>EVENT NEWS</u> St. Lucie Nuclear Power Plant Quarterly Siren Test on Sept. 4	Sept. 2	Mass-email	2,960

St. Lucie West Services District

Board Agenda Item

Tuesday, November 4, 2025

Item

CA 6 Financial Statements for September 30, 2025

Summary

Attached for your review are the Financial Reports for the period ending September 30, 2025.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
 - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

Recommendation

No Action Required.

Budget Impact

None.

Board Action

Moved by:	Seconded by:	Action Taken:
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St Lucie West Service District (General Fund)
Income Statement Budget vs. Actual
September 2025

	Oct 24-Sep 25	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Ordinary Income/Expense					
Income					
1-04000 · GF SLWSD GENERAL FUND REVENUE	3,651,101.16	4,013,039.00	-361,937.84	90.98%	4,013,039.00
Total Income	3,651,101.16	4,013,039.00	-361,937.84	90.98%	4,013,039.00
Gross Income	3,651,101.16	4,013,039.00	-361,937.84	90.98%	4,013,039.00
Expense					
1-05000 · GF BOARD OF DIRECTORS	12,017.90	15,705.00	-3,687.10	76.52%	15,705.00
1-06000 · GF DISTRICT MANAGER	8,963.73	41,829.00	-32,865.27	21.43%	41,829.00
1-07000 · GF FINANCE	201,078.55	248,429.00	-47,350.45	80.94%	248,429.00
1-12000 · GF GRANT MANAGEMENT	0.00	1,482.00	-1,482.00	0.0%	1,482.00
1-13000 · GF CLERK TO THE BOARD	11,305.50	15,526.00	-4,220.50	72.82%	15,526.00
1-14000 · GF AQUATICS DIVISION-PERSNL	294,070.43	430,575.12	-136,504.69	68.3%	430,575.12
1-15000 · GF ADMINISTRATION DIV-PERSNL	1,118,586.23	1,276,532.12	-157,945.89	87.63%	1,276,532.12
1-16000 · GF STORM WATER MGMT-PERSNL	479,024.50	580,554.12	-101,529.62	82.51%	580,554.12
1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL	274,684.91	355,821.00	-81,136.09	77.2%	355,821.00
1-18000 · GF SHOP OPERATIONS-PERSNL	67,238.51	94,755.00	-27,516.49	70.96%	94,755.00
1-19000 · GF GENERAL COUNSEL	43,409.26	32,231.00	11,178.26	134.68%	32,231.00
1-23000 · GF SPECIAL COUNSEL	4,800.00	3,939.00	861.00	121.86%	3,939.00
1-26000 · GF ENGINEERING	61,390.85	50,094.00	11,296.85	122.55%	50,094.00
1-29000 · GF POLLUTION CONTROL	0.00	2,727.00	-2,727.00	0.0%	2,727.00
1-31000 · GF AQUATICS DIVISION-OPERATING	130,552.42	178,654.92	-48,102.50	73.08%	178,654.92
1-33000 · GF ADMINISTRATION DIV-OPERATING	238,888.04	296,105.84	-57,217.80	80.68%	296,105.84
1-34000 · GF STORM WATER MGMT-OPERATING	256,637.49	312,933.92	-56,296.43	82.01%	312,933.92
1-35000 · GF EXOTIC PLANT RMVL-OPERATING	41,492.97	66,915.96	-25,422.99	62.01%	66,915.96
1-36000 · GF SHOP OPERATIONS-OPERATING	21,378.69	34,954.96	-13,576.27	61.16%	34,954.96
1-46000 · GF RENEWAL & REPLACEMENT	236,791.31	267,460.00	-30,668.69	88.53%	267,460.00
Total Expense	3,502,311.29	4,307,224.96	-804,913.67	81.31%	4,307,224.96
Net Ordinary Income	148,789.87	-294,185.96	442,975.83	-50.58%	-294,185.96
Net Income	148,789.87	-294,185.96	442,975.83	-50.58%	-294,185.96

St Lucie West Service District (WMB DS)
Income Statement Budget vs. Actual
September 2025

Ordinary Income/Expense	Oct 24 - Sep 25	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Income					
2-04000 · WB WTR MGMT BEN SRS 1999A REV	2,556,246.26	2,608,654.96	-52,408.70	97.99%	2,608,654.96
2-07000 · DS WMB OTHER INCOME	0.00	0.00	0.00	0.0%	0.00
Total Income	2,556,246.26	2,608,654.96	-52,408.70	97.99%	2,608,654.96
Gross Income	2,556,246.26	2,608,654.96	-52,408.70	97.99%	2,608,654.96
Expense					
2-05000 · WB WTR MGMT BEN SRS 1999A DS	2,447,261.13	2,429,611.96	17,649.17	100.73%	2,429,611.96
Total Expense	2,447,261.13	2,429,611.96	17,649.17	100.73%	2,429,611.96
Net Ordinary Income	108,985.13	179,043.00	-70,057.87	60.87%	179,043.00
Net Income	108,985.13	179,043.00	-70,057.87	60.87%	179,043.00

St Lucie West Service District (WMB CAP)
Income Statement Budget vs. Actual
September 2025

Ordinary Income/Expense	Oct 24 - Sep 25	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Income					
4-04000 · CP WMB CAP PROJECTS REVENUE	8,407.30	4,999.92	3,407.38	168.15%	5,000.00
4-07000 · CP WMB OTHER INCOME	0.00	0.00	0.00	0.0%	0.00
Total Income	8,407.30	4,999.92	3,407.38	168.15%	5,000.00
Gross Income	8,407.30	4,999.92	3,407.38	168.15%	5,000.00
Expense					
4-06000 · CP WMB CAPITAL PROJECT EXPENSES	0.00	73,348.00	-73,348.00	0.0%	73,348.00
Total Expense	0.00	73,348.00	-73,348.00	0.0%	73,348.00
Net Ordinary Income	8,407.30	-68,348.08	76,755.38	-12.3%	-68,348.00
Net Income	8,407.30	-68,348.08	76,755.38	-12.3%	-68,348.00

St Lucie West Service District (Water & Sewer Fund)
Income Statement Budget vs. Actual
September 2025

	Oct 24-Sep 25	Budget YTD	\$ +/- of Budget YTD	% of Budget YTD	Total Budget
Ordinary Income/Expense					
Income					
5-04000 · WS SLWSD WATER & SEWER REVENUE	11,073,804.61	11,272,529.04	-198,724.43	98.24%	11,272,529.04
Total Income	11,073,804.61	11,272,529.04	-198,724.43	98.24%	11,272,529.04
Gross Income	11,073,804.61	11,272,529.04	-198,724.43	98.24%	11,272,529.04
Expense					
5-05000 · WS BOARD OF DIRECTORS	12,281.17	15,465.96	-3,184.79	79.41%	15,465.96
5-06000 · WS DISTRICT MANAGER	806.68	30,676.96	-29,870.28	2.63%	30,676.96
5-07000 · WS FINANCE	447,346.21	480,242.08	-32,895.87	93.15%	480,242.08
5-09000 · WS PROPERTY CONTROL	21,125.11	50,312.88	-29,187.77	41.99%	50,312.88
5-11000 · WS UTILITY RATE CONSULTANT	24,368.75	42,011.04	-17,642.29	58.01%	42,011.04
5-13000 · WS CLERK TO THE BOARD	17,171.05	20,472.00	-3,300.95	83.88%	20,472.00
5-14000 · WS ADMIN DVSN-PERSNL	1,468,878.92	1,599,194.04	-130,315.12	91.85%	1,599,194.04
5-15000 · WS WATER TRTMNT PLANT-PERSNL	459,132.04	521,172.84	-62,040.80	88.1%	521,172.84
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	413,017.86	531,076.08	-118,058.22	77.77%	531,076.08
5-17000 · WS UNDERGROUND UTIL-PERSNL	983,358.63	1,109,644.92	-126,286.29	88.62%	1,109,644.92
5-18000 · WS IRRIGATION DIV-PERSNL	64,308.76	75,068.88	-10,760.12	85.67%	75,068.88
5-40000 · WS SHOP DIV - PERSNL	169,995.57	187,624.92	-17,629.35	90.6%	187,624.92
5-19000 · WS GENERAL COUNSEL	41,093.10	42,384.96	-1,291.86	96.95%	42,384.96
5-23000 · WS SPECIAL COUNSEL	28,810.00	730.58	28,079.42	3,943.44%	730.58
5-26000 · WS ENGINEERING	119,398.00	101,799.96	17,598.04	117.29%	101,799.96
5-27000 · WATER & SEWER DEBT SERVICE	1,829,982.27	2,565,276.00	-735,293.73	71.34%	2,565,276.00
5-28000 · WS WATER & SEWER SERVICES	681,267.00	681,267.00	0.00	100.0%	681,267.00
5-29000 · WS ADMIN DIV-OPERATING	493,623.54	787,517.08	-293,893.54	62.68%	787,517.08
5-30000 · WS WATER TRTMNT PLANT-OPER	845,530.20	1,112,597.04	-267,066.84	76.0%	1,112,597.04
5-31000 · WS WASTEWATER TRTMT PL-OPER	804,595.74	993,117.00	-188,521.26	81.02%	993,117.00
5-32000 · WS UNDERGROUND UTIL-OPERATING	611,522.78	614,807.96	-3,285.18	99.47%	614,807.96
5-33000 · WS IRRIGATION DIV-OPERATING	165,217.23	320,112.96	-154,895.73	51.61%	320,112.96
5-41000 · WS SHOP DIV - OPER	82,372.71	82,275.00	97.71	100.12%	82,275.00
Total Expense	9,785,203.32	11,964,848.14	-2,179,644.82	81.78%	11,964,848.14
Net Ordinary Income	1,288,601.29	-692,319.10	1,980,920.39	-186.13%	-692,319.10
Net Income	1,288,601.29	-692,319.10	1,980,920.39	-186.13%	-692,319.10

St Lucie West Service District (W&S Capital Outlay)

Income Statement Budget vs. Actual

September 2025

	Oct 24-Sep 25	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Ordinary Income/Expense					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R	60,013.91				
5-36002 · INTEREST - WWCF	19,229.56				0.00
5-36003 · INTEREST - BOND CONST	933,429.86				0.00
5-36004 · INTEREST - WCF	37,408.32				0.00
5-36005 · WATER IMPACT FEES	69,763.81	3,831.96	65,931.85	1,820.58%	3,831.96
5-36006 · WW IMPACT FEES	52,041.81	2,875.92	49,165.89	1,809.57%	2,875.92
5-36007 · R&R TRANS FROM W&S OPERATING	681,267.00	681,267.00	0.00	100.0%	681,267.00
Total 5-36000 · WS CAP REVENUES	1,853,154.27	687,974.88	1,165,179.39	269.36%	687,974.88
Total Income	1,853,154.27	687,974.88	1,165,179.39	269.36%	687,974.88
Gross Income	1,853,154.27	687,974.88	1,165,179.39	269.36%	687,974.88
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	0.00	29,700.00	-29,700.00	0.0%	29,700.00
5-37006 · CAPITAL PROJECTS SW064	32,620.00				
5-37007 · CAPITAL PROJECTS SW001	172,865.23	215,833.00	-42,967.77	80.09%	215,833.00
5-37009 · CAPITAL PROJECTS SW037	257,200.97	448,161.22	-190,960.25	57.39%	448,161.22
5-37013 · CAPITAL PROJECTS SW047	14,650.94	33,660.00	-19,009.06	43.53%	33,660.00
5-37020 · CAPITAL PROJECTS SW066	0.00	100,000.00	-100,000.00	0.0%	100,000.00
5-37028 · CAPITAL PROJECTS SW078	147,844.70	270,550.00	-122,705.30	54.65%	270,550.00
5-37031 · CAPITAL PROJECTS SW084	828.50	5,000.00	-4,171.50	16.57%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	0.00	15,750.00	-15,750.00	0.0%	15,750.00
5-37034 · CAPITAL PROJECTS SW087	0.00	70,000.00	-70,000.00	0.0%	70,000.00
5-37038 · CAPITAL PROJECTS SW091	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37039 · CAPITAL PROJECTS SW092	3,998.52				0.00
5-37045 · CAPITAL PROJECTS SW048	0.00	10,000.00	-10,000.00	0.0%	10,000.00
5-37046 · CAPITAL PROJECTS SW098	0.00	160,000.00	-160,000.00	0.0%	160,000.00
5-37047 · CAPITAL PROJECTS SW099	116,899.91				0.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP	746,908.77	1,363,654.22	-616,745.45	54.77%	1,363,654.22
5-38000 · WS WATER CONNECT FEE CIP					
5-38015 · CAPITAL PROJECTS SW098	3,376,106.27	50,000.00	3,326,106.27	6,752.21%	50,000.00
Total 5-38000 · WS WATER CONNECT FEE CIP	3,376,106.27	50,000.00	3,326,106.27	6,752.21%	50,000.00
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39010 · CAPITAL PROJECTS SW067	0.00	0.00	0.00	0.0%	0.00
5-38015 · CAPITAL PROJECTS SW098	0.00	0.00	0.00	0.0%	0.00
Total 5-39000 · WS WASTEWATER CONNECT FEE CIP	0.00	0.00	0.00	0.0%	0.00
Total Expense	4,123,015.04	1,413,654.22	2,709,360.82	291.66%	1,413,654.22
Net Ordinary Income	-2,269,860.77	-725,679.34	-1,544,181.43	312.79%	-725,679.34
Net Income	-2,269,860.77	-725,679.34	-1,544,181.43	312.79%	-725,679.34

St Lucie West Service District

Check Register

As of September 30, 2025

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 · TRUIST (GF operating) #1363				
09/03/2025		ASCENSUS	PR Check Date 09/03/25 (08/16/25-08/29/25) 457	2,109.28
09/04/2025	13358	DIAMONDBACK AIRBOATS	INV#65397 AIRBOAR REPAIR	8,418.72
09/04/2025	13359	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 09.03.25	11,849.55
09/04/2025	13360	APPLE INDUSTRIAL SUPPLY CO.	INV#1400182-IN	133.10
09/04/2025	13361	ARS POWERSPORTS, OKEECHOBEE	INV#333741	120.99
09/04/2025	13362	CHEMICAL CONTAINERS, INC.	INV#728079	99.69
09/04/2025	13363	CINTAS CORPORATION	INV#4235684142	583.13
09/04/2025	13364	INFRASTRUCTURE SOLUTION SERVICES		29,177.00
09/04/2025	13365	MIKE'S ORGANIC TOP SOIL	INV#2025-1265	125.00
09/04/2025	13366	MULLINAX OF VERO BEACH		867.35
09/04/2025	13367	NAPA AUTO SUPPLY OF PORT ST. LUCIE	ACCT# 5508	3,588.39
09/04/2025	13368	SAMPSON TREE SERVICE CO.	INV#08155-I	3,315.00
09/04/2025	13369	ST LUCIE CO BALING & RECYCLING	ACCT#396	1,012.78
09/04/2025	13370	SUMMIT FIRE & SECURITY, LLC	INV#3482118	284.00
09/04/2025	13371	SYSTEM DESIGN WIZARDS, INC.	INV#090125-1	660.00
09/04/2025	13372	THE PETERBILT STORE - FORT PIERCE	INV#28P156282	305.58
09/04/2025	13373	VERIZON WIRELESS		2,206.09
09/04/2025	13374	WEX BANK	INV#107045256	10,196.85
09/04/2025	13375	TRUIST CARD SERVICES		8,500.26
09/04/2025	13376	ESCREEN	INV#171231	300.00
09/11/2025	13377	CINTAS CORPORATION		822.36
09/11/2025	13378	CITY ELECTRIC SUPPLY CO.	INV#PSL/278181	82.00
09/11/2025	13379	FPL	5685005356	55,626.09
09/11/2025	13380	LUCAS WATERPROOFING CO, LLC	INV#13796	1,500.00
09/11/2025	13381	PALMDALE OIL COMPANY, INC	SI-96800	1,301.44
09/11/2025	13382	RICHMOND HYDRAULICS	INV#87778	328.46
09/11/2025	13383	SAM'S CLUB MASTERCARD	ACCT#5653	214.53
09/11/2025	13384	SUNSHINE STATE ONE CALL OF FLORIDA, I...	INV#PS-INV1052473	70.38
09/11/2025	13385	THE BUSHEL STOP, INC.	PO#87794	1,154.00
09/11/2025	13386	TREASURE COAST MOWERS, LLC	INV#69623	191.91
09/15/2025		Deluxe Checks	check order	636.52
09/17/2025		ASCENSUS	PR Check Date 09/17/25 (08/30/25-09/12/25) 457 c...	2,141.13
09/18/2025	13387	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 SEPT ...	104,876.20
09/18/2025	13388	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 09.17.25	11,688.60
09/18/2025	13389	IRRIGATION BY MIKE MARBURGER, INC.	REISSUE CHECK #6598 DATED 11/18/2016 INV#...	1,380.00
09/18/2025	13390	APPLE INDUSTRIAL SUPPLY CO.	INV#REG03-49840	480.12
09/18/2025	13391	AQUAFIX	INV#IN020540	4,764.00
09/18/2025	13392	CINTAS CORPORATION	INV#4237203817/ INV#4230600120	754.21
09/18/2025	13393	FCC ENVIRONMENTAL SERVICES, LLC	INV#FCCFL/25/1062230	435.77
09/18/2025	13394	FLORIDA ASSOCIATION OF SPECIAL DISTRI...	INV#1166	4,500.00
09/18/2025	13395	FLORIDA COAST EQUIPMENT	ORDER#035552	259.56
09/18/2025	13396	INFRASTRUCTURE SOLUTION SERVICES	INV#192772	3,584.00
09/18/2025	13397	INTEGRATION SERVICES, INC.	INV#I2025-01-15	1,615.00
09/18/2025	13398	LOWE'S	ACCT# 9900 682872 9	1,657.68
09/18/2025	13399	NASON YEAGER GERSON HARRIS & FUMER...	STATEMENT #331289	6,490.00
09/18/2025	13400	PAT'S PUMP & BLOWER, LLC	INV#111445	1,662.86
09/18/2025	13401	SCHAEFFER MFG. CO	INV#AXG1931-INV1	2,048.60
09/18/2025	13402	SITONE LANDSCAPE SUPPLY, LLC	INV#158419578-001	60.08
09/18/2025	13403	THE BUSHEL STOP, INC.	PO#87821	484.00
09/18/2025	13404	TREASURE COAST MOWERS, LLC	INV#69982	52.57
09/18/2025	13405	VERO CHEMICAL DISTRIBUTORS INC	ACCT#STLUWE	11,510.33
09/25/2025	13406	ADP, LLC	INV#700802916	1,956.65
09/25/2025	13407	AMERICAN PRESSURE SYSTEMS	INV#7226	14.99
09/25/2025	13408	CINTAS CORPORATION		1,021.22
09/25/2025	13409	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 OCT 2...	104,863.45
09/25/2025	13410	GUARDIAN	GROUP ID 00563384- OCT 2025	5,200.44
09/25/2025	13411	HELENA CHEMICAL CO	INV#24308276	2,614.00
09/25/2025	13412	HOME DEPOT CREDIT SERVICES	ACCT#6035 3225 3921 0744	2,454.47
09/25/2025	13413	INTEGRATION SERVICES, INC.	INV#I2025-01-16	3,002.55
09/25/2025	13414	PITNEY BOWES	FY 26 10/1/25 - 9/30/26 ACCT#0010313671 - POS...	713.64
09/25/2025	13415	SOUTHEAST FIELD SERVICES LLC	INV#1399	647.55
09/25/2025	13416	SPECIAL DISTRICT SERVICES, INC.	INV# 2025-1158	9,745.83
09/25/2025	13417	TREASURE COAST MOWERS, LLC		328.47

Date	Num	Name	Memo	Credit
09/25/2025	13418	VOIDED CHECK		
09/29/2025	13419	SUN LIFE	PLAN NUMBER: 960974-0001 OCT 2025	3,623.08
Total 1-00001 · TRUIST (GF operating) #1363				442,411.50
1-00002 · TRUIST (GF R&R Fund) # 3968				
Total 1-00002 · TRUIST (GF R&R Fund) # 3968				
5-00002 · TRUIST (WS Operating) #7918				
09/04/2025	14811	WILLIAM GAGLIARD	WATER CONSERVATION REBATE 2024-25 54	100.00
09/11/2025	14812	BERNADETTE NOLAN	CUSTOMER REFUND 532 NW LAMBRUSCO DR	62.08
09/11/2025	14813	CAROLE SMITH	WATER CONSERVATION REBATE 2024-25 55	100.00
09/11/2025	14814	JASON EDELSTEIN	CUSTOMER REFUND 828 SW ST ANDREWS CV	10.56
09/11/2025	14815	JEFFREY MIRET	CUSTOMER REFUND 347 SW SANDY WAY	49.39
09/11/2025	14816	RITA LUISA SCHULZ	CUSTOMER REFUND 501 NW PORTOFINO LN	108.47
09/18/2025	14817	ELLEN MUILENBURG	CUSTOMER REFUND 710 SW ROCKY BAYOU T...	66.24
09/18/2025	14818	FRANCINE RANERI	CUSTOMER REFUND 317 SW COCONUT KEY ...	89.61
09/18/2025	14819	HARRISON ALLWEISS	CUSTOMER REFUND 316 NW TREELINE TRCE	14.83
09/18/2025	14820	JUSTIN JOHNSON	CUSTOMER REFUND 376 SW SANDY WAY	17.05
09/18/2025	14821	PHILLIP NEKRASH	CUSTOMER REFUND 295 SW SANDY WAY	36.49
09/18/2025	14822	ALFRED CHIAVERINI	WATER CONSERVATION REBATE 2017-18 48	100.00
09/18/2025	14823	DEBORAH RAY	CUSTOMER REFUND 646 SW MUNJACK CV	57.78
09/18/2025	14824	IAN BOYKIN, MD	CUSTOMER OVERPAYMENT REFUND	75.30
09/18/2025	14825	ROCKY BURKHEAD	CUSTOMER REFUND 4 TEMP METER	977.75
09/19/2025	14826	TACY L. PAPA	08/16/25-8/29/25 RETRO PAY	110.24
09/25/2025	14827	ENCLAVE PROPERTIES LLC	VOID: NEED TWO SEPARATE CHECKS	
09/25/2025	14828	FRANK DOX	VOID: NEED 2 SEPARATE CHECKS	
09/25/2025	14829	JOHALI INVESTMENTS LLC	CUSTOMER REFUND 1268 SW BRIARWOOD DR	57.09
09/25/2025	14830	LORRAINE DIANE HARRIS	CUSTOMER REFUND 1040 NW TUSCANY DR	112.03
09/25/2025	14831	OMAIRA JIMENEZ	CUSTOMER REFUND 406 NW BREEZY POINT L...	25.55
09/25/2025	14832	ENCLAVE PROPERTIES LLC	CUSTOMER REFUND 213 SW SANDY WAY	17.12
09/25/2025	14833	FRANK DOX	WATER CONSERVATION REBATE 2024-25 57	100.00
09/25/2025	14834	ENCLAVE PROPERTIES LLC	CUSTOMER REFUND 343 SW SANDY WAY	34.54
09/25/2025	14835	FRANK DOX	WATER CONSERVATION REBATE 24-25 56	100.00
Total 5-00002 · TRUIST (WS Operating) #7918				2,422.12
Total Checking/Savings				444,833.62
Total Current Assets				444,833.62
TOTAL ASSETS				444,833.62
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District
Checks Over \$35,000
As of September 30, 2025

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 · TRUIST (GF operating) #1363				
09/11/2025	13379	FPL	5685005356	55,626.09
09/18/2025	13387	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 SEPT 2025	104,876.20
09/25/2025	13409	FLORIDA BLUE	HEALTH INSURANCE-GROUP NO. 41965 OCT 2025	104,863.45
Total 1-00001 · TRUIST (GF operating) #1363				265,365.74
5-00002 · TRUIST (WS Operating) #7918				
Total 5-00002 · TRUIST (WS Operating) #7918				
Total Checking/Savings				265,365.74
Total Current Assets				265,365.74
TOTAL ASSETS				265,365.74
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District
Balance Sheet
As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1072 · Bill.com Money Out Clearing	-15,881.44
D-ACCNT	-863.60
xxx	0.06
1-00001 · TRUIST (GF operating) #1363	1,863,064.65
1-00002 · TRUIST (GF R&R Fund) # 3968	552,618.50
5-00001 · TRUIST (WS Deposit) #1355	-468,441.46
5-00002 · TRUIST (WS Operating) #7918	4,767,482.45
Total Checking/Savings	6,697,979.16
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	566,405.50
2-01000 · WB WTR MGMT BEN 1999A ASSETS	1,165,377.84
4-03000 · CP WMB CAP PROJECTS ASSETS	196,537.55
5-01000 · WS SLWSD WATER & SEWER ASSETS	88,193,698.42
Total Other Current Assets	90,122,019.31
Total Current Assets	96,819,998.47
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
TOTAL ASSETS	96,822,463.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	920,966.71
Total Accounts Payable	920,966.71
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	164,701.40
2-02000 · WB WTR MGMT BEN 1999A LIAB	105,589.91
5-02000 · WS SLWSD WATER & SEWER LIAB	57,238,090.41
Total Other Current Liabilities	57,508,381.72
Total Current Liabilities	58,429,348.43
Total Liabilities	58,429,348.43
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	21,663,240.02
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,133.02
Net Income	-729,251.42
Total Equity	38,393,115.29
TOTAL LIABILITIES & EQUITY	96,822,463.72

**ST LUCIE WEST SERVICE DISTRICT
ACCOUNT RECONCILIATION SUMMARY
FOR MONTH END AUGUST 2025**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
OPERATING								
1-00001	Operating Checking	TR	1000104111363	2,155,513.01	(1,080,801.13)	1,074,711.88	1,074,711.88	* Yes
1-00002	Operating Checking R&R Fund	TR	1000104113968	552,618.50	(32,134.81)	520,483.69	520,483.69	* Yes
1-00002	Operating Checking Escrow Fund	TR	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	7,641.12		7,641.12	7,641.12	Yes
TOTAL OPERATING						\$ 1,602,836.69	\$ 1,602,836.69	
WATER MANAGEMENT BOND FUNDS								
2-01060	Revenue Fund-WMB 2013	US	203823000	-		-	501.08	No
2-01061	Interest Account-WMB 2013	US	203823001	-		-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	-		-	-	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-		-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	-		-	-	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-		-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	20,407.50		20,407.50	20,407.50	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-		-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-		-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-		-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00		200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-		-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-		-	-	Yes
2-01080	Revenue Fund-WMB 2021	US	242655000	944,970.35		944,970.35	944,970.35	Yes
2-01081	Interest Account-WMB 2021	US	242655001	-		-	-	Yes
2-01082	Sinking Account-WMB 2021	US	242655002	-		-	-	Yes
2-01083	Prepayment Account-WMB 2021	US	242655003	-		-	-	Yes
2-01085	Cap I Fund-WMB 2021	US	242655005	-		-	-	Yes
4-03048	Acq & Con Fund-WMB 2021	US	242655004	196,237.55		196,237.55	196,237.55	Yes
4-03049	COI Fund-WMB 2021	US	242655006	-		-	-	Yes
WATER MANAGEMENT BOND FUNDS TOTAL						\$ 1,361,615.40	\$ 1,362,116.48	
WATER AND SEWER ACCOUNTS								
5-00001	Water & Sewer Cash Depository	TR	1000104111355	86,853.48	(69,567.91)	17,285.57	17,285.57	* Yes
5-00002	Water & Sewer Operating Checking	TR	1000104117918	4,796,587.69	(1,463,131.13)	3,333,456.56	3,333,456.56	* Yes
		ES	Reserve Escrow	1,000,000.00		1,000,000.00	1,000,000.00	Yes
5-01101	Revenue Fund	TR	7998197	130,998.10		130,998.10	130,998.10	Yes
5-01102	Rate Stabilization	TR	7998203	659,443.58		659,443.58	659,443.58	Yes
5-01103	Renewal & Replacement	TR	7998207	1,305,133.34		1,305,133.34	1,305,133.34	Yes
5-01104	Wastewater Connection	TR	7998208	52,495.30		52,495.30	52,495.30	Yes
5-01105	Operating/Maintenance	TR	7998209	353.15		353.15	353.15	Yes
5-01106	Interest	TR	7998210	1,746,587.81		1,746,587.81	1,746,587.81	Yes
5-01107	Principal Account	TR	7998213	1,676,056.74		1,676,056.74	1,676,056.74	Yes
5-01108	Redemption Account	TR	7998214	-		-	-	Yes
5-01109	Water Connection	TR	7998215	534,515.32		534,515.32	534,515.32	Yes
5-01110	Surplus Fund	TR	7998216	3,435,794.57		3,435,794.57	3,435,794.57	Yes
5-01111	Rebate Fund	TR	7998217	-		-	-	Yes
5-01112	Construction Fund	TR	7998218	35,353,772.47		35,353,772.47	35,353,772.47	Yes
5-01113	Transaction Cost Fund	TR	7998219	13,915.64		13,915.64	13,915.64	Yes
5-01042	Surplus Funds - SBA	SBA	271911	592.13		592.13	592.13	Yes
WATER AND SEWER ACCOUNTS TOTAL						\$ 48,260,400.28	\$ 48,260,400.28	
GRAND TOTAL						\$ 51,224,852.37	\$ 51,225,353.45	

* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 10/27/25, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY:

Michael McElligott - Assistant Finance Director

DATE:

10/27/25

St. Lucie West Services District

Board Agenda Item

Tuesday, November 4, 2025

Item

CA 7 Consider Approval to Transfer Funds for the R&R Account and UC Account Requisitions for Fiscal Year 2025

Summary

Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) and Utility Construction Account (UC) for expenses that are previously budgeted project-related expenses for FY 2025 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account and UC Account Requisitions. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$50,695.90 – Renewal & Replacement Account
- \$1,600,344.02 – Utility Construction Account

All Invoices for this requisition are attached for your review.

Recommendation

Staff recommends Board approval to transfer funds from the R&R Account for FY 2025 \$50,695.90 and UC Account for FY 2025 \$1,600,344.02 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

Budget Impact

None.

Board Action

Moved by:

Seconded by:

Action Taken:

**ST. LUCIE WEST SERVICES DISTRICT
FORM OF REQUISITION
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the “District”) hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Indenture between the District and Truist Bank, Wilson, North Carolina, as trustee (the “Trustee”), dated as of November 1, 2024, as supplemented by the First Supplemental Trust Indenture between the District and Trustee, dated as of November 1, 2024, (collectively, the “Indenture”). All capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number:

2025-22

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account
Truist Account # 1000144367918***

(C) Amount Payable:

\$50,695.90

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Transaction Costs, if applicable):

Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

Renewal/Replacement, Account Number 7998207

The undersigned hereby certifies that:

obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Renewal/Replacement Fund and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the cost of extensions,

2025-22

improvements or additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

OR

This requisition is for Transaction Cost payable from the Transaction Cost Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the contractor of the improvements acquired or services rendered (or other equivalent supporting documents) with respect to which disbursement is hereby requested are on file with the District.

ST. LUCIE WEST SERVICES DISTRICT

By:

Authorized District Officer – Chair / Vice Chair

Authorized District Officer – District Manager

**CONSULTING ENGINEER'S APPROVAL FOR
NON-TRANSACTION COSTS REQUESTS ONLY**

If this requisition is for a disbursement from other than Transaction Costs Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (a) the applicable acquisition or construction contract; (b) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (c) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Consulting Engineer

St Lucie West Service District
Transaction Detail By Account
September 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-37000 · WS RENEWAL & REPLACEMENT CIP							
5-37006 · CAPITAL PROJECTS SW064							
Bill	09/25/2025	7067497	FORTILINE WATERWORKS	INV#7067497	2,995.00		2,995.0
Total 5-37006 · CAPITAL PROJECTS SW064					2,995.00	0.00	2,995.0
5-37009 · CAPITAL PROJECTS SW037							
Bill	09/11/2025	105823	SHENANDOAH GENERAL CONSTRUCTION ODYSSEY MANUFACTURING COMPANY	INV#105823	1,072.50		1,072.5
Bill	09/25/2025	095507		INV#095507	44,900.00		45,972.5
Total 5-37009 · CAPITAL PROJECTS SW037					45,972.50	0.00	45,972.5
5-37047 · CAPITAL PROJECTS SW099							
Bill	09/04/2025	1167292	MASCHMEYER CONCRETE	INV# 1167292	850.00		850.0
General Journal	09/30/2025			K. PARRISH AUGUST 2025	259.98		1,109.9
General Journal	09/30/2025			K. PARRISH AUGUST 2025	374.36		1,484.3
General Journal	09/30/2025			ACCT# 9900 682872 9	244.06		1,728.4
Total 5-37047 · CAPITAL PROJECTS SW099					1,728.40	0.00	1,728.4
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					50,695.90	0.00	50,695.9
TOTAL					50,695.90	0.00	50,695.9

**ST. LUCIE WEST SERVICES DISTRICT
FORM OF REQUISITION
UTILITY CONSTRUCTION ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Indenture between the District and Truist Bank, Wilson, North Carolina, as trustee (the "Trustee"), dated as of November 1, 2024, as supplemented by the First Supplemental Trust Indenture between the District and Trustee, dated as of November 1, 2024, (collectively, the "Indenture"). All capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number:

2025-23

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account
Truist Account # 1000144367918***

(C) Amount Payable:

\$1,600,344.02

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Transaction Costs, if applicable):

Per attached letter and invoices; all of these expenditures relate to projects in which were budgeted to be funded by the Utility Construction account and therefore are appropriate for payment out of the Utility Construction Account.

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

Utility Construction Account Number 7998218

The undersigned hereby certifies that:

obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2024 Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2024 Project

and each represents a Cost of the Series 2024 Project, and has not previously been paid out of such Account or subaccount;

OR

This requisition is for Transaction Cost payable from the Transaction Cost Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the contractor of the improvements acquired or services rendered (or other equivalent supporting documents) with respect to which disbursement is hereby requested are on file with the District.

ST. LUCIE WEST SERVICES DISTRICT

By:

Authorized District Officer – Chair / Vice Chair

Authorized District Officer – District Manager

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE AND
CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Transaction Costs Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2024 Project and is consistent with: (a) the applicable acquisition or construction contract; (b) the plans and specifications for the portion of the Series 2024 Project with respect to which such disbursement is being made; and (c) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

Consulting Engineer

St Lucie West Service District
Transaction Detail By Account
September 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-38000 - WS WATER CONNECT FEE CIP							
5-38015 - CAPITAL PROJECTS SW098							
Bill	09/04/2025	6780025870	EUROFINS FLOWERS	INV#6780025870	2,604.00		2,604.0
Bill	09/04/2025	192037	INFRASTRUCTURE SOLUTION SERVICES	INV# 192037	12,495.00		15,099.0
Bill	09/04/2025	2	YOUNGQUIST BROTHERS, LLC	APPLICATION #2	810,580.85		825,679.8
Bill	09/04/2025	192039	INFRASTRUCTURE SOLUTION SERVICES	INV# 192039	24,104.00		849,783.8
Bill	09/11/2025	12024-15-04	INTEGRATION SERVICES, INC.	INV#12024-15-04	5,300.00		855,083.8
Bill	09/11/2025	25-0910	HydroDesigns, LLC.	INV#25-0910	70,450.00		925,533.8
Bill	09/25/2025	R1101689	AQUEOUS VETS, LLC	INV#R1101689	1,500.00		927,033.8
Bill	09/30/2025	193076	INFRASTRUCTURE SOLUTION SERVICES	INV# 193076	16,160.00		943,193.8
Bill	09/30/2025	3	YOUNGQUIST BROTHERS, LLC	APPLICATION #3	636,158.00		1,579,351.8
Bill	09/30/2025	193075	INFRASTRUCTURE SOLUTION SERVICES	INV# 193075	8,330.00		1,587,681.8
Bill	09/30/2025	12025-01-17	INTEGRATION SERVICES, INC.	INV#12025-01-17	190.00		1,587,871.8
Bill	09/30/2025	12025-01-17	INTEGRATION SERVICES, INC.	INV#12025-01-17	7,530.40		1,595,402.2
General Journal	09/30/2025				0.00		1,595,402.2
General Journal	09/30/2025				4,616.00		1,600,018.2
General Journal	09/30/2025				325.77		1,600,344.0
Total 5-38015 - CAPITAL PROJECTS SW098					1,600,344.02	0.00	1,600,344.0
Total 5-38000 - WS WATER CONNECT FEE CIP					1,600,344.02	0.00	1,600,344.0
OTAL					1,600,344.02	0.00	1,600,344.0



Supervisors' Requests



Adjournment